



Elstead Parish Council (EPC) Community Resilience Plan

Protecting and supporting our Village

Scope

The Parish Councils primary role in any emergency is to support and advise the emergency response authority, Waverley Borough Council (WBC) and/or Surrey County Council (SCC), who will collaboratively decide who should take the lead in any incident.

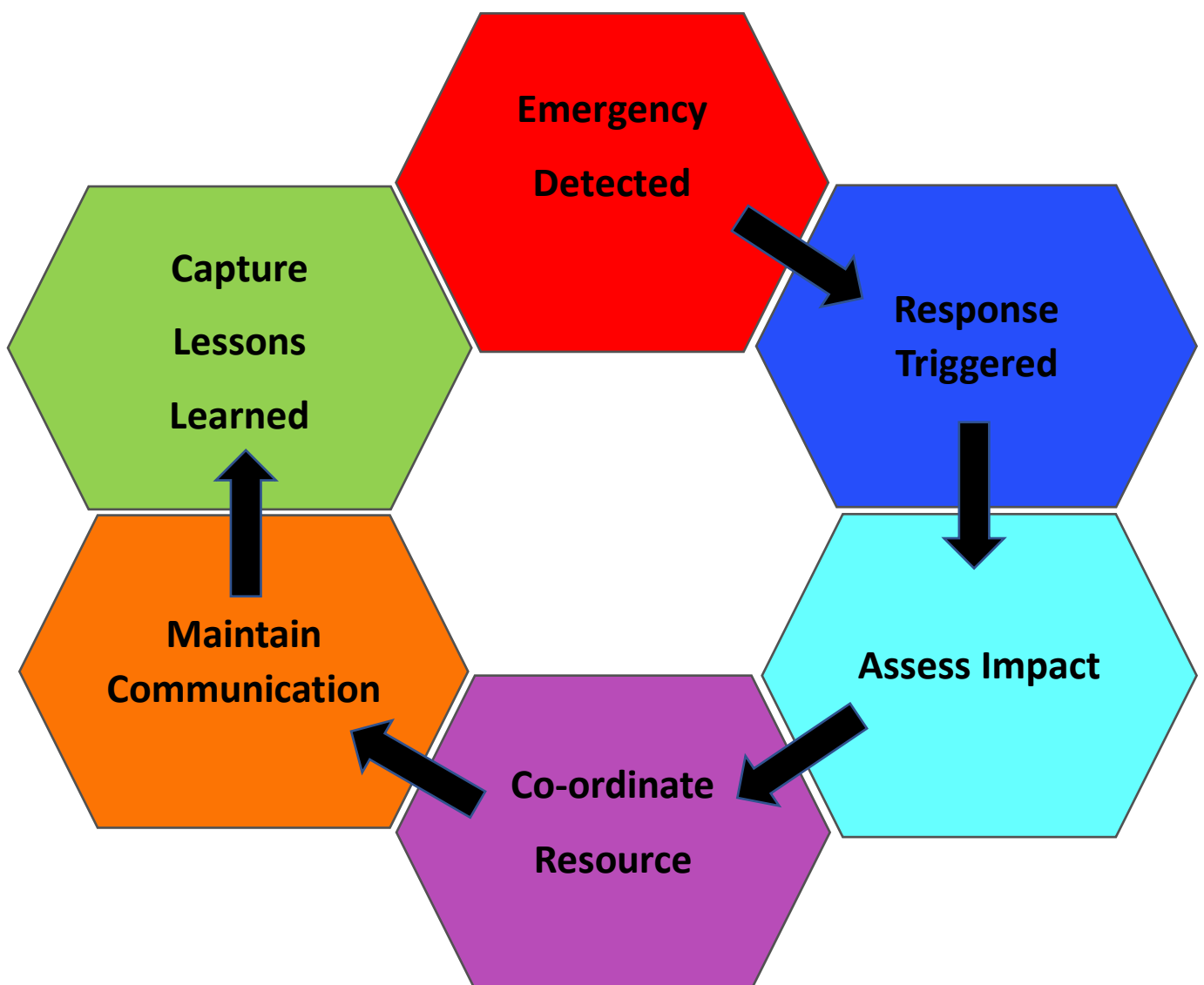
This plan replaces the Parish council's previous Emergency Plan and has dissolved the voluntary group known as the Elstead Emergency Response (EER).

This plan is intended to support any of the following primary scenarios:-

- **Pandemic**
 - Danger to life reported by expert bodies
 - Declared by Government
 - Status communicated through local authorities
- **Fire or Flood**
 - Emergency reported by member of the public
 - Declared by emergency services
 - Status communicated through local authorities
- **Utility Failure**
 - Incident reported by member of the public
 - Declared by utility providers
 - Status communicated through local authorities
- **Local Hazard**
 - Issue/threat reported by member of public
 - Status communicated through local authorities

This plan is approved by Elstead PC and may be triggered by any councillor or member of the public however overall responsibility in all situations belongs with WBC or SCC.

What happens in an emergency?



Pandemic

**Fire or
Flood**

**Utility
Failure**

**Local
Hazard**

Process Stages

- **Response Triggered**
 - Receive request to support local authority or resident(s)
 - PC activates EPC Community Resilience Plan
- **Assess Impact**
 - Complete WBC Methane Template
 - Notify WBC Command and control
 - Confirm local risks and associated actions (SCC Community Risk Register)
- **Co-ordinate Resource - *iterative step***
 - Identify and engage appropriate resources
 - WBC and SCC emergency planning officers (EPO)
 - Elstead Parish Councillors
 - Waverley Borough Councillors
 - Surrey County Council Councillors
 - Volunteers
 - Religious bodies
 - Help in Elstead (support when required)
- **Maintain Communication – *iterative step***
 - Update Village Website
 - Post updates on village Facebook page
 - Update Village News magazine
 - Create and update Posters & Leaflets
 - Maintain continuous contact with WBC and SCC EPO's
- **Capture Lessons Learned**
 - Complete WBC Template

Elstead Parish Council Responsibilities

- Assessing the impact severity and associated risks
- Consulting with local authorities on need to action immediate emergency response.
- Identifying community problems and vulnerabilities
- Acting as the point of contact to villagers and local authorities (as required)
- Providing support to first responders
- Actioning local authority and emergency service requests
- Co-ordinating local resources to address any issues which do not pose a danger to life
- Providing cohesive community communications
- Capturing Lessons Learned

Contact Information

Pandemic

- Surrey County Council **0345009009**

Fire & Rescue / Police / Ambulance

- Emergency Services **Dial 999**

Flood

- Environment Agency **03459 881188**
- Thames Water **08003 169800**
- SE Water **03330 000365**
- Affinity Water **03453 572407**

Utilities

- Gas **0800 111999**
- Power Distribution **105**
- BT **0800 1217667**

Local Hazards

- Surrey County Council **0345 6009009**
- Waverley Borough Council **07836 186818 (office hrs)**
01483523200 (out of office)

Additional Information

- SCC Councillor David Harmer **01428 609792**
- WBC Councillor Jenny Else **01252 702036**
- EPC Clerk Jules Williams **07884 490581**
- EPC Chair Pat Murphy **01252 703151**
- EPC Vice Chair Leif Davidsen **01252 702729**
- EPC Councillor Jane Jacobs **01252 705151**
- EPC Councillor Richard Rees **01252 706730**
- EPC Councillor Diane Snape **01252 702976**
- EPC Councillor John Mathisen **01252 703066**
- EPC Councillor Stefan Reynolds **07545 243746**
- EPC Councillor Jessica Webster **07975 796220**
- EPC Councillor Roger Gardner **01252 703232**
- Help in Elstead **01252 702702**

www.surreycc.gov.uk/surreyprepared

www.waverley.gov.uk/services/benefits-and-community-support/Emergencies-in-waverley

www.elsteadvillage.co.uk