\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Councillors are summoned to attend the Monthly Parish Council Meeting**

**to be held as follows:**

Date: **Monday 20th January 2025**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

**Juliet Williams - Parish Clerk**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Agenda for the meeting is set out below:

1. Apologies for Absence
2. Declaration of Interests
3. Approval of Minutes of Previous Meeting held 9th December 2024
4. Approval of Minutes of Previous Planning Meeting held 9th December 2024
5. Report following meeting with WBC Planning and CIL held 19th December 2024
6. Report following meeting with SCC Highways held 20th January 2025
7. Clerk’s Update
8. WBC Update
9. SCC update
10. Our Elstead
    1. To confirm that donations have been given to recipients of tree lighting event
    2. Spring planting confirmation of budget
    3. Community litter pick dates
11. Bonfire Hill Update
12. Fete Update
13. Burford Lodge Artificial Cricket Strip
    1. Agreement of D&M’s terms
    2. Overview of plans
14. Brand Guidelines for Elstead PC
15. .gov.uk email addresses
16. Insurance Renewal: to approve previously circulated renewal
17. Annual Report
18. T&P Forum: NPPF changes 3rd Feb, 7-8.30pm at Waverley. Confirmation which councillors will attend
19. Reports and Correspondence
20. Finance
    1. To review previously circulated bank balance up to the end of January 2025.
    2. To review previously circulated accounts for payment for January month to date.
    3. To review previously circulated finance review and updated to end December 2024. To include income, expenditure and reconciliations.
    4. To note expenditure made outside of meetings but in accordance with the Standing Orders.
21. Matters raised by Members
22. Exempt Business – to the exclusion of the public and press

Juliet Williams

**Clerk – Elstead Parish Council**