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**Councillors are summoned to attend the Monthly Parish Council Meeting**

**to be held as follows:**

Date: **Monday 14th April 2025**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Apologies for Absence
2. Declaration of Interests
3. Approval of Minutes of Previous Meeting held 17th March 2025
4. Approval of Minutes of Previous Planning Meeting held 17th March 2025
5. Report following meeting with Elstead PC WBC Emergency Planning 24th March 2025
	1. To feedback on draft update to EER plan
6. Report following meeting with Elstead PC, The Church re Dementia café held 27th March 2025
	1. To determine if any funding is available
7. Report following meeting with Elstead PC, WBC Enforcement held 27th March 2025
8. Clerk’s Update
9. WBC Update
10. SCC update
11. Our Elstead
12. EVRS
13. Thames Water - condition of Main Sewer.
14. To propose the discontinuation of BLUG (Burford Lodge User Group) and the establishment of ERUG Elstead Recreation Ground User Groups.
	1. To agree membership
	2. To agree ToR
15. TRRT
	1. Final repayment due on PWLB loan.
	2. Agreement of future rental charges.
16. Annual Parish Assembly
	1. Confirm speakers
	2. Review draft annual report
	3. Approve flyer to go to residents
17. Fete Update
18. Reports and Correspondence
19. Finance
	1. To review previously circulated bank balance up to the end of March 2025.
	2. To review previously circulated accounts for payment for April month to date.
	3. To review previously circulated finance review and updated to end March 2025. To include income, expenditure and reconciliations.
	4. To note expenditure made outside of meetings but in accordance with the Standing Orders: waste removal at Bonfire Hill. 3 quotes sourced, QLS could not quote, Chambers @ £14,600 and Quattro @ £5,700. Quattro selected.
	5. Update on bank mandate
20. Matters raised by Members
21. Exempt Business – to the exclusion of the public and press
22. Bonfire Hill Charitable Trust
	1. To agree committee membership
	2. Progress report on works
	3. Update on tender process
	4. Agree next working party (26th April 2025)

Juliet Williams

**Clerk – Elstead Parish Council**