



Elstead Parish Council. c/o Woodview, Red House Lane, Elstead, Surrey. GU8 6DS
E. elsteadpc.clerk@gmail.com

Chairman: Mr Patrick Murphy. E. elsteadpc.pat.murphy@gmail.com

**Councillors are summoned to attend the Parish Council Meeting
to be held as follows:**

Date: **Monday 19th February 2024**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

Juliet Williams - Parish Clerk

The Agenda for the meeting is set out below:

1. Apologies for Absence
2. Declaration of Interests
3. Approval of Minutes of Previous Meeting held 15th January 2024
4. Approval of Minutes of Planning Meeting held 15th January 2024
5. Report following the meeting with PCSO Francis held 25th January 2024
6. Report following the meeting with Elivia and ECE held 30th January 2024
7. Matters arising from the minutes
8. WBC Update
9. SCC update
10. NHP update
11. OE update
12. EVRS update
13. Car parking
14. Communication with residents
15. EER policy – agree update
16. Approval of Annual Financial Risk Assessment 2024-2025
17. Approval of Asset Register reviews annually 2024-2025
18. Annual Report 2023-2024
19. Annual Parish Assembly to agree date and format
20. Reports and Correspondence
21. Finance
 - a. Bank balance up to the end of January 2024
 - b. Accounts for payment for February 2024.
 - c. Finance review and update to February 2024. To include income, expenditure and bank reconciliations.
 - d. To confirm that a new bank account has been opened.

22. Matters raised by Members

23. Exempt Business – to the exclusion of the public and press

Juliet Williams

Clerk – Elstead Parish Council