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**Councillors are summoned to attend the Parish Council Meeting**

**to be held as follows:**

Date: **Monday 15th April 2024**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Apologies for Absence
2. Declaration of Interests
3. Approval of Minutes of Previous Meeting held 18th March 2024
4. Approval of Minutes of Planning Meeting held 18th March 2024
5. Report following the Meeting with Springfield Surgery and Elivia held 5th April 2024
6. Report following HUG meeting held 10th April 2024
7. Report following the meeting with Tom Lankaster (WBC) held 11th April 2024
8. Matters arising from the March 2024 minutes
9. WBC Update
10. SCC update
11. NHP update
12. OE update
13. EVRS update. To include proposal to purchase speed monitoring equipment
14. Playground maintenance: to approve remedial works to playground equipment following recent playground inspection.
15. To review draft plans for Bonfire Hill
16. To note approval for the use of the Village Green for the annual Scouts marathon.
17. Proposal to change to Scribe, an online accounting system
18. Proposal to move to electronic payment
19. Changing to .gov.uk email address
20. To approve previously circulated draft Annual Report 2023-2024
21. To confirm Annual Parish Assembly speakers
22. To confirm meeting dates for second half 2024
23. To consider PC objectives for 24/25 – these will be confirmed at the May meeting.
24. Reports and Correspondence
25. Finance
    1. To review and note (previously circulated) Bank Account balances and sign bank reconciliation for March 2024.
    2. To review (previously circulated) cheque listing and payments for April 2024.
    3. To note expenditure made outside of meetings but in accordance with the Standing Orders
    4. To note confirmation that the 24/25 precept has been received
    5. To note confirmation that £70,000 from the precept has been moved into the deposit account
26. Matters raised by Members
27. Exempt Business – to the exclusion of the public and press

Juliet Williams

**Clerk – Elstead Parish Council**