



ELSTEAD PARISH COUNCIL
Minutes of the Monthly Parish Meeting

Monday 17th April 2023 at 7.30pm
Held at Elstead Youth Centre

Attendees: Cllr P. Murphy (Chair) Cllr L. Davidsen Cllr J. Jacobs
Cllr R. Gardner Cllr S. Reynolds Cllr J. Mathisen
Cllr R. Rees Cllr D. Snape

Mrs J. Williams (Clerk)
17 x MOP , Cllrs D and J Else, Cllr D Harmer

PUBLIC QUESTION TIME

8073 There were no questions from members of the public. **(04/23). Minute to be removed next month.**

1.0 BOROUGH COUNCILLOR ELECTIONS: STATEMENT FROM CANDIDATES

8074 Two prospective candidates for the up-coming local election being held on 4th May 2023; Dr Sheila Dowell and Mrs Gemma Long, were invited to present their aims and objectives if they were elected Borough Councillor, representing the new ward of Elstead and Peper Harow. Councillors and Members of the Public listened to both candidate's statements and asked questions which candidates readily answered. Both candidates were warmly thanked for attending. **(04/23). Minute to be removed next month.**

2.0 APOLOGIES FOR ABSENCE

8075 Apologies for absence: there were no apologies for absence. **(04/23). Minute to be removed next month.**

3.0 DECLARATIONS OF INTEREST

8076 No councillors declared any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2018. **(04/23). Minute to be removed next month.**

4.0 APPROVAL OF MINUTES OF PC MEETING HELD 20th MARCH 2023

8077 The minutes of the Parish Council meeting held on 20th March 2023 were agreed and signed by the Chairman. **(04/23). Minute to be removed next month.**

5.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 20th MARCH 2023

8078 The minutes of the Planning Committee meeting held on 20th March 2023 were agreed and were signed by the Chairman. **(04/23). Minute to be removed next month.**

6.0 REPORT FOLLOWING THE MEETING WITH SCC ROW HELD ON 23rd MARCH 2023

8079 Cllr Murphy and the clerk met with SCC ROW on 23rd March to discuss the on-going closure of FP64. Cllr Murphy reported that there was no problem with the route and that it was on-going discussions with the landowner that were the problem and were causing the delay. Cllr Murphy and the clerk had asked for SCC ROW to set a target date of 22nd May 2023 to resolve the issue after which it was suggested that SCC should send a formal application to the Secretary of State. The clerk to send a reminder to SCC prior to 22nd May. **(04/23). Minute to be merged into 8020.**

7.0 **MATTERS ARISING** – only two items were updated. The rest were not covered due to time constraints following the Q&A session with prospective Borough Councillors.

8020 FP64: Cllr P Murphy attended and spoke at the Waverley Local Committee meeting held on 13th March 2020. The local committee unanimously found in favour of the two diversions. The Clerk has written to SCC Countryside who replied explaining that the existing temporary closure will have to be extended until such time as social distancing is relaxed. Once everything is back to normal the diversion order will be made and there will be a formal consultation period. If objections are received during this period and cannot be resolved SCC will have to refer the order to the Secretary of State for determination. Determination can take the form of written representations, formal hearing, or a Public Inquiry. If there are no sustained objections, SCC can confirm the order and the footpath will have been legally diverted (although works may have to be carried out to make the new route suitable for the public). Cllr Mathisen suggested that the EA had neglected to clear tree debris and Cllr Murphy added that another tree had caused scouring to the bank. After many months of chasing Surrey CC have served notice of the order for the footpath diversion on 16th June 2022 and this will not come into operation until thirty days after it is confirmed. The order has been made however the landowner has objected to it. There has been no progress in this matter by Surrey CC and the Clerk to ask the officer's line manager to meet with Cllr Murphy to explain why progress has been so slow. Cllr Mathisen noted that vegetation needed to be cleared beyond the footbridge. There was no response from SCC before the meeting. The clerk forwarded her letter to Cllr Harmer who will follow it up with officers. The clerk reported that there was still little progress since the January update and has arranged a meeting with SCC Countryside on 23rd March 2023. Cllr Murphy to attend. **(03/23). Minute 8079 to be merged into this.**

8021 Village Green and Church Green Lease: The clerk has received finally the sealed transfer documentation from WBC. The clerk has asked Wellers Hedley to confirm which papers are needed to register the transfer. Due to the Parish Council's usual lawyer being on maternity leave there has been a delay (and confusion) over this by Wellers Hedley. The clerk has followed this up and has received the correct forms to submit with no legal charge. **(03/23).**

8022 Staceys Farm Road registration: Cllr Mathisen advised that the land in the strip closest to the service road was not registered and the PC agreed that this should be registered as the village green lease covers the front third of the strip of land. Councillors formally agreed to the cost of c£900 to start the land registration process and the clerk has returned the signed instruction contract to Wellers. In response to Wellers request for information the clerk has forwarded background information to the legal team which the clerk has done. Due to the Parish Council's usual lawyer being on maternity leave there has been a delay from Wellers in progressing this. The clerk has followed up with Wellers Hedley and a solution and new legal adviser has been appointed. **(03/23).**

7975 Springfield flooding: Cllrs Murphy, Mathisen and Rees met with Ian Fowler (IF, SCC), Cllr Harmer, the clerk and a resident in June 2020 to discuss the flooding issue associated with Springfield which impacts Orchard Close and some properties along the Milford Road. Investigative work was carried out from 17th-21st January 2022 and several blockages were identified. Some remedial work has been completed from Orchard Close to Springfield and at Beggars Folly. WBC have submitted a proposal to SCC to replace the pipework with larger pipework as there are a number of breaks. At the October 2022 meeting, the clerk reported that WBC are have advised that the legal paperwork is in place and

that WBC are seeking comparative quotes for the work. The project will go out to tender in March with the aim of the works being completed in summer 2023. **(02/23)**.

- 8080 Elstead-Milford Cycle Route: Work has been completed on this project. HG (SCC) advised that she was still in favour of finding a name for the route. The clerk has contacted the Witley Clerk who noted that they were interested in this. Following a further email from The Clerk the Witley advised that the following names had been proposed by Witley Councillors; Bagmoor Cross, Blackberry Way, Pennyfarthing, Greensleeves, Ramblers. Cllrs noted that the cycle route did not actually cross Bagmoor Common and proposed E2R Jubilee Route – the E2R being a play on words for Elizabeth II and Jubilee in celebration of the Queen’s Platinum jubilee. The clerk undertook a survey with the most popular name being Blackberry Way. The clerk is waiting for Witley to confirm their survey results. **(04/23)**
- 8026 Costs for the repairs to the spire net and spika podium were approved and the spika podium was confirmed as being free of charge. The spire net was repaired (May) and tensioned in June 2022. The clerk has received an invoice which is contrary to what was agreed and has followed this up with Kompan. Kompan have not commented on the clerk’s response and the clerk has followed this matter up again with Kompan. **(03/23)**.
- 8027 A claim had been received for damage to a vehicle on PC land that the clerk strongly refuted. The insurance company are liaising with the claimant’s insurance company on the PC’s behalf. The insurance company have advised that they have photographic evidence and this has now been received. The clerk showed the images to Cllr Murphy and the PC still refute the damage. The clerk has followed this up with the insurance company but the case has still been unresolved and having folloed up several times the clerk has been advised that the case will be closed on 1st April 2023. **(03/23)**.
- 8030 The Clerk to follow up with the contractor who serviced the zip wire to provide a quotation to make good some of the wet pour in the playgrounds. Other costs received include: to repair the roundabout £1k plus labour. A new accessible roundabout will cost £13k and a replacement see saw £6.5k. (Costs for new were provided by Wicksted). It was agreed that the PC would wait until it received CIL funding and use this to replace the old play equipment. **(03/23)**.
- 7789 A resident reported on the unreliability of Stagecoach services to and from the village. The clerk to write to Stagecoach seeking an explanation. **(09/22)**.
- 7865 The clerk reported road name plates that need repairing. The clerk has followed up but there has still been no response however it has been noted that the signs have been removed. **(11/22)**.
- 8032 A letter was received from a resident noting the increased usage of bikes along a footpath leading from West Hill to the Common. The clerk has spoken to SCC Countryside who will investigate what can be done and whether the gate (that was removed) can be reinstated which might help to detract people from cycling along the route. The clerk is working with SCC Countryside on this. **(03/23)**.
- 7886 Bike park: A resident noted that feedback from the recent survey had been positive. 90% supported low cost outside leisure. 90% would support a bike area and 70% would use it. Most would use it ranging from daily to weekly. There had been four letters against the bike park who were concerned about noise and suggested that it was the wrong location. The objections were discussed at length and it was felt that the concerns expressed, while understandable, could be addressed through the instigation of effective controls. The resident asked whether the PC would support the project and suggested that replies could be sent to those who objected to it and also that it could be trialled for a month. It was advised that some monies have been promised for the project in the way of a donation. The project would be run via the British Cycling website which would offer membership and insurance. Bars would be erected to prevent motorbikes and the gate would be padlocked with members receiving a combination code to access the site. Rules would be visible and the site would not be accessible after a certain hour. Finally the resident advised that there was a constitution in place and that operating hours would be limited to weekends, and outside school hours but not in

- the dark. The majority of councillors present supported the proposal providing that it was securely fenced off and that should the project not continue the land would be returned to grassland at the end. It was agreed that a memorandum of understanding would be required which would set out the conditions of making over the land. Explanatory letters to be drafted to those who objected – letters to be sent to the clerk. **(11/22)**.
- 7979 The clerk advised in the October meeting that a quote had been received from First Call for the tree work highlighted in the recent survey and works will be completed w/c 6th March 2023. A second quote was similar but slightly higher however the cemetery tree quote was cheaper so the clerk proposed that she would ask this company to undertake this part of the project and work will be completed w/c 27th February 2023. **(02/23)**.
- 7931 The clerk shared photographs of unnecessarily strong lighting linked to a filming project where Skyfall was filmed. The clerk to write to WBC and MoD about taking care when granting filming permission. It was noted that filming permission is given retrospectively for film making yet as this is adjacent to a nature reserve greater attention should be given. **(12/22)**.
- 7991 It was agreed that the annual assembly would be held after the May Parish Council meeting on 22nd May 2023. Councillors agreed that the following speakers would be invited; The Youth prosperity fund, Hey Broadband, St James primary School, Elstead Sharks, Elstead Cricket Club. **(02/23) Minute to be removed next month.**
- 8035 The clerk advised that the new defibrillator cabinet for the village hall has been delivered and will be installed on 27th March. The defibrillator is being protected in the meantime from the leak and is being checked regularly. **(03/23)**.
- 8036 A resident asked if there was an update on the Springfield development as there had been no information for residents for over a year. The clerk has contacted WBC. **(02/23)**
- 8037 Representatives from Hey Broadband and F&W networks attended the February PC meeting to provide an update on progress to date. It was explained that there had been 300 expressions of interest of which 293 were committed. It was advised that there had been some delay connecting to the cabinets but by April 2023 it hoped to have hit 900 and by July 2023 1250 connections. It was noted that the main challenge lay with crossing private land where permissions were needed. The provider will have to consult with some residents in Silver Birches Way and Springfield to see which would be preferable – a trench in the pathway or the addition of two telegraph poles. Peat Common also posed issues as the provider had applied to put fibre on the existing electrical poles and it had taken 5-6 months to approve just one pole. Hankley and Lower Ham Lane were also going to be hard to reach and again resident's permission would need to be sought to add more poles. MoD permission was required to install fibre to Guinea Common however MoD were charging an unrealistic fee. Cllr Murphy noted that the PC would take the matter up with the MoD. Westbrook Hill would also need MoD permission. The update concluded by explaining that Hey Broadband had started to canvas for people to sign up to the scheme. **(03/23)**.
- 8044 The clerk has followed up the CIL payment with WBC. POR raised £50k for the boardwalk which is now complete. Natural England originally suggested that rather than paying for the boardwalk per se the funds should go towards new benches however now Natural England have suggested that they do not want to install benches after all. Cllrs Murphy and Mendelsohn have challenged Natural England on this decision. Natural England have now advised that there have been some addition costs incurred on the boardwalk build and POR support the use of POR funds for this expenditure with the overall agreement from both Elstead and Thursley Parish Council's. Elstead Parish Council agreed to this expenditure and Thursley PC is due to meet at the beginning of April and will agree this at that meeting. **(03/23). Minute to be merged with 8106**
- 8045 Cllr Davidsen had spotted an updated on a website which reported that the Thursley Road was going to be resurfaced and therefore closed for three weeks from 1st April. The Clerk had contacted senior Highways offices at SCC who were unable to confirm the date for the work. Cllr Murphy stated that

is was most unsatisfactory that different people were saying different things and asked Cllr Harmer to find out if and when the work is going to happen. Once the date has been confirmed the clerk to advise residents accordingly. **(03/23). Minute to be removed next month updated and covered under 8084.**

8081 Cllr Davidsen advised that he had contacted the owner of the former VAM land regarding trees that are marked with a red cross that need work. It was suggested that the owner should consider grazing the land in order to keep it maintained and properly fenced. The clerk has contacted the grazier who will contact the owner if she is interested. **(04/23). Minute to be removed next month.**

8072 Cllr Mathisen advised that drains along the Seale Road had been cleared but that there as a leak at the top. **(03/23)**

8.0 WBC UPDATE

8082 Cllrs Elses are seeking to get the footpath repaired along the Milford Road where the tarmac is disintegrating. Cllr J. Else advised that there had been no progress since October 2022. Cllr J Else advised that she had spoken to SCC and that it is on a “consideration list”. Cllr Harmer explained that problems were fixed in order of severity. **(04/23).**

7944 Cllr J. Else advised that there had been a lot of issues regarding the reliability of No 46 bus and that she was in discussion with SCC over this. **(01/23).**

8083 Cllr Elses noted that they had followed up on the NHP however there was no progress. Cllrs J and D Else noted that Waverley seemed very under resourced. Cllr Murphy expressed sincere thanks on behalf of the Parish Council for their 12 (Cllr J Else) and 8 (Cllr D Else) years of service. **(04/23). Minute to be removed next month.**

9.0 SCC UPDATE

8084 Cllr Murphy congratulated SCC on the excellent resurfacing work carried out on the Thursley Road. Cllr Murphy noted that the gas works which had taken place in Autumn-Spring 2022/23 had omitted to do Moors Lane. Cllr Murphy and the clerk had contacted SGN who advised that now The Thursley Road had been repaired there was no possibility of digging up the road for three years and so the gas works would not be completed until 2026. SGN stated that they were not aware of the road resurfacing project although the Clerk and Cllr Murphy had advised them. **(04/23). Minute to be removed next month.**

8085 Cllr Harmer reported that the A287 was due to be resurfaced at the end of the month. **(04/23). Minute to be removed next month.**

6004 Cllr Mathisen raised the issue of Fulbrook Lane – the side of the road near to Thundry Farm needs improvement. **(02/20)**

7878 Cllr Harmer noted that the Elstead-Milford cycle route needs a safe crossing over the A286 to allow children to cross. Cllr discussed various options but it was felt that crossing under the underpass would be the safest option. It was also suggested that the road should be reduced from 40 mph to 30 mph. Should this be the preferred route the underpass would need upgrading as it currently does not have any lighting. **(10/22).**

10.0 NEIGHBOURHOOD PLAN UPDATE

8086 Regulation 16: NHP Regulation 16 is now complete and WBC have contacted a company to appoint an Inspector. Two resumes have been sent to the PC and one person was selected who had had more experience in inspecting NHP's than the other candidate. The Inspector has read through the NHP briefly and raised three issues which need to be resolved. WBC legal have provided the inspector with information that supports the fact that Peper Harow Parish Meeting could allow the Weyburn

part of its parish to join into the Elstead neighbourhood plan. Nexus have provided more detailed information for the engagement report and basic conditions statement. WBC are minded that a new reg 16 will have to take place on these revisions which the steering groups disagrees. The reg 16 could be run concurrently with the start of the Inspection it is believed. A meeting was held with ZE and ME (WBC) on 22nd June to discuss the hold up. At the meeting ZE committed to put pressure on WBC legal for a response to the Inspectors queries. A follow up meeting was held in September with Cllrs Murphy and Jacobs, Mrs Davidsen, Mr Veasey and the clerk with Waverley BC Planning Policy and Legal. Learned Counsel's advice has been shared in full at the end of September with The Examiner and WBC reiterated that they were satisfied that all legal aspects of the plan have been met. There has been no response from the Examiner and The Clerk has followed this up with WBC who say they have again contacted the examiner. As a result of the lack of progress councillors have the clerk to contact ME (WBC) and ask him to telephone the Examiner which the clerk has done. ME has advised that despite calling the Examiner several times there has been no response. Cllr Murphy forwarded a strongly worded letter to ME (WBC). The Examiner has responded and still disagrees with Counsel's advice. It was agreed that Counsel would respond to the Examiner by the middle of March – the clerk has chased WBC and is waiting to for confirmation that the letter has been sent. Cllr Murphy has written to Jeremy Hunt about the delays and the letter has been forwarded to Michael Gove. At the April 2023 meeting it was reported that Michael Gove had responded giving contradictory information to that which the PC had received from WBC. Michael Gove advised that it was possible to get a new Examiner. It was agreed that it was necessary to wait for Counsel's advice before suggesting this. **(04/23)**.

8040 Village Design Statement (VDS): Cllr Jacobs chaired a meeting on 30.11.2020 at which it was agreed that the VDS just needed basic refreshing and updating and would benefit from photographs. Two meetings were held in January and one in February at which the whole revised copy was reviewed. Cllr Jacobs and the clerk did some final proof reading and here are a few more amends to be made. The flooding section still needs completing. The final draft to be shared for the July meeting. The clerk has contacted WBC regarding the VDS (at ZE's suggestion) as it is better if they formally consult on this. WBC have responded saying that they do not have capacity to manage this process at the moment but councillors have agreed that this should be progressed anyway. At the clerks briefing it was noted that the due to changes in planning policy there is no place for a VDS. The clerk to obtain a definitive statement on this from Surrey ALC. **(03/23)**.

11.0 OUR ELSTEAD UPDATE (OE)

8087 Staceys Farm Road: OE are anxious to improve its appearance. Cllr Snape has formulated an improvement plan. A budget to be agreed for planting – all other works fall under the PC's responsibility for on-going maintenance. A planned letter to residents had not happened as the clerk was waiting for OE to provide a date for the planting however tree works notices had been publicised in the village news for the previous six months. Trees were removed following a survey by a professional and the PC has to maintain its duty of care especially given that this is a prime walking route for parents and children accessing school. **(04/23)**.

8088 Our Elstead had proposed that the bottom corner of Thursley Road rec which was often under water, should be turned into a village pond. Cllr Murphy advised that the rec did dry out in the summer months. **(04/23) Minute to be removed next month.**

8089 Cllr Murphy thanked Cllr Mathisen for all he had done with Our Elstead and thanked Cllr Snape for her planting as well as leading the EVRS committee. **(04/23) Minute to be removed next month.**

12.0 ELSTEAD VILLAGE ROAD SAFETY

8090 Cllr Snape had circulated a summary report before the meeting. Cllr Snape advised that the committee had tried to get projects completed and that a lot had happened. The survey had been delivered of which the outcome to be shared. Seven volunteers have come forward to help with the community speed watch initiative. Training will be organised once new councillors have joined the council. Thursley Road, after much lobbying, had finally been resurfaced. Cllr Snape and the

- subcommittee were thanked by Cllr Murphy and by Cllr Harmer. **(04/23) Minute to be removed next month.**
- 8043 Speeding: The clerk advised that she had received a number of complaints regarding speeding through the village and the inefficacy of the VAS. Cllr Davidsen agreed that there was an on-going problem of motorists ignoring the VAS. The Clerk discussed this with Sam Adcock, the new Borough Inspector. Sam Adcock noted that it would be better if residents could form a community speed watch volunteer group. Cllr Reynolds had contacted Surrey Police Speedwatch team who had advised that they will provide a framework and whilst the community forms a team of six over the age of eighteen. Following a near miss on the zebra crossing six volunteers have stepped forward. Cllr Gardner has drafted a questionnaire on speeding and the final version was circulated prior to the March meeting. A few amends have been proposed and the survey to be printed and door dropped asap. **(03/23).**
- 7279 Road safety outside St James Primary School: The clerk had circulated some draft notes from Cllr Snape (which were also supported by Cllr Else who is a governor at the school as well as a Ward Councillor) prior to the meeting. Councillors supported the draft and Cllr Harmer to write to Adrian Selby (SCC Highways) asking for his advice. Following the preliminary EVRS meeting the clerk spoke to Mrs Elliott who said she would be pleased for the school to be involved in any schemes. The clerk to contact WBC/SCC to get clarity on how the school can be involved with speed watch etc. **(11/21).**
- 7948 Zebra crossing: to change the crossing to a raised table with LD lighting will cost in excess of £30k. Councillors asked as a first stage whether LD beacons could be installed and then for the table to be installed at a later date. The clerk wrote to DK (SCC highways) copying Cllr Harmer. DK has responded to Cllr Snape stating that the proposal will be added to SCC's list of potential road safety schemes for design next financial year. SCC have not yet prioritised which schemes throughout the county they will be proceeding with as this will depend on the level of collisions and likely level of investment required. However SCC are aware that there have been a number of collisions through Elstead and SCC need to consider how to tackle this. Should the scheme be selected it is anticipated that design and consultation would take place next financial year and then implementation the following year. The clerk has asked DK if the beacons could be changed to LED in the interim. The clerk has reported the belisha beacon online @SSSC and will forward the report to highways as it has gone beyond the 28 day response lead time. **(01/23).**
- 8091 Thursley Road repairs: The section from The Bel and Dragon to the Sandford Villas has been completed. It was noted that the section from Sandford Villas to the centre of the village green requires the most work. Cllr Murphy noted that the PC had already received notification that this section was to be resurfaced and then nothing has happened. The clerk found a copy of the notice which she shared with Cllr Harmer. Cllr Harmer discussed this with SCC colleagues and investigative work to be undertaken when machinery is available – work is now underway. **(04/23). Minute to be removed next month.**
- 8092 BT land: Cllr Murphy contacted BT to see if it would be possible to lease the land but the contact said that it would not be suitable for the public to use the land. BT stated that it has no plans to do anything with this space until 2027. After much correspondence from Cllrs Murphy and J. Else as well as support from Jeremy Hunt, BT have finally agreed that the school can use the rear of the BT land for staff parking. The school will erect a fence. Cllr J. Elstead advised that originally BT's legal team have now advised that the school must pay £3,500 per annum plus legal fees if they wish to use the land. Cllrs Murphy and Else to draft a letter together. Cllr Murphy received an update from Mrs Elliott who advised the cost was now £10k per annum plus the school would have to pay for the fencing. The school had concluded it was not worth pursuing. **(04/23). Minute to be removed next month.**
- 7885 20 is plenty: it was noted that Witley appeared to have implemented this in some areas. Cllr Harmer noted that SCC had applied to The Secretary of State asking for the power to enforce movement on the roads which would mean that SCC can put up their own monitoring devices on the roads and therefore enforce things such as speeding. SCC are introducing 20 mph across some rural lanes in

Surrey. Cllr Harmer suggested that the road from Moors Lane to Copse Edge could be a candidate for 20mph and suggested that EVRS sub committee to liaise with AS (SCC) on this point. **(11/22)**.

13.0 GAS MAINS REPLACEMENT WORKS

8093 This item was discussed under minute 8084. **(04/23)**. **Minute to be removed next month.**

14.0 KINGS CORONATION

8094 Two sub groups have been formed. One group will facilitate an afternoon tea for senior members of the village on 7th May in the Village Hall. A second group is working on an afternoon of children's activities on 8th May. All events are in hand. The celebration is a less ambitious programme compared to the Jubilee in part due to the six month lead time. **(04/23)**. **Minute to be removed next month.**

15.0 ANNUAL REPORT

8095 The annual report was circulated prior to the meeting and councillors confirmed that they were happy with the final draft. **(04/23)**. **Minute to be removed next month.**

16.0 ANNUAL ASSEMBLY

8096 The clerk advised that she had liaised with a colleague at SCC who had agreed to find someone to talk to residents on wildfire preparedness. Hey broadband have also confirmed that they will attend. **(04/23)**. **Minute to be removed next month.**

17.0 REPORTS AND CORRESPONDENCE

8097 The clerk was alerted to a vandalised bench at Burford Lodge rec. The clerk has asked RK to remove it as it cannot be repaired. **(04/23)** **Minute to be removed next month.**

8098 The clerk received two enquiries regarding riding permits for Hankley Common. **(04/23)** **Minute to be removed next month.**

8099 The clerk was alerted to a fallen down tree at Woolfords Lane cemetery which had narrowly missed the cemetery building. The clerk has asked RK to remove it. The clerk to see if this tree was checked in the recent survey. **(04/23)** **Minute to be removed next month.**

8100 The bins have been overflowing and this has been reported to WBC. **(04/23)** **Minute to be removed next month.**

8101 The scouts have requested use of the village green on 30th June for the annual marathon which the PC has approved. All documentation to be forwarded in due course. **(04/23)** **Minute to be removed next month.**

18.0 FINANCE

8102 Bank balances to end of March were circulated in advance of the meeting and are £65,053.16 deposit account (includes £50k contingency and £15k held from easement payment) and £21,402.02 current account. As agreed that clerk had transferred £50k from the current account to the deposit account as the interest rate is better. 32 day notice account for POR monies is £55,687.12. **(04/23)** **Minute to be removed next month.**

8103 Accounts for payment for April 2023 were circulated in advance of the meeting. 9 cheques have been raised totalling £13,520.79 of which 2 x cheque are greater than £500 as listed below. **(04/23)** **Minute to be removed next month.**

- 8104 The clerk confirmed that the VAT reclaim had been submitted and was reimbursed on 6th March 2023. **(04/23) Minute to be removed next month.**
- 8105 The clerk confirmed that the precept was received at the beginning of April in line with the precept request of £72,000 as determined by the PC. **(04/23) Minute to be removed next month.**
- 8106 POR reserves: councillors confirmed that the following monies should be moved from the 32 day notice account to the current account where they would be then paid to Natural England as agreed: £20,000 cost of extra boardwalk work, £2,895 etched dragon panel, £2,800 carved dragonfly bench, £500 to cover FOTC wardens and £295 to cover the cost of hanging the tile mural in the village hall. Once received into the current account from WBC, the £98,000 CIL monies would also be transferred to Natural England. **(04/23) Minute to be removed next month.**

ACCOUNTS FOR PAYMENT - APRIL 2023

Cheque no	Payee	Purpose	Amount
4704	Juliet Williams	GoDaddy SSL Renewal	£179.98
4705	Surrey ALC	2023-2024 subscription	£858.42
4706	1st Call Trees Ltd	Treework as per quotation	£11,688.00
4707	Imprint Colour Ltd	EVRS Road Survey Flyer	£162.00
4708	Hilary Hamlyn	OE planters	£24.00
4709	Hilary Hamlyn	OE planters	£30.69
4710	Castle Water	Feb to July 2023	£208.70
4711	Maxwell and Co Ltd	Payroll 3 months to end March 2023	£72.00
4712	The Play Inspection Company	Quarterly Inspection	£297.00
			£13,520.79

19.0 MATTERS RAISED BY MEMBERS

- 8107 Cllr Davidsen remarked that Hankley Common had been reopened but that crew were starting to assemble for filming. It was noted that the film crew would only be there for three weeks. **(04/23). Minute to be removed next month.**
- 8108 Cllr Mathisen advised the next HUG meeting would be on 25th April and HCCG on 18th April. Cllr Mathisen advised that he was happy to still attend the meetings once he had stepped down as councillor for continuity. The clerk advised that there should also be a councillor in attendance. **(04/23). Minute to be removed next month.**
- 8109 Cllr Rees advised that data from covid will be erased from May 2023 in line with GDPR regulations. **(04/23). Minute to be removed next month.**
- 8110 Cllr Jacobs noted that flares from the army had landed in her garden. Cllr Jacobs to send the date and time to Cllr Mathisen who will report it. **(04/23). Minute to be removed next month.**

Meeting closed at 9.30 pm