



**ELSTEAD PARISH COUNCIL**  
**Minutes of the Monthly Parish Meeting**

**Monday 12th December 2022 at 7.30pm**  
**Held at Elstead Youth Centre**

**Attendees:** Cllr P. Murphy (Chair) Cllr L. Davidsen Cllr J. Mathisen  
Cllr D. Jacobs Cllr R. Gardner Cllr D. Snape

**Mrs J. Williams (Clerk)**

**PUBLIC QUESTION TIME**

7900 There were no questions from members of the public. **(12/22). Minute to be removed next month.**

**1.0 APOLOGIES FOR ABSENCE**

7901 Apologies for absence were received from Cllrs Rees and Reynolds which members accepted. **(12/22). Minute to be removed next month.**

**2.0 DECLARATIONS OF INTEREST**

7902 No other councillors declared any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2018. **(12/22). Minute to be removed next month.**

**3.0 APPROVAL OF MINUTES OF PC MEETING HELD 21st NOVEMBER 2022**

7903 The minutes of the Parish Council meeting held on 21st November 2022 were agreed and signed by the Chairman. **(12/22). Minute to be removed next month.**

**4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 21st NOVEMBER 2022**

7904 The minutes of the Planning Committee meeting held on 21st November 2022 were agreed and were signed by the Chairman. **(12/22). Minute to be removed next month.**

**5.0 MATTERS ARISING**

7905 FP64: Cllr P Murphy attended and spoke at the Waverley Local Committee meeting held on 13<sup>th</sup> March 2020. The local committee unanimously found in favour of the two diversions. The Clerk has written to SCC Countryside who replied explaining that the existing temporary closure will have to be extended until such time as social distancing is relaxed. Once everything is back to normal the diversion order will be made and there will be a formal consultation period. If objections are received during this period and cannot be resolved SCC will have to refer the order to the Secretary of State for determination. Determination can take the form of written representations, formal hearing, or

- a Public Inquiry. If there are no sustained objections, SCC can confirm the order and the footpath will have been legally diverted (although works may have to be carried out to make the new route suitable for the public). Cllr Mathisen suggested that the EA had neglected to clear tree debris and Cllr Murphy added that another tree had caused scouring to the bank. After many months of chasing Surrey CC have served notice of the order for the footpath diversion on 16<sup>th</sup> June 2022 and this will not come into operation until thirty days after it is confirmed. The order has been made however the landowner has objected to it. There has been no progress in this matter by Surrey CC and the Clerk to ask the officer's line manager to meet with Cllr Murphy to explain why progress has been so slow. Cllr Mathisen noted that vegetation needed to be cleared beyond the footbridge. There was no response from SCC before the meeting. The clerk forwarded her letter to Cllr Harmer who will follow it up with officers. **(12/22)**.
- 7906 Village Green and Church Green Lease: The Heads of Terms as well as the maps of the area were circulated to councillors who agreed that the PC should proceed and renew its lease of these two areas. WBC legal department forwarded a new lease for the PC to consider. The revised lease would impose obligations on the Parish Council and not on WBC and for that reason the PC agreed it was not prepared to agree to these terms. Councillors agreed that the best course of action would be for WBC to transfer the title of the land to the PC and this is in line with WBC's 2019 policy of transferring assets. After a significant delay WBC Executives have confirmed that the land transfer may proceed and this is currently with WBC legal department. Cllrs noted that an article was placed in the Farnham Herald in September 2021 announcing that WBC were to transfer the land to Elstead PC for £1. The Clerk has returned the Parish Council's signed papers to WBC Legal and has chased for the papers to be returned with WBC's signature. The clerk has followed it up again and is still waiting for the papers to be sealed and returned to her. **(12/22)**.
- 7907 Staceys Farm Road registration: Cllr Mathisen advised that the land in the strip closest to the service road was not registered and the PC agreed that this should be registered as the village green lease covers the front third of the strip of land. Councillors formally agreed to the cost of c£900 to start the land registration process and the clerk has returned the signed instruction contract to Wellers. In response to Wellers request for information the clerk has forwarded background information to the legal team. **(12/22)**.
- 7908 Bus route outside Water Meadow Place: RC (SCC) had sent prospective plans of where the bus stop would stop outside of Water meadow Place. Cllr Davidsen, Mrs Davidsen and the clerk visited the site as they were concerned about the proposed location of the bus stop as passengers travel from Shackleford towards the triangle. The proposed location would mean that passengers would need to wait on, or alight onto a narrow verge (as there is no pavement on that side) with a steep drop behind it. This was of particular concern for children coming home on the school bus. Alternative drop off points at either end of Water Meadow place were proposed as being safer alternatives. SCC Passenger Transport team had looked into the feasibility of this but advised that as the roads in the development itself are unadopted and not built to facilitate passage of a conventional bus, it will not be feasible to locate the bus services within the site. SCC would therefore need to progress with the provision of a pair of formal bus stops on Shackleford Road, as per the original S106 agreement. Cllr Murphy, Cllrs Davidsen, Mrs Davidsen and the clerk met with RC of SCC. A site for the bus stop outside Water Meadow Place has been agreed. The contact at SCC has subsequently left and the Clerk has written to RC asking who the new contact is in order to progress this. RC requested a copy of the meeting notes (again) which the clerk has sent. RC advised that the passenger transport team will undertake a feasibility study of the proposed locations of the bus stops and there has been no subsequent progress on this by Surrey CC despite the clerk chasing. Councillors asked the clerk to contact Peper Harow Parish Meeting and ask them to contact Surrey CC on this matter given that the proposed location for the bus stop is in Peper Harow. **(12/22)**.
- 7819 Springfield flooding: Cllrs Murphy, Mathisen and Rees met with Ian Fowler (IF, SCC), Cllr Harmer, the clerk and a resident in June 2020 to discuss the flooding issue associated with Springfield which impacts Orchard Close and some properties along the Milford Road. Investigative work was carried out from 17<sup>th</sup>-21<sup>st</sup> January 2022 and several blockages were identified. Some remedial work has been completed from Orchard Close to Springfield and at Beggars Folly. WBC have submitted a proposal

- to SCC to replace the pipework with larger pipework as there are a number of breaks. At the October 2022 meeting, the clerk reported that WBC are have advised that the legal paperwork is in place and that WBC are seeking comparative quotes for the work. **(10/22)**.
- 7661 Cllr Jacobs noted that a number of delivery drivers were being sent down the track opposite the moat as a result of their sat nav. It was noted that vehicles were using this and that perhaps it might not be possible to install barriers. Cllr Davidsen noted that he has reported this issue on google maps. Another resident of Woolfords Lane reported this issue to the clerk in advance of the February meeting. Cllr Jacobs noted that the bridge was damaged over the footpath. The clerk has discussed this with JB (SCC) and he will investigate it. **(06/22)**.
- 7820 Elstead-Milford Cycle Route: Work has been completed on this project. HG (SCC) advised that she was still in favour of finding a name for the route. The clerk has contacted the Witley Clerk who noted that they were interested in this. Following a further email from The Clerk the Witley advised that the following names had been proposed by Witley Councillors; Bagmoor Cross, Blackberry Way, Pennyfarthing, Greensleeves, Ramblers. Cllrs noted that the cycle route did not actually cross Bagmoor Common and proposed E2R Jubilee Route – the E2R being a play on words for Elizabeth II and Jubilee in celebration of the Queen’s Platinum jubilee. Following the clerk’s email, Witley PC have confirmed it is happy to consult on the various name proposals. The clerk to set up a survey and share the link with Witley PC in November. **(10/22)**
- 7909 Preserve Our Reserve: A working party meeting was held on 16<sup>th</sup> June. NE are minded to agree with the PC’s suggestion that the link from BW504 to the reserve should be retained. Funding of £98k (WBC CIL), £55k (donations) and £150k NE are confirmed. NE have made progress and a planning application has been submitted to enable to restoration work to commence. Work is expected to now start in January 2022. The estimated cost of the project has increased to £500,000. The planning application has finally been determined and received approval. Work will start in Autumn. **(12/22)**. **Minute to be merged with agenda item 7.**
- 7856 Costs for the repairs to the spire net and spika podium were approved and the spika podium was confirmed as being free of charge. The spire net was repaired (May) and tensioned in June 2022. The clerk has received an invoice which is contrary to what was agreed and has followed this up with Kompan. Kompan have not commented on the clerk’s response. **(11/22)**.
- 7857 A claim had been received for damage to a vehicle on PC land that the clerk strongly refuted. The insurance company are liaising with the claimant’s insurance company on the PC’s behalf. The insurance company have advised that they have photographic evidence and this has now been received. The clerk showed the images to Cllr Murphy and the PC still refute the damage. The clerk has followed this up with the insurance company but the case has still been unresolved. **(11/22)**.
- 7725 The clerk noted that the drain near Staceys farm Road as blocked and this had perhaps added to the road flooding across the Thursley Road a few weeks earlier. The clerk to report and to note that there is a tree growing out of the drain. **(07/22)**.
- 7420 Cllr Davidsen noted that there was a lot of excessive signage on Hankley Common and that flares were being used nightly. It was agreed this would be raised at the next HUG meeting. **(01/22)**.
- 7910 The Clerk received a quotation from a local contractor to service the zip wire. Councillors have approved the fee of £150 which it does under its powers to provide a wide range of recreational facilities (Local Government (Miscellaneous Provisions) Act 1976 s.19). The same contractor to provide a quotation to make good some of the wet pour. To repair the roundabout it will cost £1k plus labour. A new accessible roundabout will cost £13k and a replacement see saw £6.5k. Costs provided by Wicksted. It was agreed that the PC would wait until it received CIL funding and use this to replace the old play equipment. The zip wire has been serviced and the clerk is waiting for wetpour costs. **(12/22)**.

- 7911 The Queen's Jubilee: Cllr Murphy highlighted that the four days of events were very received by the public and that there had been much positive feedback. Of the £4k surplus, donations of £500 have been given to three local charities and the rest has been kept as surplus for a village wide event for 2023 which the Recreational Trust have transferred to the Parish Council. Councillors agreed that subject to a working party being formed an event for the coronation should be planned. The clerk has advertised for people to step forward and join the committee. There had not been a lot of interest however following the clerk's recent post five people had stepped forward. The clerk to call a meeting with members of the committee. **(12/22).**
- 7861 Meeting with the leader of WBC: Before covid the then leader of Waverley BC was keen to meet with parishes. It was agreed that as there have been several issues the clerk should write to Cllr follows inviting him to attend a parish council meeting. The clerk has followed this up but there has been no response. **(11/22). Minute to be removed as covered under agenda item 13.**
- 7863 To note that the three Parish Council owned defibrillators have passed their annual service. New pads are needed for all and councillors approved the clerk to proceed and purchase replacements. The clerk has ordered the spare pads but they are currently out of stock. **(11/22).**
- 7789 A resident reported on the unreliability of Stagecoach services to and from the village. The clerk to write to Stagecoach seeking an explanation. **(09/22).**
- 7864 A resident reported vehicles parking for the school run and causing an obstruction across Moors Lane. The clerk has contacted JR (Surrey CC) and asked for the h bars to be repainted. SCC have agreed and placed them on the list but could not confirm when this would happen. **(11/22).**
- 7865 The clerk reported road name plates that need repairing. The clerk has followed up but there has still been no response however it has been noted that the signs have been removed. **(11/22).**
- 7795 EVTC advised of vandalism and a break in. The clerk to ascertain if anything came up on the CCTV camera as this might question their efficacy. **(09/22).**
- 7912 A letter was received from a resident noting the increased usage of bikes along a footpath leading from West Hill to the Common. The clerk has spoken to SCC Countryside who will investigate what can be done and whether the gate (that was removed) can be reinstated which might help to detract people from cycling along the route. **(12/22).**
- 7913 Members of the POR working party met on 23<sup>rd</sup> September. Unfortunately NE were not able to attend and Cllr Mendelssohn read out a report on their behalf. NE advised that boardwalk reconstruction work had started. The clerk to liaise with WBC over CIL payments for the project. The clerk discussed the PoR bank account with the Parish Council's accountant who advised that as long as the funds were quite separate and that it was noted what these monies were being used for then it was acceptable to still have the funds in a separate bank account. **(12/22). Minute to be merged with agenda item 7.**
- 7914 Public Meeting following the wild fire: Cllr Murphy noted that neither representatives from Waverley BC nor NE attended the meeting which was disappointing. There are three issues that have arisen from the fire; 1) how to best share emergency information b) how to avoid fires in the future and c) how best can the local community help. Cllr Else noted that not much had happened from Surrey/WBC in terms of emergency planning since the Thursley Fire of 2020. Cllr Murphy noted that the Emergency Planning Officer for Surrey CC had attended the meeting and had learnt a lot about residents' feelings in this matter. Cllr Jacobs noted that it was important to develop an information system that works. There was a lengthy discussion regarding liability and GDPR and Cllr Rees advised caution in terms of what the PC can and can't do with personal information. The clerk to speak to Cllr Mendelssohn to understand how the Thursley system works. Cllr Else is seeking to set up a meeting in the new year with Surrey CC and emergency response team. The clerk advised that Tilford and Frensham has been trying to set up a similar meeting and that all parishes should come together for one meeting. The clerk to advise Frensham PC. **(12/22)**

- 7868 Cllr Murphy advised that he and the clerk had met with contractors working on the SGN project. The contractors had requested use of the Pavilion car park to store materials and a welfare unit however the clerk had suggested that Woolfords Lane Cemetery would be a better and safer location. The work has now started and is expected to be completed by March 2023. **(11/22)**.
- 7915 The clerk confirmed that following the recent playground inspection the spire net had been graded “medium” risk. The clerk explained that there were safety issues following the recent work that had been undertaken. The clerk has shared the inspection report with Kompan who have assessed the spire net and have now replaced the defective connectors. **(12/22) Minute to be removed net month.**
- 7916 Councillors agreed in principle that having looked after the picnic area for more than twenty years the clerk should request Wellers Hedley to start the land registration process. The clerk to contact Cllr Harmer to check that the land is not owned by Surrey / Surrey Highways first. The clerk to follow this up. **(12/22)**
- 7917 Zebra crossing: to change the crossing to a raised table with LD lighting will cost in excess of £30k. Councillors asked as a first stage whether LD beacons could be installed and then for the table to be installed at a later date. The clerk wrote to DK (SCC highways) copying Cllr Harmer. DK has responded to Cllr Snape stating that the proposal will be added to SCC’s list of potential road safety schemes for design next financial year. SCC have not yet prioritised which schemes throughout the county they will be proceeding with as this will depend on the level of collisions and likely level of investment required. However SCC are aware that there have been a number of collisions through Elstead and SCC need to consider how to tackle this. Should the scheme be selected it is anticipated that design and consultation would take place next financial year and then implementation the following year. The clerk to ask DK if the beacons could be changed to LED in the interim. **(12/22)**.
- 7886 Bike park: A resident noted that feedback from the recent survey had been positive. 90% supported low cost outside leisure. 90% would support a bike area and 70% would use it. Most would use it ranging from daily to weekly. There had been four letters against the bike park who were concerned about noise and suggested that it was the wrong location. The objections were discussed at length and it was felt that the concerns expressed, while understandable, could be addressed through the instigation of effective controls. The resident asked whether the PC would support the project and suggested that replies could be sent to those who objected to it and also that it could be trialled for a month. It was advised that some monies have been promised for the project in the way of a donation. The project would be run via the British Cycling website which would offer membership and insurance. Bars would be erected to prevent motorbikes and the gate would be padlocked with members receiving a combination code to access the site. Rules would be visible and the site would not be accessible after a certain hour. Finally the resident advised that there was a constitution in place and that operating hours would be limited to weekends, and outside school hours but not in the dark. The majority of councillors present supported the proposal providing that it was securely fenced off and that should the project not continue the land would be returned to grassland at the end. It was agreed that a memorandum of understanding would be required which would set out the conditions of making over the land. Explanatory letters to be drafted to those who objected – letters to be sent to the clerk. **(11/22)**.
- 7888 The clerk advised in the October meeting that a quote had been received from First Call for the tree work highlighted in the recent survey. As a lot of work is required the clerk to seek comparative quotes however councillors agreed that if the clerk could instruct First Call in the event their quote was the cheapest. The cost of c£10,000 is agreed under the Parish Councils powers to maintain land for open spaces (Open Spaces Act 1906 ss9 and 10). A letter to be sent to residents along Stacey Farm Road before any tree works commence. The clerk confirmed in the November meeting that she had sought three additional quotes – one person had not responded and one person had decided not to quote. A second quote was similar but slightly higher however the cemetery tree quote was cheaper so the clerk proposed that she would ask this company to undertake this part of the project.

First Call have confirmed that they will undertake the works c. 6<sup>th</sup> March 2023 but would likely do small bits in between jobs. **(11/22)**.

7918 The clerk advised that kissing gate at the top of FP61 by Lower Ham Lane had been removed by SCC. SCC advised that it was rotten and are replacing it. They are also repairing a bridge along the footpath. The works have now been completed. **(12/22)**. **Minutes to be removed next month.**

#### **6.0 REPORT FOLLOWING THE SMITHS CHARITY MEETING HELD ON 5<sup>TH</sup> DECEMBER 2022**

7919 At the meeting held on 5<sup>th</sup> December 2022 Trustees agreed that thirty five people would benefit from the £5,500 received from and distributed on behalf of the Smith's Charity. There was not enough monies to donate to HiE or the Elstead Foodbank as there were a greater number of people needing help. The clerk confirmed that all the monies had been distributed. **(12/12)**. **Minute to be removed next month.**

#### **7.0 REPORT FOLLOING THE POR MEETING HELD ON 6<sup>TH</sup> DECEMBER 2022**

7920 An update meeting was held and Natural England advised the POR committee that the boardwalk was nearing completion and as such would be partially accessible by Christmas 2022. It was noted that Elstead PC needed to draw down the £98,000 funding promised via CIL funding. The clerk has contacted Natural England who must invoice the Parish Council who in turn will invoice Waverley Borough Council. It was explained that some of the monies that had been donated by residents would be used for benches and signage. It was slightly disappointing that Natural England were taking a long time to decide what to spend the donation on. **(12/22)** **Minute to be removed next month.**

#### **8.0 WBC UPDATE**

7876 Cllr Murphy advised that he had written to GC (WBC) noting that Elstead parishioners pay twice for recreational facilities and had suggested that either WBC should continue with the compensatory grant or ask Town Council's to pay for their own recreational facilities. Issue to be addressed when Cllr Follows attends the Parish Council meeting. **(11/22)**.

7826 Cllrs Elses are seeking to get the footpath repaired along the Milford Road where the tarmac is disintegrating. **(10/22)**.

#### **9.0 SCC UPDATE**

7877 Now that SE Water works have almost finished Cllr Harmer was asked when the gas works were going to be scheduled so as to avoid the resurfacing of the work to the Thursley Road. The clerk to send an email to Cllr Harmer asking whether highways are aware of the gas project and when the resurfacing work will take place. AS (SCC Highways) did not think that Thursley Road was on the list for repair. The clerk has contacted SGN and has now heard from the local team that there will be some gas works being undertaken in Nov. Cllrs have also seen works from Nov 2022 – Feb 2023 listed on a website. The clerk has requested a copy of the horizon programme which will take 28 days to come. There has been no further information on either and the clerk to follow up again. **(11/22)**. **Minute to be merged with minute 7736**

6004 Cllr Mathisen raised the issue of Fulbrook Lane – the side of the road near to Thundry Farm needs improvement. **(02/20)**

7878 Cllr Harmer noted that the Elstead-Milford cycle route needs a safe crossing over the A286 to allow children to cross. Cllr discussed various options but it was felt that crossing under the underpass would be the safest option. It was also suggested that the road should be reduced from 40 mph to 30 mph. Should this be the preferred route the underpass would need upgrading as it currently does not have any lighting.. **(10/22)**.

## 10.0 NEIGHBOURHOOD PLAN UPDATE

7921 Regulation 16: NHP Regulation 16 is now complete and WBC have contacted a company to appoint an Inspector. Two resumes have been sent to the PC and one person was selected who had had more experience in inspecting NHP's than the other candidate. The Inspector has read through the NHP briefly and raised three issues which need to be resolved. WBC legal have provided the inspector with information that supports the fact that Peper Harow Parish Meeting could allow the Weyburn part of its parish to join into the Elstead neighbourhood plan. Nexus have provided more detailed information for the engagement report and basic conditions statement. WBC are minded that a new reg 16 will have to take place on these revisions which the steering groups disagrees. The reg 16 could be run concurrently with the start of the inspection it is believed. A meeting was held with ZE and ME (WBC) on 22<sup>nd</sup> June to discuss the hold up. At the meeting ZE committed to put pressure on WBC legal for a response to the Inspectors queries. A follow up meeting was held in September with Cllrs Murphy and Jacobs, Mrs Davidsen, Mr Veasey and the clerk with Waverley BC Planning Policy and Legal. Learned Counsel's advice has been shared in full at the end of September with The Examiner and WBC reiterated that they were satisfied that all legal aspects of the plan have been met. There has been no response from the Examiner and The Clerk has followed this up with WBC who say they have again contacted the examiner. As a result of the lack of progress councillors have the clerk to contact ME (WBC) and ask him to telephone the Examiner which the clerk has done. ME has advised that despite calling the Examiner several times there has been no response. It was agreed that Cllr Murphy would draft a strongly worded letter which he would send to ME in the clerk's absence. **(12/22)**.

7733 Village Design Statement (VDS): Cllr Jacobs chaired a meeting on 30.11.2020 at which it was agreed that the VDS just needed basic refreshing and updating and would benefit from photographs. Two meetings were held in January and one in February at which the whole revised copy was reviewed. Cllr Jacobs and the clerk did some final proof reading and here are a few more amends to be made. The flooding section still needs completing. The final draft to be shared for the July meeting. The clerk has contacted WBC regarding the VDS (at ZE's suggestion) as it is better if they formally consult on this. WBC have responded saying that they do not have capacity to manage this process at the moment but councillors have agreed that this should be progressed anyway. **(07/22)**.

## 11.0 OUR ELSTEAD UPDATE (OE)

7922 Design Awards: the clerk advised that the Elstead Village Sign which had been entered into the Waverley Borough Council design awards had been successful and won an award. The clerk had been advised that the parish council would be granted four tickets to attend the award evening. Cllr Mathisen to confirm who would attend. **(12/22). Minute to be removed next month.**

7782 Staceys Farm Road: OE are anxious to improve its appearance. Cllr Snape to formulate an improvement plan. **(09/22)**.

7923 Christmas Lights: Light Angels successfully installed the Christmas tree lights. **(12/22). Minute to be removed next month.**

7924 Christmas Tree Lighting Event: the event took place on 2<sup>nd</sup> December 2022 and was very successful and well attended. There was a lot of positive feedback from the residents following the event. Our Elstead, supported by Richard Knight, St James Primary School, the PTA and the scouts were thanked for their hard work in making this such a successful evening. Blakemore retail were thanked for their generous donation towards the refreshments during the evening. **(12/22). Minute to be removed next month.**

7925 Planters: these will be planted up with Spring flowers. **12/22). Minute to be removed next month.**

## 12.0 ELSTEAD VILLAGE ROAD SAFETY

- 7735 Speeding: The clerk advised that she had received a number of complaints regarding speeding through the village and the inefficacy of the VAS. Cllr Davidsen agreed that there was an on-going problem of motorists ignoring the VAS. The Clerk discussed this with Sam Adcock, the new Borough Inspector. Sam Adcock noted that it would be better if residents could form a community speed watch volunteer group. Cllr Reynolds had contacted Surrey Police Speedwatch team who had advised that they will provide a framework and whilst the community forms a team of six over the age of eighteen. Following a near miss on the zebra crossing three volunteers have stepped forward. Cllr Gardner has drafted a questionnaire on speeding and it was proposed that this should be hand delivered to all residents as well as be featured in the EVN. Costs for this at c £157 were agreed by councillors. An on-line survey to be set up. **(07/22)**.
- 7279 Road safety outside St James Primary School: The clerk had circulated some draft notes from Cllr Snape (which were also supported by Cllr Else who is a governor at the school as well as a Ward Councillor) prior to the meeting. Councillors supported the draft and Cllr Harmer to write to Adrian Selby (SCC Highways) asking for his advice. Following the preliminary EVRS meeting the clerk spoke to Mrs Elliott who said she would be pleased for the school to be involved in any schemes. The clerk to contact WBC/SCC to get clarity on how the school can be involved with speed watch etc. **(11/21)**.
- 7736 Thursley Road repairs: The section from The Bel and Dragon to the Sandford Villas has been completed. It was noted that the section from Sandford Villas to the centre of the village green requires the most work. Cllr Murphy noted that the PC had already received notification that this section was to be resurfaced and then nothing has happened. The clerk found a copy of the notice which she shared with Cllr Harmer. Cllr Harmer discussed this with SCC colleagues and investigative work to be undertaken when machinery is available – Cllr Harmer explained that there was still no date advised as of yet however as the road was scheduled to be dug up to replace the gas mains no works would be scheduled before March 2023. **(07/22)**.
- 7457 BT land: Cllr Murphy contacted BT to see if it would be possible to lease the land but the contact said that it would not be suitable for the public to use the land. BT stated that it has no plans to do anything with this space until 2027. After much correspondence from Cllrs Murphy and J. Else as well as support from Jeremy Hunt, BT have finally agreed that the school can use the rear of the BT land for staff parking. The school will erect a fence. Next stage is for this to go through BT's legal team and for both parties to sign a Memorandum of Understanding. The matter is still with BT's legal team. **(02/22)**
- 7885 20 is plenty: it was noted that Witley appeared to have implemented this in some areas. Cllr Harmer noted that SCC had applied to The Secretary of State asking for the power to enforce movement on the roads which would mean that SCC can put up their own monitoring devices on the roads and therefore enforce things such as speeding. SCC are introducing 20 mph across some rural lanes in Surrey. Cllr Harmer suggested that the road from Moors Lane to Copse Edge could be a candidate for 20mph and suggested that EVRS sub committee to liaise with AS (SCC) on this point. **(11/22)**.

### **13.0 TO CONSIDER A FINANCIAL DONATION TO ELSTEAD FOOD BANK AND HELP IN ELSETAD**

- 7926 Cllrs agreed that they would make a financial donation of £1,000 to Elstead Food Bank and £500 to Help in Elstead. There was one abstention. **(12/22) Minute to be removed next month.**

### **14.0 TO CONSIDER THE MAIN ISSUES AND QUESTIONS TO RAISE AT THE JANUARY MEETING WHICH WILL BE ATTENDED BY COLLR FOLLOWS**

- 7927 Cllr P Follows, Leader of WBC, has confirmed that he will be pleased to attend the January meeting of Elstead Parish Council. Councillors discussed the issues that they would like to raise: 1) what is Waverley Borough Council doing for Elstead, 2) why do we pay twice for recreational facilities / discontinuation of compensatory grant, 3) Why is Hoppa free for Farnham residents to use whereas Elstead residents must pay a charge for each trip, 4) Grass cutting, 5) NHP, 6) Why was there no large public consultation on Crown Court car park, 7) Accessibility 8) Planning issues 8) general resourcing levels in Waverley Borough Council. The clerk to post on the village facebook page a notice regarding



CLlr Follows January meeting attendance and to invite residents to attend/send in questions. **(12/22). Minute to be removed next month.**

#### 15.0 MEETING DATES

7928 The clerk advised that she as still waiting for Surrey ALC to confirm when the May meeting could be held. For the moment councillors to save both 15<sup>th</sup> and 22<sup>nd</sup> May. **(12/22)**

#### 16.0 REPORTS AND CORRESPONDENCE

7929 A resident raised the question of providing warm hubs in Elstead for the Christmas period. CLlr Murphy had advised the resident that The Clockhouse was in receipt of funding from WBC for this purpose and that perhaps residents could be directed to The Clockhouse. It was suggested that the resident liaise with The Clockhouse over the use of its bus. CLlr Snape added that the Village Halls Committee were discussing if the hall could be used as a warm hub however the issue was that it required volunteers to run it. **(12/22). Minute to be removed next month.**

7930 The clerk had shared information from WBC regarding LPP2 modifications. The deadline for response is 27<sup>th</sup> January 2023. **(12/22). Minute to be removed next month.**

7931 The clerk shared photographs of unnecessarily strong lighting linked to a filming project where Skyfall was filmed. The clerk to write to WBC and MoD about taking care when granting filming permission. It was noted that filming permission is given retrospectively for film making yet as this is adjacent to a nature reserve greater attention should be given. **(12/22).**

7932 The clerk noted that planning applications were being put forward for properties in Water Meadow Place and the clerk questioned if Peper Harow Parish Meeting looked at planning applications. The clerk to contact the clerk at Peper Harow. **(12/22).**

#### 17.0 FINANCE

7933 The clerk advised that November statement had not been received prior to the meeting and that the bank balances, reconciliations, financial review and update would be carried over to the January meeting. **(12/22) Minute to be removed next month.**

7934 Accounts for payment for December 2022 were circulated in advance of the meeting. Cheques have been raised totalling £12,438.10 of which 6 x cheque are greater than £500 as listed below. **(12/22) Minute to be removed next month.**

#### ACCOUNTS FOR PAYMENT - DECEMBER 2022

Cheque no	Payee	Purpose	Amount
4612-4646	Various - see separate sheet	Smiths Charity	£5,493.00
4647	Dick Randall Services Ltd	Zip wire service	£180.00
4648	Hilary Hamlyn	OE Expenses Christmas Tree Lighting	£15.38
4649	John Mathisen	OE Expenses Christmas Tree Lighting	£25.58
4650	Elstead Village Hall	Room Hire Charges	£17.50
4651	Help in Elstead	Donation	£500.00
4652	St James PCC	c/o Elstead Food Bank Donation	£1,000.00
4653	Juliet Williams	work from home and stamps for smiths charity	£57.50
4654	Richard Knight	maintenance RK 0581	£416.97

4655	SSE	Burford Lodge Electricity	£139.62
4656	HMRC	HMRC months 7-9	£2,042.68
4657	Juliet Williams	December salary 1 of 3	£999.00
4658	Juliet Williams	December salary 2 of 3	£999.00
4659	Juliet Williams	December salary 3 of 3	£551.87
			<b>£12,438.10</b>

#### 18.0 MATTERS RAISED BY MEMBERS

- 7935 Cllr Jacobs advised that a resident had raised concern over the flashing lights at The Woolpack. It was suggested that the resident write to The Woolpack and also to WBC Environmental Services **(12/22)**. **Minute to be removed next month.**
- 7936 Cllr Gardner asked what was the latest on Elstead Superfast Fibre Broadband. It was noted that the contractor hopes to finish clearing ducts by early in the new year. **(12/22)**. **Minute to be removed next month.**

**Meeting closed at 9.15 pm**