



ELSTEAD PARISH COUNCIL
Minutes of the Parish Meeting

Monday 16th October 2023 at 7.30pm
Held at Elstead Youth Centre

Attendees: Cllr P. Murphy (Chair) Cllr J. Collis Cllr L. Davidsen
Cllr A. Goundry Cllr A. Hampshire
Cllr J. Holroyd Cllr M. Lass Cllr R. Muir

Mrs J. Williams (Clerk)
Cllr G Long, 15 x MOP's

QUESTIONS FROM MEMBERS OF THE PUBLIC

- 8310 Prior to the October meeting a lengthy email had been received from the EVAA regarding proposals for a bike track on PC land behind the allotment area. Members of the EVAA asked what the PC policy was. Cllr Murphy explained that when resident's come forward with a proposal that it deems reasonable the PC will look to assist and this was the very same approach adopted when the EVAA, ERT and EVTC approached the PC with their respective proposals. In the case of EVAA the PC had spent £12,000 in order to set up EVAA and this had come directly from the PC's own funds. The same principal was being adopted with the idea of the mountain bike area and Cllr Murphy advised that conditions will be determined once the proposals have been formalised. Similar conditions would be imposed on this scheme as have been applied elsewhere i.e in terms of nuisance. Cllr Murphy noted that it was not the PC's role to dictate what recreational activities residents would want to do therefore it was not reasonable to tell teenagers that they should just play cricket, football or tennis. Equally we cannot tell people to go to other villages for recreational experiences. In response to a question regarding the covenant on the grazing land, Cllr Murphy noted that any conditions would have to be similar to those which have been applied to other groups e.g. with regards floodlights, the football groups and EVTC have had to sign usage agreement. Cllr Murphy noted that at the moment there had been no formal plans provided and when formal plans were proposed the PC would study them and consult on them. In response to comments from the EVAA the PC made it quite clear that all residents are able to approach the PC with ideas and that councillors had made a decision on this in a transparent and non prejudiced manner. **(10/23).**
- 8311 Members of the EVAA asked when the grazing field would be up for tender. It was noted that the field was not re-advertised every year and that the current tenant had the option to renew. **(10/23). Minute to be removed next month.**
- 8312 A resident noted that there had been increased levels of ASB including the height barrier being damaged. The clerk advised that she and councillors had met with Absolute Security to discuss the effectiveness of the CCTV system and that in the meantime all ASB incidents should be reported to the police on 101. **(10/23). Minute to be removed next month.**

8313 A resident asked if the hedges could be trimmed at Burford Lodge Rec. The clerk advised that she had instructed RK. **(10/23). Minute to be removed next month.**

1.0 APOLOGIES FOR ABSENCE

8314 Apologies for absence were given by Cllr Jacobs which members accepted. **(10/23). Minute to be removed next month.**

2.0 DECLARATIONS OF INTEREST

8315 Councillor Lass declared a (a) Personal, (b) Prejudicial interests in agenda item 13 which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2018. No other councillors declared any personal or prejudicial interests. **(10/23). Minute to be removed next month.**

3.0 APPROVAL OF MINUTES OF PC MEETING HELD 18th SEPTEMBER 2023

8316 The minutes of the Parish Council meeting held on 18th September 2023 were agreed. The Chair signed the minutes. **(10/23). Minute to be removed next month.**

4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 18th SEPTEMBER 2023

8317 The minutes of the planning meeting held on 18th September 2023 were agreed. The Chair signed the minutes. **(10/23). Minute to be removed next month.**

5.0 REPORT FOLLOWING HUG MEETING HELD 20th SEPTEMBER 2023

8318 Cllrs Murphy and Hampshire attended the HUG meeting and advised that there had been two main points of discussion; a) a proposal for an electronically activated gate at the Westbrook Lane entrance to the common. The purpose of the gate was to deter illicit use of the common by motor vehicles. It was explained that this would be funded by the Billmeir Trust and Hankley Golf Club will cover its' annual maintenance cost and b) The MoD expressed their appreciation for resident's understanding and restraint in accessing the common during the recent intensive troop training programme. Cllrs Murphy and Hampshire advised that there had not been much progress or measures to improve the drainage on the common. Cllr Murphy had met with NE and MoD however they were resistant to clearing out the main drains and instead have raised the surface to BW 504. Councillors were disappointed with this response as unless the MoD clear the ditches out the water levels will rise and the hydrostatic pressure will force the water over the rights of way. All agreed that ditch clearance would be beneficial. **(10/23). Minute to be removed next month.**

6.0 MATTERS ARISING

8319 FP64: Cllr P Murphy attended and spoke at the Waverley Local Committee meeting held on 13th March 2020. The local committee unanimously found in favour of the two diversions. The Clerk has written to SCC Countryside who replied explaining that the existing temporary closure will have to be extended until such time as social distancing is relaxed. Once everything is back to normal the diversion order will be made and there will be a formal consultation period. If objections are received during this period and cannot be resolved SCC will have to refer the order to the Secretary of State for determination. Determination can take the form of written representations, formal hearing, or a Public Inquiry. If there are no sustained objections, SCC can confirm the order and the footpath will have been legally diverted (although works may have to be carried out to make the new route suitable for the public). Cllr Mathisen suggested that the EA had neglected to clear tree debris and Cllr Murphy added that another tree had caused scouring to the bank. After many months of chasing Surrey CC have served notice of the order for the footpath diversion on 16th June 2022 and this will not come into operation until thirty days after it is confirmed. The order has been made however the landowner has objected to it. There has been no progress in this matter by Surrey CC and the Clerk to ask the officer's line manager to meet with Cllr Murphy to explain why progress has been so slow.

Cllr Mathisen noted that vegetation needed to be cleared beyond the footbridge. There was no response from SCC before the meeting. The clerk forwarded her letter to Cllr Harmer who will follow it up with officers. Cllr Murphy and the clerk met with SCC ROW on 23rd March to discuss the on-going closure of FP64. Cllr Murphy reported that there was no problem with the route and that it was on-going discussions with the landowner that were the problem and were causing the delay. Cllr Murphy and the clerk had asked for SCC ROW to set a target date of 22nd May 2023 to resolve the issue after which it was suggested that SCC should send a formal application to the Secretary of State. (June 2023) SCC have met with the landowner and will send over further paperwork once it has been finalised. It is hoped that on receipt of the information the landowner will have all the information that is needed. (July 2023) SCC advised that the landowner has queried the surveyors report. SCC are obtaining permission to send the whole of the surveyor's report to the landowner. SCC will then respond to the query and see whether the objection is withdrawn. If it is not then SCC will respond to the Secretary of State. (September 2023) The clerk followed up with SCC who advised that the resident had been away and was due to respond imminently to previous SCC communications. The clerk suggested that perhaps now was time to issue a deadline which SCC confirmed would be the case should there be no further progress in the next few weeks. (October 2023) SCC responded to the clerk's update request agreeing that deadlines were important and that if further negotiation was not successful with the landowner SCC would have to refer the order to the Secretary of State. **(10/23)**.

- 8320 Village Green and Church Green Lease: The clerk confirmed that the application has been submitted to the land registry. **(10/23)**.
- 8321 Staceys Farm Road registration: The clerk confirmed that the papers have been signed and returned to Wellers who have submitted them to the land registry. **(10/23)**.
- 8322 Springfield flooding: Cllrs Murphy, Mathisen and Rees met with Ian Fowler (IF, SCC), Cllr Harmer, the clerk and a resident in June 2020 to discuss the flooding issue associated with Springfield which impacts Orchard Close and some properties along the Milford Road. Investigative work was carried out from 17th-21st January 2022 and several blockages were identified. Some remedial work has been completed from Orchard Close to Springfield and at Beggars Folly. WBC have submitted a proposal to SCC to replace the pipework with larger pipework as there are a number of breaks. At the October 2022 meeting, the clerk reported that WBC are have advised that the legal paperwork is in place and that WBC are seeking comparative quotes for the work. The project will go out to tender with a closing date set of 7th July. The anticipated start date is 21st July 2023 ending 30th September 2023. At WBC's request the clerk has written to all affected residents asking for permission for the potential bidders to see the proposed scope of the works and WBC have attended with their contractors to pull together tender documents. The clerk printed out and distributed further letters to affected residents on this matter in August and fielded a few telephone calls on this matter too. The clerk has been advised that there is an issue obtaining access which WBC are trying to resolve. (October 2023) WBC advised that they are still waiting on advice from their legal team in order to progress. Engineers are meeting the contractor on site with the aim of starting the Orchard Close section in the coming weeks. **(10/23)**.
- 8264 Elstead-Milford Cycle Route: Work has been completed on this project. HG (SCC) advised that she was still in favour of finding a name for the route. The clerk undertook a survey with the most popular name being Blackberry Way. Witley PC have confirmed that they have not consulted residents but are happy with the name choice. The clerk has advised Cllr Harmer and at the Western Village the clerk was advised that the council must make a protocol to say that they agree to the renaming. The clerk noted that this has already been evidenced in the minutes. Cllr Harmer has agreed to speak to SCC Countryside. **(09/23)**
- 8143 Costs for the repairs to the spire net and spika podium were approved and the spika podium was confirmed as being free of charge. The spire net was repaired (May) and was not tensioned in June 2022 as the contractor was not able to access the relevant points. The clerk has received an invoice which is contrary to what was agreed and has followed this up with Kompan. Kompan have not

- commented on the clerk's response and the clerk has followed this matter up again with Kompan. The PC have received a letter from Kompan's legal advisers which the clerk has followed up. **(06/23)**
- 8265 The Clerk to follow up with the contractor who serviced the zip wire to provide a quotation to make good some of the wet pour in the playgrounds. Other costs received include: to repair the roundabout £1k plus labour. A new accessible roundabout will cost £13k and a replacement see saw £6.5k. (Costs for new were provided by Wicksted). It was agreed that the PC would wait until it received CIL funding and use this to replace the old play equipment. The clerk has chased for wetpour quotes and is seeking alternative contractors. The clerk has followed this up and tried alternative contractors. Most contractors won't repair wetpour – the clerk has suggested that as it is deemed low risk the work is deferred to next fiscal at which point the see saw and roundabout will need to be replaced. **(10/23). Minute to be removed next month.**
- 7789 A resident reported on the unreliability of Stagecoach services to and from the village. The clerk to write to Stagecoach seeking an explanation. **(09/22).**
- 8323 A letter was received from a resident noting the increased usage of bikes along a footpath leading from West Hill to the Common. The clerk has spoken to SCC Countryside who will investigate what can be done and whether the gate (that was removed) can be reinstated which might help to deter people from cycling along the route. The clerk is working with SCC Countryside on this who have agreed to add some signage. The clerk followed this up with JB (SCC) at the July Western village meeting and emailed SCC in September. SCC advised before the October meeting that they were still intending on putting up signage. **(10/23).**
- 8267 Bike track: A resident noted that feedback from the recent survey had been positive. 90% supported low cost outside leisure. 90% would support a bike area and 70% would use it. Most would use it ranging from daily to weekly. There had been four letters against the bike park who were concerned about noise and suggested that it was the wrong location. The objections were discussed at length and it was felt that the concerns expressed, while understandable, could be addressed through the instigation of effective controls. The resident asked whether the PC would support the project and suggested that replies could be sent to those who objected to it and also that it could be trialled for a month. It was advised that some monies have been promised for the project in the way of a donation. The project would be run via the British Cycling website which would offer membership and insurance. Bars would be erected to prevent motorbikes and the gate would be padlocked with members receiving a combination code to access the site. Rules would be visible and the site would not be accessible after a certain hour. Finally the resident advised that there was a constitution in place and that operating hours would be limited to weekends, and outside school hours but not in the dark. The majority of councillors present supported the proposal providing that it was securely fenced off and that should the project not continue the land would be returned to grassland at the end. It was agreed that a memorandum of understanding would be required which would set out the conditions of making over the land. (September 2023) The clerk responded to a resident asking for an update that the committee were in the process of ascertaining what the overall cost would be and whether planning permission was going to be required. The resident noted that there was a covenant on the land that prevented anything that caused a nuisance. Cllr Murphy noted that the PC had given their approval in principle to make the land available subject to several conditions being met. **(09/23).**
- 8324 A resident asked if there was an update on the Springfield development as there had been no information for residents for over a year. The clerk has contacted WBC who have responded that further pre application advice has been sought. WBC are now updating the financial modelling for the site and WBC hope to be able to present it at the July Council meeting. Once approved WBC will meet with the PC ahead of the resident consultation event that will take place. The clerk has written to WBC in September and is awaiting an update and this was still the case at the October meeting. **(10/23)**
- 8325 Representatives from Hey Broadband and F&W networks attended the February PC meeting to provide an update on progress to date. It was explained that there had been 300 expressions of

interest of which 293 were committed. It was advised that there had been some delay connecting to the cabinets but by April 2023 it hoped to have hit 900 and by July 2023 1250 connections. It was noted that the main challenge lay with crossing private land where permissions were needed. The provider will have to consult with some residents in Silver Birches Way and Springfield to see which would be preferable – a trench in the pathway or the addition of two telegraph poles. Peat Common also posed issues as the provider had applied to put fibre on the existing electrical poles and it had taken 5-6 months to approve just one pole. Hankley and Lower Ham Lane were also going to be hard to reach and again resident's permission would need to be sought to add more poles. MoD permission was required to install fibre to Guinea Common however MoD were charging an unrealistic fee. Cllr Murphy noted that the PC had taken the matter up with the MoD but so far without success. Westbrook Hill would also need MoD permission. The update concluded by explaining that Hey Broadband had started to canvas for people to sign up to the scheme. (September 2023). Cllr Goundry advised that there had been a notice from F&W networks advising that they could not complete their network installation in the village. They are pausing work in Elstead (plus other parts of the country) and need to see 100-150 residents sign up. Cllr Goundry advised that it was not clear how much F&W had completed as their communication was not clear however they had done a lot of work in obtaining licenses for poles and were close to connecting properties in Ham Lane and Red House Lane. Cllr Goundry has been following up progress with F&W. **(10/23)**.

8326 Cllr Mathisen advised that drains along the Seale Road had been cleared but that there as a leak at the top. The land owner is in dispute with SCC on this matter. The clerk asked if this has been resolved at the Western Village meeting. Cllr Harmer is in contact with SCC Engineers to see if the matter has been resolved and th clerk has followed this matter up with Cllr Harmer. **(10/23)**

8212 Cllr Murphy reported that MoD had been grateful for residents' co-operation during the recent restrictive use of the common following the recent training. Cllr Murphy had also raised the problem of flooding on the commons and the absence of any effective measures / action to clear the main drainage ditch. Cllr Murphy added that despite much correspondence he had been unable to get an answer from either Natural England (NE) or the EA on what their policies for the maintenance of the drainage system on the commons and their effects on the ROWs. Cllr Murphy explained to new councillors that as the land is owned by MoD they need consent from NE before works can be completed because of its SSI status. Without such consents it would be a criminal offence to undertake such works. The Friends of Thursley Common have asked for a meeting to discuss this with Cllr Murphy. Cllr Muir to attend. **(06/23)**.

8213 Cllrs Elses are seeking to get the footpath repaired along the Milford Road where the tarmac is disintegrating. Cllr J. Else advised that there had been no progress since October 2022. Cllr J Else advised that she had spoken to SCC and that it is on a "consideration list". Cllr Harmer explained that problems were fixed in order of severity. The clerk/EVRS to take over following this matter up. **(07/23)**.

8214 Cllr J. Else advised that there had been a lot of issues regarding the reliability of No 46 bus and that she was in discussion with SCC over this. The clerk to take over following this up. **(07/23)**.

8271 Cllr Jacobs stated that she felt that the policy on grass cutting was not well considered and proposed that Elstead should be responsible for cutting the grass throughout the whole of the village. It was noted that there are currently four contractors who cut different sections of grass on different days of the week in Elstead which was clearly not ecologically sound. Cllr Lass asked who would pay for the grass cutting and it was questioned whether some funding could come from the borough/district council. Cllr Long advised that there was to be a meeting between SCC and WBC to discuss this matter and was asked by Councillors to request that funding and responsibility for this be passed down to the parishes. The clerk and Cllr Lass met Grasstex in September who advised that some councils pay for Grasstex to provide top up cuts in between visits by borough/county contractors. Grasstex advised that they could provide a quote but would need to know the size of the area in square metres. **(07/23)**.

- 8327 It was noted that there had been a spate of vandalism at Burford Lodge. Councillors agreed that the clerk should meet with Absolute Security to assess the quality of the CCTV images. Images of the camera quality were shared with councillors prior to the October meeting and Cllr Holroyd, a representative from EVTC and the clerk met with Absolute Security on 11th October to look at what further security measures could be employed – a report with recommendations to be shared once it is received. Councillors agreed to replace both benches which had been vandalised beyond repair as these had been kindly donated by families in memorial of long-standing residents. The expenditure is made under the council's power to acquire and maintain land for public recreation (Public Health Act 1875 s. 16). **(10/23)**.
- 8289 The clerk circulated the inspection reports for each playground prior to the meeting. The clerk advised that repairing wetpour was proving to be impossible and as it was a low risk item proposed that the repairs be made when the roundabout and seesaw were replaced. One item was regarded as moderate risk (the broken bench) and the clerk informed councillors that this had been removed already. Councillors agreed that the litter bin should be replaced as per the report recommendations which it does under its powers to provide bins (Litter Act 1983 ss5.6). It was agreed that this needed to be a substantial bin. Cllr Muir voiced concern about the spire net and the clerk advised that as it was considered low risk the advice on the report was to monitor however the clerk would go and check the spire net. The clerk has asked a contractor to check the spire net and is waiting on a quote to do the works. **(10/23)**
- 8295 A resident asked for help in getting some overhanging trees cut back. The clerk is liaising with SCC on this matter. **(09/23)**
- 8328 Cllr Murphy noted that he thought that the oak tree in the centre of Burford Lodge rec was not looking very healthy. The clerk has noted that there is likely honey fungus at the base of the tree and has asked First Call to inspect it. **(10/23)**.
- 8330 A delivery truck damaged the notice board at the spar towards the end of July. The clerk obtained repair and replacement costs which she has forward to Blakemore. Blakemore have explained that they will need to refer the replacement costs to their insurance company and there has been no update – the clerk to follow up. **(10/23)**

7.0 WBC UPDATE

- 8162 Cllr Long explained that she had been dealing with the issue of some telephone poles that had been erected recently as part of the fibre broadband installation. The problem was that some of the telephone poles have been erected seemingly without consultation with residents. F&W are adamant that they have the requisite approvals in place. A telephone pole in Hookley Close has been controversially erected. Residents believed that they had ownership of the land however it might be responsibility and not ownership and Cllr Long is investigating. Cllr Goundry advised that SSE have been hampering the roll out by taking up to eight months to approve each pole and it was noted that the voucher scheme only has validity for twelve months. **(06/23)**.
- 8331 Cllr Long advised that she had been contacted by concerned residents regarding notices and letters from Gigaclear which appeared to give notice of their intention to dig up unadopted roads. Cllr Long contacted enforcement to understand if another contractor could share the use of telecoms. Cllr Long was advised that a ward councillor can object to permitted development rights. Cllr Long to post on facebook encouraging members of the public to object. A meeting has been held with Gigaclear – see agenda item 12. **(10/23)**. **Minute to be removed next month.**
- 8332 Cllr Long was asked by Parish Councillors to find out whether the six-monthly Town and Parish (T&P) meetings were to be reinstated by Waverley BC. The last one was held in December 2019. The CEO of WBC has advised that a clerk's briefing will be held soon but made no mention of the T&P meetings. Cllr Long advised that there would be a T&P meeting on 1st November to discuss the new local plan. **(10/23)**. **Minute to be removed next month.**

8276 Cllr Murphy explained that he had written to the CEO of WBC concerning how unfairly Elstead was being treated. Cllr Murphy noted that the village generated income of c £300k but received £100k in identifiable services. Cllr Murphy to write an article on this matter for the village news. **(09/23)**.

8333 Cllr Long advised that the deadline for CIL applications has been extended to 30th October 2023. **(10/23)**. **Minute to be removed next month.**

8.0 SCC UPDATE

6004 Cllr Mathisen raised the issue of Fulbrook Lane – the side of the road near to Thundry Farm needs improvement. **(02/20)**

7878 Cllr Harmer noted that the Elstead-Milford cycle route needs a safe crossing over the A286 to allow children to cross. Cllr discussed various options but it was felt that crossing under the underpass would be the safest option. It was also suggested that the road should be reduced from 40 mph to 30 mph. Should this be the preferred route the underpass would need upgrading as it currently does not have any lighting. **(10/22)**.

9.0 NEIGHBOURHOOD PLAN UPDATE

8334 Regulation 16: Cllrs Jacobs, Murphy, Long and the clerk attended a meeting with WBC Planning Officials on 25th May. Cllr Murphy explained that in light of the second piece of advice from Counsel, the Examiner stated (on 24th May) that he will accept Counsels advice. However, the examiner explained that he is unable to restart the examination for the immediate future for personal reasons. ME has written back to the examiner on 26th May to confirm in writing what the examiner had said. As it has now been one month since this meeting with no further response from the examiner, it was agreed that the clerk would write to WBC on behalf of the council explaining that the examiner should be given a one week and deadline after which it would be assumed that he had resigned. (July 2023) Cllr Murphy advised that Mr Edge had been stood down and Mr Ashcroft, a very experienced Examiner, has been appointed in his place. It was agreed that Cllr Murphy would draft a letter of complaint regarding the conduct of Mr Edge and allow WBC to co-sign the letter. The clerk advised DV, the E&W NHP consultant that Mr Ashcroft has been appointed. (September 2023) The new Examiner read through the draft and was largely complementary about the plan. The Examiner has come back to the parish council with some specific questions to which the PC and Steering Group have sent a detailed and comprehensive response. A letter of complaint concerning the former Examiner's conduct has been drafted and the clerk has been advised that WBC do not wish to sign the letter. The clerk has submitted the complaint to NPIERS the body responsible for the register of examiners. The new Examiner has scheduled a hearing for 16th November at which he will focus on the allocation of sites and the Green Gap. Attending the Hearing will be members of the PC, WBC, Developers (both those whose sites have been selected and those whose sites have not been selected). The NHP SG has asked that The Water Meadow Management Committee should be able to be represented because they control the access routes to the former VAM land and they weren't set up at the time of the last consultation. NHP SG to look at responses to the last consultation to demonstrate support from the locality. **(10/23)**.

8040 Village Design Statement (VDS): Cllr Jacobs chaired a meeting on 30.11.2020 at which it was agreed that the VDS just needed basic refreshing and updating and would benefit from photographs. Two meetings were held in January and one in February at which the whole revised copy was reviewed. Cllr Jacobs and the clerk did some final proof reading and here are a few more amends to be made. The flooding section still needs completing. The final draft to be shared for the July meeting. The clerk has contacted WBC regarding the VDS (at ZE's suggestion) as it is better if they formally consult on this. WBC have responded saying that they do not have capacity to manage this process at the moment but councillors have agreed that this should be progressed anyway. At the clerks briefing it was noted that the due to changes in planning policy there is no place for a VDS. The clerk to obtain a definitive statement on this from Surrey ALC. **(03/23)**.

10.0 ELSTEAD VILLAGE ROAD SAFETY (EVRS)

- 8335 Speeding: The clerk advised that she had received a number of complaints regarding speeding through the village and the inefficacy of the VAS. Cllr Davidsen agreed that there was an on-going problem of motorists ignoring the VAS. The Clerk discussed this with Sam Adcock, the new Borough Inspector. Sam Adcock noted that it would be better if residents could form a community speed watch volunteer group. Cllr Reynolds had contacted Surrey Police Speedwatch team who had advised that they will provide a framework and whilst the community forms a team of six over the age of eighteen. Following a near miss on the zebra crossing six volunteers have stepped forward. A road survey questionnaire was completed by residents and paper responses were input electronically by councillors and the clerk and this has given useful feedback to the EVRS team. Cllr Goundry has liaised with the police and 8 people were trained at a session held on 27th September. 3 sites have been identified for speedwatch; Burford Lea, Springhill and Bacon View Road. Cllr Goundry noted that the current VAS was not very effective and had circulated proposals for a solar powered version which would cost c £2,200 the same price as a one off road survey. Cllr Goundry to speak to the police to see if they will utilise the evidence and the clerk to arrange from SCC Highways to meet with the EVRS team. It was agreed that the cost should be added into next year's budget. **(10/23)**.
- 8336 Cllr Goundry advised that he along with Cllr Lass and the clerk had met with AS (SCC) on 12th October 2023. AS had advised that much of what EVRS had proposed might not be allowed as did not conform with SCC policy. For example SCC only use VAS signs from one supplier (Westcotec) and would not use solar powered signs. Cllrs had seen that there were solar powered signs in Normandy and Norney and it was agreed that the PC should take this matter up with Cllr Harmer. **(10/23)**.
- 8281 Sightlines: members of the EVRS team have been assessing conditions of the roads and are due to meet on 9th October to discuss this further. Once all areas have been reviewed this will result in a snagging / defects list. It was agreed that footpaths would be bought into this list too as well as the Milford Road pavement where much is being lost to encroaching vegetation. Cllr Hampshire added that there had been a huge puddle outside Water Meadow Place believed to be caused by a blocked access to the ditch. It was unclear if the roads had been sprayed this year as there was much evidence of weeds growing – Cllr Long to ask WBC. **(09/23)**.
- 8337 Zebra crossing: to change the crossing to a raised table with LD lighting will cost in excess of £30k. Councillors asked as a first stage whether LD beacons could be installed and then for the table to be installed at a later date. The clerk wrote to DK (SCC highways) copying Cllr Harmer. DK has responded to Cllr Snape stating that the proposal will be added to SCC's list of potential road safety schemes for design next financial year. SCC have not yet prioritised which schemes throughout the county they will be proceeding with as this will depend on the level of collisions and likely level of investment required. However SCC are aware that there have been a number of collisions through Elstead and SCC need to consider how to tackle this. Should the scheme be selected it is anticipated that design and consultation would take place next financial year and then implementation the following year. The clerk has asked DK if the beacons could be changed to LED in the interim. The clerk has reported the belisha beacon online and has been advised that it has been fixed however it does still not illuminate the crossing sufficiently. At the site meeting with SCC on 12th October 2023 AS proposed that when the belisha beacon on the Farnham Road is upgrade the current halo light will be installed on the Elstead crossing which will help to improve its illumination. DK advised the clerk that he had proposals for a CIL application that would include the current zebra crossing being upgraded to a table top and for other road calming ideas. **(10/23)**.
- 7885 20 is plenty: it was noted that Witley appeared to have implemented this in some areas. Cllr Harmer noted that SCC had applied to The Secretary of State asking for the power to enforce movement on the roads which would mean that SCC can put up their own monitoring devices on the roads and therefore enforce things such as speeding. SCC are introducing 20 mph across some rural lanes in Surrey. Cllr Harmer suggested that the road from Moors Lane to Copse Edge could be a candidate for 20mph and suggested that EVRS sub committee to liaise with AS (SCC) on this point. **(11/22)**.

11.0 OUR ELSTEAD

8338 Christmas light switch on: Cllr Lass to update the risk assessment. The clerk to confirm that the PC insurance covers the event as the PC has a new insurance provider. Cllrs Murphy, Holroyd, Collis and JE to act as marshalls for the evening - hi viz jackets will be needed. Any donations received at the event should be given to Help in Elstead and Elstead Foodbank. **(10/23).**

8339 Litter Pick: the next community litter pick will be held on 11th November after the 2 minutes silence. All to meet at the village green where equipment, coffee and cake will be provided. Cllrs Lass, Collis, Goundry, Murphy and Hampshire plus the clerk to attend. **(10/23). Minute to be removed next month.**

12.0 FIBRE BROADBAND UPDATE

8340 F&W have installed fibre broadband network for c 70% of Elstead however they will not be extending their system to cover the remaining 30% of the village. Cllr Murphy, Goundry, the clerk and NG held a teams meeting with Gigaclear on 9th October 2023. Gigaclear advised that they are planning on replicating the F&W system but don't know the area of the village that will be covered as of yet. F&W are pulling back and are finishing off some projects including Woolfords Lane which it is anticipated will be switched on within a month and the fibre broadband team are trying to get F&W to cover Thursley Road as well. During the Teams meeting with Gigaclear the PC told them that they had not engaged with residents and the village in the correct way and had certainly not helped their cause with the incorrect installation of a three-way traffic management scheme on the Milford Road (16th October 2023). Gigaclear appear to be well funded. Cllr Murphy felt that it was beneficial in having a competitor fibre broadband company in the village as well as being able to provide full village coverage. Cllr Goundry added that whilst the PC does not want residents to face unnecessary disruption it will work with Gigaclear and press for proper public consultation. Cllr Long noted that to date she had not received any permitted development requests. Cllr Murphy added that Gigaclear had been invited to make a public presentation at an upcoming monthly PC meeting. The clerk was asked to find out from SCC why the three-way lights were removed. A resident asked what happened to the vouchers and it was explained that Gigaclear were not using the vouchers to support their scheme. **(10/23). Minute to be removed next month**

13.0 FARNBOROUGH AIRPORT CONSULTATION ON PROPOSED EXPANSION

8341 A few residents had asked for this matter to be discussed in light of the pending consultation to increase the airport capacity from 50,000 flights to 72,000 flights per annum. Currently 28,000 flights operate to and from Farnborough annually. In addition to the increased capacity the airport would like to fly heavier aircraft and extend the operating hours by an hour in the morning and an hour in the evening. Cllr Muir attended one of the public consultation sessions but advised that it did not provide much additional information. Cllr Hampshire had drafted a response to the consultation objecting to the proposed changes which was circulated to councillors before the meeting and which councillors approved. The Clerk to submit the response before the deadline on 18th October 2023. **(10/23). Minute to be removed next month.**

14.0 INTERPARISH ENVIRONMENTAL GROUP

8342 Information had been shared on the interparish environmental group. Cllrs Murphy and Goundry agreed to attend the next meeting being held on 8th November 2023. The clerk to confirm meeting time and location. **(10/23). Minute to be removed next month.**

15.0 TERMS OF REFERENCE FOR WORKING PARTIES OE AND EVRS

8343 The previously circulated, amended ToR's for both OE and EVRS working groups were approved. **(10/23). Minute to be removed next month.**

16.0 COUNCILLOR TRAINING DEBRIEF FROM TRAINING HELD ON 2nd OCTOBER 2023

8344 Councillors note that the planning training had been useful although a little lengthy. **(10/23) Minute to be removed next month.**

17.0 REPORTS AND CORRESPONDENCE

8345 Congratulations were given to Cllr Holroyd for being accepted onto the WBC Standards Committee in a monitoring capacity to check that the correct standards and behaviours are being followed. **(10/23) Minute to be removed next month.**

8346 A resident asked whether their child could volunteer for twelve weeks littering pick on behalf of the PC for their Duke of Edinburgh bronze award. Councillors have agreed to this and The clerk has arranged this with the family. **(10/23) Minute to be removed next month.**

8347 A resident had complained about the siting of a contractor's advertising banner which had been spotted on Hankley Common. The clerk had advised that this was legally allowed. **(10/23) Minute to be removed next month.**

8348 A resident had complained about the noise of recycling being collected from The Pavilion. The clerk referred this to the ERT who have managed to change the time of the collection. **(10/23) Minute to be removed next month.**

8349 Information had been shared on the Surrey Hill's Symposium being held 29.11.2023. **(10/23) Minute to be removed next month.**

8350 A resident had complained about sight lines along The Croft. Cllrs Muir and The Clerk have investigated and the clerk has logged it with SCC although ownership of that stretch of road is unclear. **(10/23) Minute to be removed next month.**

8351 A resident had asked for hedging to be cut back at Burford Lodge. The clerk has briefed RK. **(10/23) Minute to be removed next month.**

18.0 FINANCE

8352 Bank balances to end of August were circulated in advance of the meeting and are £65,315.73 deposit account (includes £50k contingency and £15k held from easement payment) and £53,289.97 current account. 32 day notice account for POR monies is £29,583.24 as at end September. **(10/23) Minute to be removed next month.**

8353 Accounts for payment for October 2023 were circulated in advance of the meeting. 6 cheques and 1 x DD have been raised totalling £3551.05 of which 3 x payments are greater than £500 as listed below. The Clerk has contacted Castle Water and will send an actual meeting reading – Castle Water have advised that the difference will be refunded. **(10/23) Minute to be removed next month.**

ACCOUNTS FOR PAYMENT - October 2023

Cheque no	Payee	Purpose	Amount
-			
4785	Juliet Williams	October salary 1 of 2	£999.00
4786	Juliet Williams	October salary 2 of 2	£690.16
4787	Juliet Williams	Expenses October	£54.79
4788	Elstead Village Halls	Hall Hire October	£38.50
4789	VOID	VOID	£0.00

4790	Castle Water	1.8.2023-31.1.2024 estimate water B Lodge	£1,246.89
DD	SCC Pensions	Monthly pension	£521.71
			£3,551.05

8354 Reconciliations were circulated to councillors to the end of September 2023. All months reconciled exactly and have been independently checked by Cllr Jacobs. A monthly review of expenditure broken down by cost centre was shared with councillors prior to the meeting. At just over 50% time gone income was £77,817.41 v a forecast of £94,844.07. The clerk noted that the VAT claim for 2022-2023 had been submitted. Still to be received are cemetery fees and Smiths charity funds the latter is usually received in January. Expenditure was currently £52,973.71 versus a budget of £94,844.07. **(10/23) Minute to be removed next month.**

8355 The Clerk reminded councillors about how to submit expenses claims and highlighted that any receipts must have Elstead Parish Council on them in order for any VAT to be reclaimed. **(10/23) Minute to be removed next month.**

8356 The Clerk confirmed that the Notice of the Conclusion of Audit was posted before 30th September 2023 on the PC's noticeboard and on the PC's website. **(10/23) Minute to be removed next month.**

8357 It was agreed that the finance committee would convene on 26th October 2023 at 7.30pm at the youth centre to review the draft budget for 24/25. **(10/23) Minute to be removed next month.**

19.0 MATTERS RAISED BY MEMBERS

8358 Cllr Holroyd advised that she had attended the St James Primary School open day. Cllr Holroyd noted that Mrs Elliott was Executive Head of both St James and St Mary's Shackleford schools. **(10/23). Minute to be removed next month.**

8359 Cllr Holroyd advised that two new batteries had been installed in the defibrillators. **(10/23). Minute to be removed next month.**

8360 Cllr Goundry asked what was happening regarding the proposed site for the Care Home. Cllr Hampshire advised that CHD had apparently bought the site in May 2023. Cllr Hampshire to set up a meeting with the project Manager. **(10/23). Minute to be removed next month.**

8361 Cllr Davidsen asked what was happening in the old retail outlet at the former Honeypot Antiques. It was noted that the office had been shut councillors to keep an eye on it. **(10/23). Minute to be removed next month.**

8362 Cllr Hampshire asked what had been agreed regarding the WMP bus stop as the location was on WMP land. It was noted that this had been referred to the Clerk at Peper Harow to follow up given that this was a Peper Harow matter. **(10/23). Minute to be removed next month.**

Meeting closed at 9.35pm