



**ELSTEAD PARISH COUNCIL**  
**Minutes of the Monthly Parish Meeting**

**Monday 26th September 2022 at 7.30pm**  
**Held at Elstead Youth Centre**

**Attendees:** Cllr P. Murphy (Chair) Cllr S. Reynolds Cllr J. Mathisen  
Cllr L. Davidsen Cllr D. Snape

**Mrs J. Williams (Clerk)**

**PUBLIC QUESTION TIME**

7755 A resident thanked the Parish Council for updating the Emergency Plan and asked what role was anticipated for Help in Elstead (HiE). It was explained that the Emergency Plan would call on volunteers much as it did during the recent pandemic. Elstead PC added that the emergency plan is just a framework however the main call to action and allocation of resources comes from Surrey CC in its capacity as lead local authority. **(09/22). Minute to be removed next month.**

7756 A resident asked what the plans were for maintaining the strip of land outside Lex Farm and asked whether it could be maintained as a wildflower meadow. Elstead PC noted that the land in question which is owned by Surrey CC fell in Peper Harow. In spite of this Elstead PC does employ its contractor to cut back a 2m strip of grass to prevent it from becoming a hazard to traffic. Elstead PC would not put a sign on the verge however it was happy to post a notice explaining this on the website/facebook. **(09/22). Minute to be removed next month.**

7757 A planning consultant asked what was the status of the NHP. The Parish Council advised that it had been submitted to The Examiner who had raised three legal issues on the validity of the plan. Councillors explained that WBC had taken advice from Learned Counsel who stated that the plan was valid. The basic conditions and consultation documents have been expanded to deal with this. The Examiner has come back to WBC querying the legal advice and WBC are due to respond to the Examiner by stating that they are satisfied with the legal arguments. Councillors had raised with the then Head of Planning the question of submitting plans for sites before there had been a referendum on the NHP and the Head of Planning advised that WBC would have to turn the applications down. **(09/22). Minute to be removed next month.**

**1.0 APOLOGIES FOR ABSENCE**

7758 Apologies for absence were received from Cllrs Gardner, Rees, Jacobs and Webster which members accepted. **(09/22). Minute to be removed next month.**

**2.0 DECLARATIONS OF INTEREST**

7759 Councillor Murphy declared an interest in minute 7772. No other councillors declared an interest in any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2018. **(09/22). Minute to be removed next month.**

### **3.0 APPROVAL OF MINUTES OF PC MEETING HELD 18th JULY 2022**

7760 The minutes of the Parish Council meeting held on 18th July 2022 were agreed and signed by the Chairman. **(09/22). Minute to be removed next month.**

### **4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 18th JULY 2022**

7761 The minutes of the Parish Council meeting held on 18th July 2022 were agreed and were signed by the Chairman. **(09/22). Minute to be removed next month.**

### **5.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 30th AUGUST 2022**

7762 The minutes of the Parish Council meeting held on 30th September 2022 were agreed and were signed by the Chairman. **(09/22). Minute to be removed next month.**

### **6.0 MATTERS ARISING**

7763 FP64: Cllr P Murphy attended and spoke at the Waverley Local Committee meeting held on 13<sup>th</sup> March 2020. The local committee unanimously found in favour of the two diversions. The Clerk has written to SCC Countryside who replied explaining that the existing temporary closure will have to be extended until such time as social distancing is relaxed. Once everything is back to normal the diversion order will be made and there will be a formal consultation period. If objections are received during this period and cannot be resolved SCC will have to refer the order to the Secretary of State for determination. Determination can take the form of written representations, formal hearing, or a Public Inquiry. If there are no sustained objections, SCC can confirm the order and the footpath will have been legally diverted (although works may have to be carried out to make the new route suitable for the public). Cllr Mathisen suggested that the EA had neglected to clear tree debris and Cllr Murphy added that another tree had caused scouring to the bank. After many months of chasing Surrey CC have served notice of the order for the footpath diversion on 16<sup>th</sup> June 2022 and this will not come into operation until thirty days after it is confirmed. The order has been made however the landowner has objected to it. Surrey CC Countryside will meet with the land owner. **(09/22).**

7764 Village Green and Church Green Lease: The Heads of Terms as well as the maps of the area were circulated to councillors who agreed that the PC should proceed and renew its lease of these two areas. WBC legal department forwarded a new lease for the PC to consider. The revised lease would impose obligations on the Parish Council and not on WBC and for that reason the PC agreed it was not prepared to agree to these terms. Councillors agreed that the best course of action would be for WBC to transfer the title of the land to the PC and this is in line with WBC's 2019 policy of transferring assets. After a significant delay WBC Executives have confirmed that the land transfer may proceed and this is currently with WBC legal department. Cllrs noted that an article was placed in the Farnham Herald in September 2021 announcing that WBC were to transfer the land to Elstead PC for £1. There has been much communication between Cllr Murphy, The Clerk and WBC Legal and Elstead PC is awaiting the draft legal document. The clerk has followed up progress on this matter several times with WBC to no avail and councillors have asked the clerk to write to Tom Horwood in the hope that he can expedite this matter. **(09/22).**

7765 Staceys Farm Road registration: Cllr Mathisen advised that the land in the strip closest to the service road was not registered and the PC agreed that this should be registered as the village green lease covers the front third of the strip of land. Councillors formally agreed to the cost of c£900 to start the land registration process and the clerk has advised Wellers Hedleys accordingly. **(09/22).** Minute split out from minute 7764 as should be viewed now as two separate actions

7766 The Thursley Road Rec does not appear to be registered. Wellers Hedley, lawyers for Elstead PC have drafted the registration application and the clerk and Cllr Murphy have both signed Statements of Truth which have been returned to Wellers Hedley. Wellers Hedley have advised that the notice has been issued which will expire on 22<sup>nd</sup> June 2022 after which time the land should be legally registered.

- The land registration has now been officially completed. **(09/22). Minute to be removed next month.**
- 7767 FP61: The Clerk, Mrs Davidsen, Cllrs J and D Else and Cllr Harmer met on site with Mr R. Cooper (RC) SCC and discussed the safety concerns about the proposed route and the fact that this was a circuitous route to the centre of the village. An alternative suggestion of upgrading FP61 was discussed and agreed. The works have finally now been completed. **(09/22). Minute to be removed next month.**
- 7768 Bus route outside Water meadow Place: RC (SCC) had sent prospective plans of where the bus stop would stop outside of Water meadow Place. Cllr Davidsen, Mrs Davidsen and the clerk visited the site as they were concerned about the proposed location of the bus stop as passengers travel from Shackleford towards the triangle. The proposed location would mean that passengers would need to wait on, or alight onto a narrow verge (as there is no pavement on that side) with a steep drop behind it. This was of particular concern for children coming home on the school bus. Alternative drop off points at either end of Water Meadow place were proposed as being safer alternatives. SCC Passenger Transport team had looked into the feasibility of this but advised that as the roads in the development itself are unadopted and not built to facilitate passage of a conventional bus, it will not be feasible to locate the bus services within the site. SCC would therefore need to progress with the provision of a pair of formal bus stops on Shackleford Road, as per the original S106 agreement. Cllr Murphy, Cllrs Davidsen, Mrs Davidsen and the clerk met with RC of SCC. A site for the bus stop outside Water Meadow Place has been agreed. The contact at SCC has subsequently left and the Clerk has written to RC asking who the new contact is in order to progress this. RC requested a copy of the meeting notes (again) which the clerk has sent. RC advised that the passenger transport team will undertake a feasibility study of the proposed locations of the bus stops. There has been no further update despite the clerk emailing. The clerk to follow up again. **(09/22).**
- 7769 Springfield flooding: Cllrs Murphy, Mathisen and Rees met with Ian Fowler (IF, SCC), Cllr Harmer, the clerk and a resident in June 2020 to discuss the flooding issue associated with Springfield which impacts Orchard Close and some properties along the Milford Road. Investigative work was carried out from 17<sup>th</sup>-21<sup>st</sup> January 2022 and several blockages were identified. Some remedial work has been completed from Orchard Close to Springfield and at Beggars Folly. WBC have submitted a proposal to SCC to replace the pipework with larger pipework as there are a number of breaks. At the June 2022 meeting, the clerk reported that WBC are waiting for a legal agreement to be in place with SCC. The draft tender document is ready and WBC are still looking to award the work this summer. WBC have advised that they are waiting on legal papers to be signed off – the clerk has followed this up and will contact Waverley again for a progress report. **(09/22).**
- 7661 Cllr Jacobs noted that a number of delivery drivers were being sent down the track opposite the moat as a result of their sat nav. It was noted that vehicles were using this and that perhaps it might not be possible to install barriers. Cllr Davidsen noted that he has reported this issue on google maps. Another resident of Woolfords Lane reported this issue to the clerk in advance of the February meeting. Cllr Jacobs noted that the bridge was damaged over the footpath. The clerk has discussed this with JB (SCC) and he will investigate it. **(06/22).**
- 7662 Elstead-Milford Cycle Route: Work has been completed on this project. HG (SCC) advised that she was still in favour of finding a name for the route. The clerk has contacted the Witley Clerk who noted that they were interested in this. Following a further email from The Clerk the Witley advised that the following names had been proposed by Witley Councillors; Bagmoor Cross, Blackberry Way, Pennyfarthing, Greensleeves, Ramblers. Cllrs noted that the cycle route did not actually cross Bagmoor Common and proposed E2R Jubilee Route – the E2R being a play on words for Elizabeth II and Jubilee in celebration of the Queen’s Platinum jubilee. Following the clerk’s email, Witley PC have confirmed it is happy to consult on the various name proposals. The clerk to set up a survey and share the link with Witley PC. **(06/22)**
- 7770 Cllr Webster proposed undertaking a survey of Elstead residents to determine a) if there are any covid related issues b) to understand the impact of covid from a social and employment perspective

- c) to understand what is important to Elstead residents and d) use the findings to provide areas for future follow ups. Cllr Webster advised that the survey would be undertaken face to face once all vulnerable groups had been vaccinated. Cllr Webster circulated a sample survey prior to the April meeting and feedback was given. It was agreed that the village would be divided into sections from which individuals could be chosen. Survey questions were circulated prior to the November meeting which cllrs approved. It was agreed that the survey would be run in January. Cllr Webster to put an article in The Elstead Village News (May issue). It was agreed that this should not be progressed given the time lapse. **(09/22). Minute to be removed next month.**
- 7771 Woolfords Lane Cemetery door frames are rotten and need replacing / repairing. The work has now been completed and looks very good. RK was thanked for his hard work. **(09/22). Minute to be removed next month.**
- 7772 Borehole project: The borehole has been drilled to a depth of 50m with water being found at 5m. Flow has been tested and runs at a rate of 100 litres per minute. An application to the SCC Big Fund was submitted in March 2021 and MB has now been invited to submit a statement of support which he has done. The total cost of the irrigation system is £15k and SCC have confirmed that they will award Elstead PC £12.7k. It has been agreed that as landowner Elstead PC will pay and engage the contractor and that the recreational trust will maintain the irrigation system. Three quotes have been received for the scheme; 1 contractor refused to quote, Quality Irrigation quoted £12,107 (excl. VAT) RMP Irrigation quoted £9067.60 (excl. VAT). The Parish Council selected Quality Irrigation Ltd who on paper were more expensive than the RMP Irrigation quote, but RMP were less attractive because the quote did not include the 2 trailing irrigators (a major defect) and only one of the 4 static irrigators. It also provided for 1 fewer access points on the ring main, and no provision for testing and shutting down. Elstead PC is waiting for Surrey CC to transfer the monies. **(09/22).**
- 7773 Preserve Our Reserve: A working party meeting was held on 16<sup>th</sup> June. NE are minded to agree with the PC's suggestion that the link from BW504 to the reserve should be retained. Funding of £98k (WBC CIL), £55k (donations) and £150k NE are confirmed. NE have made progress and a planning application has been submitted to enable to restoration work to commence. Not all of the boardwalk will be replaced like for like – some areas be constructed as raised banks. Work is expected to now start in January 2022. The estimated cost of the project has increased to £500,000. The planning application is still outstanding and the officer has advised that case loads are very heavy so progress has been affected. The Clerk advised that she had been contacted by the CIL officer asking for an update. The clerk was advised to refer the CIL officer to the Planning Officer. The planning application has finally been determined and received approval. Work will start in Autumn. A steering group meeting will be held 23<sup>rd</sup> September 2022. **(09/22).**
- 7496 An RTC at Gala Lane resulted in damage to the EVTC/PC sign. Significant debris was left over the road which the clerk arranged for RK to clear up. The clerk tried to recover the cost of the sign through the responsible vehicle's insurance however was told that the PC would not be eligible. Cllr Murphy noted that this was inaccurate and the clerk to follow up again. The clerk was advised that the driver was uninsured at the time of the RTC. The clerk has contacted PC Farmer for further advice. **(03/22).**
- 7665 Costs for the repairs to the spire net and spika podium were approved and the spika podium was confirmed as being free of charge. The spire net has now been repaired (May) and it will be tensioned in June 2022. The clerk has received an invoice which is contrary to what was agreed and will discuss this with Kompan. **(06/22).**
- 7724 A claim had been received for damage to a vehicle on PC land that the clerk strongly refuted. The insurance company are liaising with the claimant's insurance company on the PC's behalf. The insurance company have advised that they have photographic evidence and this has now been received. The clerk showed the images to Cllr Murphy and the PC still refute the damage. The clerk to advise the insurance company. **(07/22).**

- 7725 The clerk noted that the drain near Staceys farm Road as blocked and this had perhaps added to the road flooding across the Thursley Road a few weeks earlier. The clerk to report and to note that there is a tree growing out of the drain. **(07/22).**
- 7420 Cllr Davidsen noted that there was a lot of excessive signage on Hankley Common and that flares were being used nightly. It was agreed this would be raised at the next HUG meeting. **(01/22).**
- 7774 Staceys Farm Road Trees: The clerk advised that the tree survey has almost been completed and that the clerk has sent the tree survey report to First Call to ask for a quotation. The survey proposes that works should be carried out between 6-12 months from the date of the survey. **(09/22).**
- 7670 In April 2021 two residents asked whether a small section of the Backland Field could be made over to a mountain bike dirt track similar to S4P at Rodborough Common. At the moment they felt that there was nothing for teenagers to do in the village aside from organised sports (football/cricket/tennis). A further two residents presented an idea for a bicycle track at the rear of the Backland Field at the December 2021 meeting. The proposal would see different jumps so that all abilities could be accommodated. The residents advised that the surface would be mud/sand/woodchip or in line with S4P and had possible contractors who would be able to do the work. Councillors were largely supportive of the idea in principal and asked that the residents do further research. In March 2022 there was an update on progress to the bike park. It had been agreed that a club would be formed and Chair, Treasurers and Secretary roles had already been elected. In May 2022 the resident updated councillors advising them that the consultation had run for 6 weeks and received 90% positive responses. Individua letters had been sent to residents living closest to the bike park and response deadlines were in a couple of weeks for these. 7 individuals are onboard with checking the bike park and another individual has agreed to help with on-going maintenance. The bike park is considering linking to a national organisation which will provide insurance. A bank account will be opened once approval has been given. c.£3k of funding has already been committed. The clerk advised that following further consultation a couple of residents had raised concern over the noise of bike park and likely anti social behaviour. Cllr Murphy encouraged the committee to look at whether the membership could be limited to alleviate concerns. **(06/22).**
- 7681 The Clerk advised that she had contacted a local contractor with a view to making repairs to some sections of the older wetpour as well as treating some of the equipment for rust and then repainting it. The clerk also advised that the roundabout had been out of action for a week however this was now fixed. The clerk highlighted that the see saw and roundabout would need replacing in 2023 and as the inspection report had highlighted a lack of play equipment for children with disabilities the clerk would include this in her investigation for alternative play equipment. **(06/22).**
- 7775 The Queen's Jubilee: Cllr Murphy highlighted that the four days of events were very received by the public and that there had been much positive feedback. Of the £4k surplus, donations of £500 have been given to three local charities and the rest has been kept as surplus for a village wide event for 2023 which the Recreational trust have transferred to the Parish Council. Councillors agreed that subject to a working party being formed an event for the coronation should be planned. The clerk to reserve a marquee in principle. **(09/22).**
- 7776 The clerk advised that the VAM land was up for sale for £100k. at the request of councillors, the clerk put forward a bid to the land agents however the land was sold for £500,000 at auction. Cllr Davidsen advised that he had met the new landowner who had been to visit the site. **(09/22). Minute to be removed next month**

## **7.0 REPORT FOLLOWING THE PUBLIC MEETING HELD ON 4<sup>TH</sup> AUGUST 2022**

- 7777 A public meeting was held to discuss the main issues arising from the July 2022 fire at Hankley. The meeting was restricted to members of the public and neither the emergency services nor the landowner were invited. The main issues were the poor communication as well as the lack of precautions taken by the MOD prior to the exercise. Residents requested a follow up meeting with the emergency services and MoD and a date has been set for 7<sup>th</sup> October 2022. MoD have

subsequently advised that they cannot attend the meeting. Cllr Snape noted that it was important to convey the message that members of the public should not attempt to visit the scene of the fire in order to share images and updates but wait for official communications to be circulated via the Parish Council. **(09/22). Minute to be removed next month**

## **8.0 WBC UPDATE**

- 7729 Cllr Murphy advised that he had written to GC (WBC) noting that Elstead parishioners pay twice for recreational facilities and had suggested that either WBC should continue with the compensatory grant or ask Town Council's to pay for their own recreational facilities. **(07/22).**
- 7778 The clerk advised councillors that there were a number of vacancies, including Head of Planning, within Waverley BC following the combining of services with Guildford BC which was causing delays to projects progressing. **(09/22). Minute to be removed next month.**

## **9.0 SCC UPDATE**

- 7779 Now that SE Water works have almost finished Cllr Harmer was asked when the gas works were going to be scheduled so as to avoid the resurfacing of the work to the Thursley Road. The clerk to send an email to Cllr Harmer asking whether highways are aware of the gas project and when the resurfacing work will take place. AS (SCC Highways) did not think that Thursley Road was on the list for repair. The clerk has contacted SGN and has now heard from the local team that there will be some gas works being undertaken in Nov. Cllrs have also seen works from Nov 2022 – Feb 2023 listed on a website. The clerk has requested a copy of the horizon programme which will take 28 days to come. There has been no further information on either and the clerk to follow up again. **(09/22).**
- 6004 Cllr Mathisen raised the issue of Fulbrook Lane – the side of the road near to Thundry Farm needs improvement. **(02/20)**
- 7731 SCC have been in discussion with the WBC administration as to how local committees should be replaced. Both sides will continue to meet informally and will include representatives from the education team. **(07/22).**
- 7450 Cllr Harmer noted that the Elstead-Milford cycle route needs a safe crossing over the A286 to allow children to cross. **(02/22).**

## **10.0 NEIGHBOURHOOD PLAN UPDATE**

- 7780 Regulation 16: NHP Regulation 16 is now complete and WBC have contacted a company to appoint an Inspector. Two resumes have been sent to the PC and one person was selected who had had more experience in inspecting NHP's than the other candidate. The Inspector has read through the NHP briefly and raised three issues which need to be resolved. WBC legal have provided the inspector with information that supports the fact that Peper Harow Parish Meeting could allow the Weyburn part of its parish to join into the Elstead neighbourhood plan. Nexus have provided more detailed information for the engagement report and basic conditions statement. WBC are minded that a new reg 16 will have to take place on these revisions which the steering groups disagrees. The reg 16 could be run concurrently with the start of the Inspection it is believed. A meeting was held with ZE and ME (WBC) on 22<sup>nd</sup> June to discuss the hold up. At the meeting ZE committed to put pressure on WBC legal for a response to the Inspectors queries. A follow up meeting was held in September with Cllrs Murphy and Jacobs, Mrs Davidsen, Nr Vessey and The clerk with Waverley BC Planning Policy and Legal. It was agreed that the Learned Counsel's advice would be shared in full with The Examiner and WBC will reiterate that they are satisfied that all legal aspects of the plan have been met. **(09/22).**
- 7733 Village Design Statement (VDS): Cllr Jacobs chaired a meeting on 30.11.2020 at which it was agreed that the VDS just needed basic refreshing and updating and would benefit from photographs. Two meetings were held in January and one in February at which the whole revised copy was reviewed.

Cllr Jacobs and the clerk did some final proof reading and here are a few more amends to be made. The flooding section still needs completing. The final draft to be shared for the July meeting. The clerk has contacted WBC regarding the VDS (at ZE's suggestion) as it is better if they formally consult on this. WBC have responded saying that they do not have capacity to manage this process at the moment but councillors have agreed that this should be progressed anyway. **(07/22)**.

#### **11.0 OUR ELSTEAD UPDATE (OE)**

- 7781 Design Awards: Cllr Mathisen noted that the new village sign had been shortlisted for The Waverley Borough Council People's Choice Award following a successful application. Voting closes on 28<sup>th</sup> November 2022. The clerk to share on facebook and on the website and encourage residents to vote. **(09/22)**.
- 7782 Staceys Farm Road: OE are anxious to improve its appearance. Cllr Snape to formulate an improvement plan. **(09/22)**.
- 7783 Christmas Lights: Cllr Mathisen advised that Christmas lights have not been budgeted for and it was suggested that Cllr Mathisen liaise with The Elstead Electrician to seek light recommendations. **(03/22)**.
- 7784 Christmas Tree Lighting: It as agreed that this would take place on 2<sup>nd</sup> December 2022. The scouts have approached OE and offered to serve the wine etc. The clerk advised councillors that the cubs had raised £58 through a plant sale which they had donated to Elstead PC. It was agreed that the monies would go towards the lights which would benefit the whole community. The clerk to ask The Spar for a donation to cover refreshments. **(09/22)**.
- 7785 Planters: Councillors approved expenditure of £200 to cover the cost of new bulbs and plants. **(09/22)**. **Minute to be removed next month.**

#### **12.0 ELSTEAD VILLAGE ROAD SAFETY**

- 7735 Speeding: The clerk advised that she had received a number of complaints regarding speeding through the village and the inefficacy of the VAS. Cllr Davidsen agreed that there was an on-going problem of motorists ignoring the VAS. The Clerk discussed this with Sam Adcock, the new Borough Inspector. Sam Adcock noted that it would be better if residents could form a community speed watch volunteer group. Cllr Reynolds made contact with surrey Police Speedwatch team who advised that they will provide a framework and whilst the community forms a team of six over the age of eighteen. Following a near miss on the zebra crossing three volunteers have stepped forward. Cllr Gardner has drafted a questionnaire on speeding and it was proposed that this should be hand delivered to all residents as well as be featured in the EVN. Costs for this at c £157 were agreed by councillors. An on-line survey to be set up. **(07/22)**.
- 7279 Road safety outside St James Primary School: The clerk had circulated some draft notes from Cllr Snape (which were also supported by Cllr Else who is a governor at the school as well as a Ward Councillor) prior to the meeting. Councillors supported the draft and Cllr Harmer to write to Adrian Selby (SCC Highways) asking for his advice. Following the preliminary EVRS meeting the clerk spoke to Mrs Elliott who said she would be pleased for the school to be involved in any schemes. The clerk to contact WBC/SCC to get clarity on how the school can be involved with speed watch etc. **(11/21)**.
- 7736 Thursley Road improvements: The section from The Bel and Dragon to the Sandford Villas has been completed. It was noted that the section from Sandford Villas to the centre of the village green requires the most work. Cllr Murphy noted that the PC had already received notification that this section was to be resurfaced and then nothing has happened. The clerk found a copy of the notice which she shared with Cllr Harmer. Cllr Harmer discussed this with SCC colleagues and investigative work to be undertaken when machinery is available – Cllr Harmer explained that there was still no date advised as of yet however as there was due to be gas no works would happen before this time. **(07/22)**.

7457 BT land: Cllr Murphy contacted BT to see if it would be possible to lease the land but the contact said that it would not be suitable for the public to use the land. BT stated that it has no plans to do anything with this space until 2027. After much correspondence from Cllrs Murphy and J. Else as well as support from Jeremy Hunt, BT have finally agreed that the school can use the rear of the BT land for staff parking. The school will erect a fence. Next stage is for this to go through BT's legal team and for both parties to sign a Memorandum of Understanding. The matter is still with BT's legal team. **(02/22)**

7401 Cllr Webster had circulated pictures of alternative deterrents. Cllr Reynolds and the clerk discussed them at the meeting with AS in December however AS said that SCC could not support anything that might cause a distraction to drivers. Cllr Webster to circulate the details to councillors again. **(01/22).**

7679 20 is plenty: it was noted that Witley appeared to have implemented this in some areas. A talk had been given recently by a nationwide group and it was questioned whether they could do a site visit to see if there was any possibility for Elstead being able to qualify for this. Cllr Harmer noted that SCC had applied to The Secretary of State asking for the power to enforce movement on the roads which would mean that SCC can put up their own monitoring devices on the roads and therefore enforce things such as speeding. The clerk contacted the pressure group and they are attending a joint parish event in Chiddingfold in September 2022. The clerk to circulate information and councillors to attend. **(06/22).**

### **13.0 MEETING WITH THE LEADER OF WBC**

7786 Meeting with the leader of WBC: Before covid the then leader of Waverley BC was keen to meet with parishes. It was agreed that as there have been several issues the clerk should write to Cllr follows inviting him to attend a parish council meeting. **(09/22).**

### **14.0 DEFIBRILLATORS**

7787 To note that the three Parish Council owned defibrillators have passed their annual service. News pads are needed for all and councillors approved the clerk to proceed and purchase replacements. **(09/22).**

### **15.0 SAAA CENTRAL AUDITOR APPOINTMENT**

7788 Councillors confirmed that Elstead PC would 'opt in'. **(09/22). Minute to be removed next month.**

### **16.0 THE CIVILITY AND RESPECT PLEDGE (agenda item deferred to next month).**

### **17.0 REPORTS AND CORRESPONDENCE**

7789 A resident reported on the unreliability of Stagecoach services to and from the village. The clerk to write to Stagecoach seeking an explanation. **(09/22).**

7790 A resident reported vehicles parking for the school run and causing an obstruction across Moors Lane. The clerk to contact JR (Surrey CC) and ask for the h bars to be repainted. **(09/22).**

7791 The clerk reported incidents of fly-tipping and an abandoned vehicle to WBC. **(09/22).**

7792 The clerk reported road name plates that need repairing. There has been non response from WBC and the clerk to follow up. **(09/22).**

7793 A resident reported sharp spikes protruding from The Moat. The clerk investigated and could see nothing but reported the incident to JG (Natural England) who agreed that he would assess. **(09/22).**



- 7794 EVAA advised that five teenagers had come into the allotment area without permission. **(09/22). Minute to be removed next month.**
- 7795 EVTC advised of vandalism and a break in. The clerk to ascertain if anything came up on the CCTV camera as this might question their efficacy. **(09/22).**
- 7796 Complaints were received from residents regarding chaotic parking at the football. The clerk/CLlr Murphy had put forward some suggestions of alleviating the problems based on other clubs and CLlr Murphy/the clerk to meet with a member of the Sharks on 3rd October. CLlr Mathisen suggested that cars should be encouraged to park alongside the properties and not the rec as it made it easier for residents to drive out of their driveways. **(09/22).**
- 7797 A letter was received from a resident noting the increased usage of bikes along a footpath leading from West Hill to the Common. The clerk to speak to a local cycling expert for advice on what can be done. **(09/22).**
- 7798 Following the sad passing of her Majesty The Queen, the clerk organised condolence tables in URC and St James Churches as well as at Bridge House. A flag was located on the village green and raised and lowered in line with protocol. **(09/22). Minute to be removed next month.**
- 7799 Surrey CC has renewed its offer of free trees. The PC does not currently have space for any more trees. **(09/22). Minute to be removed next month.**

**18.0 FINANCE (all financial papers were circulated prior to the meeting)**

- 7800 The clerk advised that July and August accounts had been reconciled correctly and checked by CLlr Jacobs. **(09/22) Minute to be removed next month.**
- 7801 Bank balance as per statements to 31st August 2022: Current account £123,261.21. Deposit account £15,025.66. 32 day notice account: £55,315.57. At 50% time gone the PC is on track having spent 57% versus estimated gross expenditure. It was noted that some areas of expenditure are weighted "front" end and therefore the rate of expenditure should even out. **(09/22) Minute to be removed next month.**
- 7802 Accounts for payment for September 2022 were circulated in advance of the meeting. cheques have been raised totalling £5341.17 of which 4 x cheque are greater than £500 as listed below. **(09/22) Minute to be removed next month.**

**ACCOUNTS FOR PAYMENT - SEPTEMBER 2022**

Cheque no	Payee	Purpose	Amount
4567	SEE	Burford Lodge	£346.00
4568	Juliet Williams	Stamps	£11.40
4569	Juliet Williams	Queen's Condolence table	£26.56
4570	Quality Land Services	Bin Emptying Burford Lodge Rec	£405.00
4571	Richard Knight	General maintenance and BT phone box	£788.35
4572	Richard Knight	Woolfords lane cemetery	£215.50
4573	Juliet Williams	salary 1 of 2	£999.00
4574	Juliet Williams	salary 2 of 2	£590.21
4575	Juliet Williams	working from home, expenses	£15.00
4576	Elstead Village Hall	Room hire EPC 27.09 and Hey Broadband 28.9	£34.00
4577	HMRC	PAYE	£1,430.15
4578	PKF	External audit	£480.00

7803 PKF Littlejohn completed their external audit on 26<sup>th</sup> September and the Notice announcing the Conclusion of Audited Accounts will be advertised on the website and noticeboard immediately and before the 30<sup>th</sup> September deadline. The report was shared with councillors. It noted that the PC must resolve to ensure that HMRC payments and pension payments are paid on time as this has been a weakness. **(09/22) Minute to be removed next month.**

**19.0 MATTERS RAISED BY MEMBERS**

7804 Cllr Davidsen noted that post boxes in the village had been painted and looked very smart. **(09/22). Minute to be removed next month.**

7805 Cllr Davidsen noted that vegetation needed to be cut back in the cemetery – the clerk to ask RK. **(09/22). Minute to be removed next month.**

7806 Cllr Reynolds proposed a permanent flag pole should be erected. It was agreed that this would be discussed at the Autumn finance meeting. **(09/22). Minute to be removed next month.**

7807 Cllr Reynolds noted that vegetation needed to be cut back along the road near Water Meadow Place. **(09/22). Minute to be removed next month.**

7808 Cllr Mathisen asked whether it was possible to see the results of the recent SDR's. The clerk to ask PH (Surrey CC). **(09/22). Minute to be removed next month.**

7809 Cllr Murphy noted that the grass cutting contract for WBC to cut Surrey CC grass has been rescinded. **(09/22). Minute to be removed next month.**

**Meeting closed at 9.45 pm**