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**Councillors are summoned to attend the Monthly Parish Council Meeting**

**to be held as follows:**

Date: **Monday 16th June 2025**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Apologies for Absence
2. Declaration of Interests
3. Approval of Minutes of Previous Meeting held 19th May 2024
4. Approval of Minutes of Previous Planning Meeting held 19th May 2024
5. Verbal report following BW68/69 access meeting with MoD and SCC held on 29th May 2025
6. Clerk’s Update
7. WBC Update
8. SCC update
9. Proposal from SCC re FP64
10. To discuss and agree Parish Council objectives for 25/26
11. CIL IDP – review and discuss
12. OE Update
	1. To consider daffodil proposal
13. Fete Update
14. Playground update
	1. To note annual inspection
	2. Jubilee playground fencing
15. EVTC floodlight proposal
16. Review of HR policies
17. Reports and Correspondence
18. Finance
	1. To review previously circulated bank balance up to the end of May 2025
	2. To review previously circulated accounts for payment in June 2025.
	3. To note expenditure made outside of meetings but in accordance with the standing orders.
	4. To confirm the amount of money to transfer from the current account to the deposit account following receipt of the precept.
	5. To confirm submission of the VAT reclaim to HMRC for 24/25.
	6. To review previously circulated internal audit report 2024-2025 - report to be noted and actions agreed by cllrs
	7. To review and approve previously circulated Statement of Internal Control
	8. To review and approve previously circulated Review of Effectiveness of Internal Audit document
	9. To agree re-appointment of internal auditors for 2025-2026
	10. To review and approve previously circulated Annual Governance Statement 2024-2025
	11. To note that date at which the exercise of the public rights (unaudited accounts) will start Tuesday 24th June – Monday 11th August. The announcement notice to be placed on noticeboard and on the village website on Monday 23rd June in line with statutory requirements.
	12. To review and approve previously circulated Accounting Statement 2024-2025
	13. To confirm the bank mandate.
19. Matters raised by Members
20. Exempt Business – to the exclusion of the public and press
21. Date of next meeting: **Monday 8th July 2025.**

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**The Bonfire Hill Trust**

1. Land tender recommendations from the Bonfire Hill Committee – review and approval.
2. Surrey Wildlife Trust recommendations on field 3 copse maintenance – review and approval.
3. Update on the “Handover of Bonfire Hill” event 28th June 2025.

Juliet Williams

**Clerk – Elstead Parish Council**