



ELSTEAD PARISH COUNCIL
Minutes of the Monthly Parish Meeting

Monday 19th April 2022 at 7.30pm
Held at Elstead Youth Centre

Attendees: Cllr P. Murphy (Chair) Cllr L. Davidsen Cllr J. Webster
Cllr S. Reynolds Cllr D. Snape Cllr J. Mathisen
Cllr R. Gardner Cllr J. Jacobs arr 8.25pm

Mrs J. Williams (Clerk)

PUBLIC QUESTION TIME

1.0 APOLOGIES FOR ABSENCE

7545 Apologies for absence were received from Cllr Rees which members accepted. **(04/22). Minute to be removed next month.**

2.0 DECLARATIONS OF INTEREST

7546 No Councillors declared an interest in any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2018. **(04/22). Minute to be removed next month.**

3.0 APPROVAL OF MINUTES OF PC MEETING HELD 21st MARCH 2022

7547 The minutes of the Parish Council meeting held on 21st March 2022 were agreed and were signed by the Chairman. **(04/22). Minute to be removed next month.**

4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 21st MARCH 2022

7548 The minutes of the Parish Council meeting held on 21st March 2022 were agreed and were signed by the Chairman. **(04/22). Minute to be removed next month.**

5.0 MATTERS ARISING

7549 FP64: Cllr P Murphy attended and spoke at the Waverley Local Committee meeting held on 13th March 2020. The local committee unanimously found in favour of the two diversions. The Clerk has written to SCC Countryside who replied explaining that the existing temporary closure will have to be extended until such time as social distancing is relaxed. Once everything is back to normal the diversion order will be made and there will be a formal consultation period. If objections are received during this period and cannot be resolved SCC will have to refer the order to the Secretary of State for determination. Determination can take the form of written representations, formal hearing, or a Public Inquiry. If there are no sustained objections, SCC can confirm the order and the footpath will have been legally diverted (although works may have to be carried out to make the new route suitable

- for the public). Cllr Mathisen suggested that the EA had neglected to clear tree debris and Cllr Murphy added that another tree had caused scouring to the bank. It was noted that there has been a further extension to the temporary closure notice (May 2021). The clerk received an update from SCC for the June meeting advising that SCC have been unable to make new orders during the first lockdown as libraries / council offices etc. were closed meaning that they were unable to advertise and display the orders correctly. SCC have found ways around that now, but we have been extremely busy as well as short staffed but SCC expect to start work on this within the next two weeks. The clerk has followed this matter up as there has been no progress. SCC have responded advising that they have been very short staffed and explained that they need to go out on site to see if the banks have deteriorated further over the last few months as this would affect their plans. Cllrs Murphy, Reynolds met SCC on site on 22.12.21. The visit confirmed that the bank had not eroded any further. SCC to draft the order which they hope to have available in early May. **(04/22)**.
- 6314 Website Admin: The clerk to ask Mrs Davidsen if she can provide Cllr Reynolds with a virtual online training session. **(07/20)**
- 7481 Village Green and Church Green Lease: The Heads of Terms as well as the maps of the area were circulated to councillors who agreed that the PC should proceed and renew its lease of these two areas. WBC legal department forwarded a new lease for the PC to consider. The revised lease would impose obligations on the Parish Council and not on WBC and for that reason the PC agreed it was not prepared to agree to these terms. Councillors agreed that the best course of action would be for WBC to transfer the title of the land to the PC and this is in line with WBC's policy of transferring assets. After a significant delay WBC Executives have confirmed that the land transfer may proceed and this is currently with WBC legal department. Cllrs noted that an article was recently in the Farnham Herald announcing that WBC were to transfer the land to Elstead PC for £1. The clerk has chased WBC who have advised that a resource has finally been allocated to draft the papers. An update from WBC Legal for the April meeting advised that papers would be available soon. JM noted that it was unclear who owned the other side that runs adjacent to Staceys Farm Road. **(04/22)**.
- 7369 The Thursley Road Rec does not appear to be registered. Wellers Hedley, lawyers for Elstead PC have drafted the registration application and the clerk and Cllr Murphy have both signed Statements of Truth which have been returned to Wellers Hedley. Wellers Hedley have advised that the process of registering might take between two to six months. Wellers Hedley have confirmed that the application has been registered and no adverse comments have been submitted so it is a question of waiting for it to go through – the estimated completion date is 6th May 2022. **(01/22)**.
- 7550 FP61: The Clerk, Mrs Davidsen, Cllrs J and D Else and Cllr Harmer met on site with Mr R. Cooper (RC) SCC and discussed the safety concerns about the proposed route and the fact that this was a circuitous route to the centre of the village. An alternative suggestion of upgrading FP61 was discussed and agreed. Cllr Murphy noted that he had established that Thakeham have contributed £25k towards the upgrade cost of FP61. The route is 340m in length. Essex CC estimate that 340m of resurfacing would cost £153k. As a point of comparison the clerk ascertained that the resurfacing work outside the Spar cost £18k. Cllr Murphy noted that there are 2 x poles and 1 x fire hydrant along FP61 which would need to be moved at extra cost. Cllr Murphy to share with Cllr Harmer and the Head of Internal Audit at SCC. The clerk and Cllr Murphy followed up progress on this matter. They were advised that the WMP part will be completed imminently but the section beyond the wooden bridge cannot be done at the moment as the owner is not in agreement. This is very unfortunate as this was one of the planning conditions that was discharged. Cllr Harmer noted that the land owner is not allowed to stop this process and Cllr Harmer agreed to refer this matter to the legal officer for this area. SCC to negotiate the surface material with the landowner. Cllr Murphy has requested a copy of the bill of quantities for the cost of the footpath. Due to staff shortage there has been no further progress which is disappointing given that WMP is almost fully occupied and that the money for the scheme has been paid. The clerk has spoken to JB the new SCC Countryside representative. He has tried to contact the landowner to no avail and has asked for the clerk's help in this matter. The clerk to follow up with JB. **(04/22)**.

- 7483 Bus route outside Water meadow Place: RC (SCC) had sent prospective plans of where the bus stop would stop outside of Water meadow Place. Cllr Davidsen, Mrs Davidsen and the clerk visited the site as they were concerned about the proposed location of the bus stop as passengers travel from Shackleford towards the triangle. The proposed location would mean that passengers would need to wait on, or alight onto a narrow verge (as there is no pavement on that side) with a steep drop behind it. This was of particular concern for children coming home on the school bus. Alternative drop off points at either end of Water Meadow place were proposed as being safer alternatives. SCC Passenger Transport team had looked into the feasibility of this but advised that as the roads in the development itself are unadopted and not built to facilitate passage of a conventional bus, it will not be feasible to locate the bus services within the site. SCC would therefore need to progress with the provision of a pair of formal bus stops on Shackleford Road, as per the original S106 agreement. Cllr Murphy, Cllrs Davidsen, Mrs Davidsen and the clerk met with RC of SCC. A site for the bus stop outside Water Meadow Place has been agreed. **(03/22)**.
- 7371 The clerk advised that the annual playground report was circulated prior to the meeting. There is nothing to report of high risk. The clerk highlighted the point raised about the grass matting, some minor works to the opening mechanics of the gate, reinstatement of grass and addition of bark. The clerk to liaise with RK on these points. The report also highlighted a lack of play equipment for children with disabilities and the clerk to investigate some ideas. **(01/22)**.
- 7484 Springfield flooding: Cllrs Murphy, Mathisen and Rees met with Ian Fowler (IF, SCC), Cllr Harmer, the clerk and a resident in June 2020 to discuss the flooding issue associated with Springfield which impacts Orchard Close and some properties along the Milford Road. Investigative work was carried out from 17th-21st January 2022 and several blockages were identified. Work has stopped as one of the residents has withdrawn access. Some remedial work has been completed from Orchard Close to Springfield and at Beggars Folly. WBC have submitted a proposal to SCC to replace the pipework with larger pipework as there are a number of breaks. It is anticipated that the work will be carried out in June 2022. The clerk wrote to WBC Housing to advise them of the proposed remedial work in case it impacted their plans. **(03/22)**.
- 7551 Cllr Jacobs noted that a number of delivery drivers were being sent down the track opposite the moat as a result of their sat nav. Cllr Jacobs contacted Cllr Harmer who was unable to find a sat nav contact at SCC but who advised he would try again. Cllr Harmer to discuss with Hannah Guttridge whether a footpath sign can be secured at the Thursley Road end of the footpath. The clerk advised that the fly tipping has been removed. The clerk contacted HG to ask if barriers could be installed and Cllr Jacobs advised that she did not believe that anyone had vehicular rights along this footpath. HG advised that SCC were short staffed but would contact the landowner at some stage in the future. Cllr Jacobs that she had encountered another vehicle on the footpath. Cllr Davidsen to report this on google maps. It was noted that vehicles were using this and that perhaps it might not be possible to install barriers. Cllr Davidsen noted that he has reported this issue on google maps. Another resident of Woolfords Lane reported this issue to the clerk in advance of the February meeting. Cllr Jacobs noted that the bridge was damaged over the footpath and will send the clerk some photos of the damage in order for it to be reported. The clerk to follow up with JB. **(04/22)**.
- 7552 Elstead-Milford Cycle Route: Work has been completed on this project. HG (SCC) advised that she was still in favour of finding a name for the route. The clerk has contacted the Witley Clerk who noted that they were interested in this. Following a further email from The Clerk the Witley advised that the following names had been proposed by Witley Councillors; Bagmoor Cross, Blackberry Way, Pennyfarthing, Greensleeves, Ramblers. Cllrs noted that the cycle route did not actually cross Bagmoor Common and proposed E2R Jubilee Route – the E2R being a play on words for Elizabeth II and Jubilee in celebration of the Queen’s Platinum jubilee. The clerk to follow up the suggestions with Witley PC. **(04/22)**
- 7553 Cllr Webster proposed undertaking a survey of Elstead residents to determine a) if there are any covid related issues b) to understand the impact of covid from a social and employment perspective c) to understand what is important to Elstead residents and d) use the findings to provide areas for future follow ups. Cllr Webster advised that the survey would be undertaken face to face once all

- vulnerable groups had been vaccinated. Cllr Webster circulated a sample survey prior to the April meeting and feedback was given. It was agreed that the village would be divided into sections from which individuals could be chosen. Survey questions were circulated prior to the November meeting which cllrs approved. It was agreed that the survey would be run in January. Cllr Webster to put an article in The Elstead Village News (May issue). It was agreed this should be put on hold until after the current covid spike. **(04/22)**.
- 7554 Woolfords Lane Cemetery door frames are rotten and need replacing / repairing. The work can now be progressed with the warmer weather. The clerk suggested that an alternative colour to white (which had been agreed) might be preferable and it was decided that the door should be green / grey. The clerk to source some paint colour swatches. **(04/22)**.
- 7555 EER Plan: Cllrs Rees and Snape met with WBC regarding the EER plan on 19th February 2021. Cllr Snape noted that the meeting had been very helpful as it provided a good framework and will allow the EER to signpost rather than duplicate efforts. The EER will focus on helping in four key areas: pandemic, utility outage, fire and flood. It was noted that the plan has been simplified and that the role of the PC is to signpost. It was agreed that the plan needed to be progressed and the clerk and Cllr Snape to review it ready for the May meeting. **(04/22)**.
- 7556 Environmental PIC: The clerk advised that there was c £700 left in environmental PIC monies. The clerk has submitted a new application – the PIC officer has been seconded to a new role and as such there is no replacement and the clerk has been advised that approval of the application may take a while. **(04/22)**.
- 7439 Borehole project: The borehole has been drilled to a depth of 50m with water being found at 5m. Flow has been tested and runs at a rate of 100 litres per minute. An application to the SCC Big Fund was submitted in March 2021 and MB has now been invited to submit a statement of support which he has done. The total cost of the irrigation system is £13k and a grant of £12k has been applied for. There has been no further update from SCC whether the bid has been successful. Cllr Murphy noted that only four applications had been approved in one year. **(02/22)**.
- 7557 Preserve Our Reserve: A working party meeting was held on 16th June. NE are minded to agree with the PC's suggestion that the link from BW504 to the reserve should be retained. Funding of £98k (WBC CIL), £55k (donations) and £150k NE are confirmed. NE have made progress and a planning application has been submitted to enable restoration work to commence. Not all of the boardwalk will be replaced like for like – some areas be constructed as raised banks. Work is expected to now start in January 2022. The estimated cost of the project has increased to £500,000. The planning application is still outstanding and the officer has advised that case loads are very heavy so progress has been affected. The Clerk advised that she had been contacted by the CIL officer asking for an update. The clerk was advised to refer the CIL officer to the Planning Officer. The planning application is still yet to be determined and as such work cannot commence until the Autumn 2022. **(04/22)**.
- 7558 WBC Grass cutting: complaints have been received by members of the public about the No Mow May grass cutting policy which has left many residential areas looking unkept as well as causing a threat of tics and injury through hidden sight lines. Having had no success with the previous portfolio holder, Cllr Murphy and the clerk were pleased to meet with the new Portfolio Holder for parks and countryside as well as two officers. WBC noted that areas would be mowed 8-10 times per annum (half their usual cutting frequency but en par with the mowing frequency in Elstead). Some areas such as the small patch of land behind Broomfield would be left uncut but areas in the middle of housing developments would be cut so as to avoid the issues of last year. **(04/22)**.
- 7559 Cllr Snape noted that some car parking was unacceptable around the village green. The clerk advised that Witley and Tilford have bye laws. The clerk to look at the Witley bye-laws and bring to the May meeting. **(04/22)**.

- 7496 An RTC at Gala Lane resulted in damage to the EVTC/PC sign. Significant debris was left over the road which the clerk arranged for RK to clear up. The clerk tried to recover the cost of the sign through the responsible vehicle's insurance however was told that the PC would not be eligible. Cllr Murphy noted that this was inaccurate and the clerk to follow up again. The clerk was advised that the driver was uninsured at the time of the RTC. The clerk has contacted PC Farmer for further advice. **(03/22)**.
- 7560 Boundary markers: The boundary markers have been delivered and the clerk has met with RK to agree location. **(04/22)**. **Minute to be removed next month.**
- 7561 Concrete bases: RK has provide a quote of £500 to remove/bury the remaining concrete bases at Burford Lodge Rec which was approved under the council's powers to manage open spaces for recreation. The bases have been removed which will allow another pitch to be created at Burford Lodge. **(04/22)**. **Minute to be removed next month.**
- 7562 Costs for the repairs to the spire net and spika podium were approved and the spika podium was confirmed as being free of charge. Kompan have advised that the repairs will happen on 23rd November 2021 however this was delayed due to parts going missing. After various delays on the part of Kompan (as recorded in previous minutes) Kompan have now confirmed that they will fix the spire net and re-tension at no charge. Further delays have been experienced and The clerk has written a strong letter of complaint. It is now anticipated that the work will be carried out in May. **(04/22)**.
- 7502 A claim had been received for damage to a vehicle on PC land that the clerk strongly refuted. The insurance company are liaising with the claimant's insurance company on the PC's behalf. The insurance company have advised that they have photographic evidence and the clerk has asked to see it. The clerk is waiting for the insurance company to forward this. **(03/22)**.
- 7299 The clerk noted that the drain near Staceys farm Road as blocked and this had perhaps added to the road flooding across the Thursley Road a few weeks earlier. The clerk to report. **(11/21)**.
- 7300 It was noted that water was still leaking down Seale Road. The clerk to report to SCC. **(11/21)**.
- 7563 In April 2021 two residents asked whether a small section of the Backland Field could be made over to a mountain bike dirt track similar to S4P at Rodborough Common. At the moment they felt that there was nothing for teenagers to do in the village aside from organised sports (football/cricket/tennis). A further two residents presented an idea for a bicycle track at the rear of the Backland Field at the December 2021 meeting. The proposal would see different jumps so that all abilities could be accommodated. The residents advised that the surface would be mud/sand/woodchip or in line with S4P and had possible contractors who would be able to do the work. Councillors were largely supportive of the idea in principal and asked that the residents do further research. In March 2022 a resident gave an update on progress to the bike park. It had been agreed that a club would be formed and Chair, Treasurers and Secretary roles had already been assigned. Elstead PC noted that the cub would need a constitution, Elstead PC agreed that a public consultation could be run for a minimum of six weeks to gauge public support for the bike park. If there was sufficient support the Parish Council would be sympathetic to this idea. The consultation has been launched and leaflets will go to neighbours closely located to the proposed park. **(04/22)**.
- 7507 A resident had raised concern about increased noise and traffic coming from Farnborough airport and its effect on the local community. The clerk shared further information with councillors. **(03/22)**.
- 7420 Cllr Daviden noted that there was a lot of excessive signage on Hankley Common and that flares were being used nightly. It was agreed this would be raised at the next HUG meeting. **(01/22)**.
- 7564 Cllr Jacobs noted that two signs advertising voluntary car parking charges had been damaged at the Moat. The signage has been reinstated. **(04/22)**. **Minute to be removed next month.**

- 7565 Installation of a 3m high x 35m long fence to protect Jubilee rec against stray balls: The clerk had tried to secure three quotes prior to the meeting. One contractor was unobtainable. Two quotes are outstanding and despite contacting the companies on several occasions they never provided a quote. The clerk approached 2 further companies who were both known to the PC, one quoted £6k and the other quoted £5.8k. Cllr Murphy had obtained another quote for significantly less but this was a contractor who had not been used by the PC. It was agreed that the contractor who had quoted the middle price should be asked if there was any flexibility in his pricing. The contractor has advised that it is not possible to move on the price and it was agreed that the PC would still use this contractor. As Cllr Harmer was unable to confirm whether or not the SCC councillor allocation would continue in the new financial year it was agreed that the works should proceed without funding. Work has been scheduled for the end of April but the contractor has not yet confirmed the start date. **(04/22).**
- 7566 Cllr Murphy noted that the issue of emergency telephone reception had been raised as part of the superfast broadband presentation. Councillors asked how does the village ensure it has adequate mobile cover in the event of prolonged power outages to help those with lifelines for example. It was agreed that this matter should be raised with Tinaz in WBC. It was not raised with WBC as BT have advised that they have changed their policy. BT will sell the majority of their exchanges. The land on which the Elstead exchange sits is not owned by BT but by an investment company so it is unclear what will happen to this land. The main area of concern is whether the life line alarms will still work in the event of a power outage. **(04/22)**
- 7567 Electrical supply to the green: Cllr Mathisen has liaised with SSEN and advised that there is an electricity supply to the green. The clerk applied for Members Allocation Grant and was successful in receiving £1,200 towards the project – thanks were given to Cllr Harmer. Cllr Rees noted that the electrical supply must be secured to prevent unlawful electricity usage. The cost from DJK to complete the electrical works was quoted as being £4.3k which the council approved under its powers of entertainment and support of the arts (Local Government Act 1972, s.145). Work is complete on the installation. Two bollards to be erected either side of the green box and reflectors to be added. **(04/22).**
- 7520 Staceys Farm Road Trees: Cllr Mathisen advised that the area needed a tidy up with trees having fallen during the storms. The clerk has reported the trees to SCC in the first instance as it is SCC who manage the land. It was agreed that this patch of land would be included in the upcoming tree survey and once complete the findings would be shared with SCC. **(03/22).**
- 7568 Further work had been done on the PC's insurance. BHIB were £20 per annum cheaper and councillors had noted their agreement via email that the quote was approved. **(03/22). Minute to be removed next month.**
- 7569 Counsel's opinion on the Croft access was received on 21st March 2022. It notes that the case for JV's needs to meet a very high threshold however the fact it is proposed that frontages are to be taken away is a case for material consideration. The evidence submitted on this matter by the developer is unclear and as such it is unclear whether WBC can consider it properly. There is a further issue of equality as it means a lack of wheelchairs and pushchair access. Cllr Murphy sent a letter to WBC copying SCC. **(04/22).**
- 6.0 WBC UPDATE**
- 7570 Ward councillors were not present to give an update for April 2022. **(04/22). Minute to be removed next month.**
- 7269 WBC had a presentation from SWT on their biodiversity policy. Cllr Murphy forwarded comments but in response SWT advised that the policy had been written. Cllr Murphy took this up with DO who explained that the policy had not been completed. It was noted that there are a huge number of landowners Mod and NE for example who have not been included in the policy. JE noted that she would try and raise this matter at an O&S meeting. **(11/21).**

7.0 SCC UPDATE

- 7571 Now that SE Water works have almost finished Cllr Harmer was asked when the gas works were going to be scheduled so as to avoid the resurfacing of the work to the Thursley Road. The clerk to send an email to Cllr Harmer asking whether highways are aware of the gas project and when the resurfacing work will take place. AS (SCC Highways) did not think that Thursley Road was on the list for repair. **(04/22)**.
- 6004 Cllr Mathisen raised the issue of Fulbrook Lane – the side of the road near to Thundry Farm needs improvement. **(02/20)**
- 7341 SCC are seeking ideas of routes that can be made into cycle ways to connect towns and villages within Waverley to minimise the need for cyclist to use the roads which are narrow and dangerous. SCC would like to connect Haslemere with Farnham and Milford to Farnham. Cllr Jacobs to ask a contact and will report back. Another idea was Westbrook to Stockbridge via BW73a. The clerk to ask NL (SCC) if he would wish to meet with cllrs. It was questioned whether NL could speak to MoD and ask them to clear their ditches as it is the localised flooding and mud accumulation which is detrimental to cycling over the common. A meeting has been scheduled for 24.3.2022 to discuss cycling however major landowners such as MoD and NE have not been included and much of the routes fall over their land **(12/21)**.
- 7450 Cllr Harmer noted that the Elstead-Milford cycle route needs a safe crossing over the A286 to allow children to cross. **(02/22)**.

8.0 NEIGHBOURHOOD PLAN UPDATE

- 7572 Regulation 16: NHP Regulation 16 is now complete and WBC have contacted a company to appoint an Inspector. Two resumes have been sent to the PC and one person was selected who had had more experience in inspecting NHP's than the other candidate. The Inspector has read through the NHP briefly and raised three issues which need to be resolved. WBC legal have provided the inspector with information that supports the fact that Peper Harow Parish Meeting could allow the Weyburn part of its parish to join into the Elstead neighbourhood plan. Nexus have provided more detailed information for the engagement report and basic conditions statement. WBC are minded that a new reg 16 will have to take place on these revisions which the steering groups disagrees. The reg 16 could be run concurrently with the start of the Inspection it is believed. **(04/22)**.
- 7573 Village Design Statement (VDS): Cllr Jacobs chaired a meeting on 30.11.2020 at which it was agreed that the VDS just needed basic refreshing and updating and would benefit from photographs. Two meetings were held in January and one in February at which the whole revised copy was reviewed. Photographs are in the process of being taken and the revised copy to be proof read. Work on the VDS will be picked up again and Cllr Jacobs and he clerk to review the draft before the May meeting. **(04/22)**.

9.0 OUR ELSTEAD UPDATE (OE)

- 7574 Village sign: WBC have confirmed that planning permission for the village sign is not needed. Billmeir Trustees have confirmed that they are in agreement that a plaque can be attached to the sign accrediting the sign to the Billmeir Trust and the plaque has been engraved. Cllr Mathisen and the Clerk met with AS (SCC) to agree an acceptable location for the sign. It was agreed that there would be an unveiling on April 30th. Attendance would be limited due to safety and it was agreed to serve a drink afterwards by way of a small celebration. **(04/22)**.
- 7575 Christmas Lights: Cllr Mathisen advised that Christmas lights have not been budgeted for and it was suggested that Cllr Mathisen liaise with The Elstead Electrician to seek light recommendations. **(03/22)**.

10.0 ELSTEAD VILLAGE ROAD SAFETY

- 7576 Approve poster deterrents: stickers have been received and will be shared around the village and attached on key locations. **(04/22). Minute to be removed next month.**
- 7577 Speeding: The clerk advised that she had received a number of complaints regarding speeding through the village and the inefficacy of the VAS. Cllr Davidsen agreed that there was an on-going problem of motorists ignoring the VAS. The Clerk discussed this with Sam Adcock, the new Borough Inspector. Sam Adcock noted that it would be better if residents could form a community speed watch volunteer group. Cllr Reynolds made contact with Surrey Police Speedwatch team who advised that they will provide a framework and whilst the community forms a team of six over the age of eighteen. An article to be shared on Facebook and the EVN – deferred from last month due to space issues in the magazine. **(04/22).**
- 7279 Road safety outside St James Primary School: The clerk had circulated some draft notes from Cllr Snape (which were also supported by Cllr Else who is a governor at the school as well as a Ward Councillor) prior to the meeting. Councillors supported the draft and Cllr Harmer to write to Adrian Selby (SCC Highways) asking for his advice. Following the preliminary EVRS meeting the clerk spoke to Mrs Elliott who said she would be pleased for the school to be involved in any schemes. The clerk to contact WBC/SCC to get clarity on how the school can be involved with speed watch etc. **(11/21).**
- 7150 Thursley Road improvements: The section from The Bel and Dragon to the Sandford Villas has been completed. It was noted that the section from Sandford Villas to the centre of the village green requires the most work. Cllr Murphy noted that the PC had already received notification that this section was to be resurfaced and then nothing has happened. The clerk found a copy of the notice which she shared with Cllr Harmer. Cllr Harmer discussed this with SCC colleagues and investigative work to be undertaken when machinery is available – Cllr Harmer explained that there was no date advised as of yet. **(09/21).**
- 7578 VAS: The VAS on the directional finger post on church green has been changed by PH (SCC) and now triggers at the correct speed. A secondary metal post has been installed on PC land close to the Jubilee park (with permission from AS, SCC). RK has advised that there is a problem with the battery. The clerk to ask Manbat for a replacement battery. The clerk to liaise with PH re VAS. **(04/22)**
- 7457 BT land: Cllr Murphy contacted BT to see if it would be possible to lease the land but the contact said that it would not be suitable for the public to use the land. BT stated that it has no plans to do anything with this space until 2027. After much correspondence from Cllrs Murphy and J. Else as well as support from Jeremy Hunt, BT have finally agreed that the school can use the rear of the BT land for staff parking. The school will erect a fence. Next stage is for this to go through BT's legal team and for both parties to sign a Memorandum of Understanding. The matter is still with BT's legal team. **(02/22)**
- 7401 Cllr Webster had circulated pictures of alternative deterrents. Cllr Reynolds and the clerk discussed them at the meeting with AS in December however AS said that SCC could not support anything that might cause a distraction to drivers. Cllr Webster circulated the details to councillors again. Not all councillors supported life size cut outs in hi vis vests as a deterrent. **(04/22).**
- 7358 Cllr Jacobs raised the issue of parking along the Thursley Road outside of St James School. She noted that a horsebox scrapped a car that was parked which then blocked the road. It would have been impossible for an emergency vehicle to have passed. The clerk also noted that cars coming for the pavilion no longer wait behind the parked vehicle and allow oncoming traffic to pass instead there is an expectation that oncoming vehicles will swerve to the lay-by which was equally dangerous. **(12/21).**
- 7579 20 is plenty: it was noted that Witley appeared to have implemented this in some areas. A talk had been given recently by a nationwide group and it was questioned whether they could do a site visit to see if there was any possibility for Elstead being able to qualify for this. Cllr Harmer noted that

SCC had applied to The Secretary of State asking for the power to enforce movement on the roads which would mean that SCC can put up their own monitoring devices on the roads and therefore enforce things such as speeding. **(04/22)**.

11.0 QUEENS JUBILEE 2022

7580 The Queen's Jubilee: The clerk advised that in June 2022 it would be the Queen's Jubilee and councillors agreed to facilitate a 4 day event over this period. A marquee has been booked and the first meeting of a working party was held on 18.9.21 at which a number of people from across the village discussed ideas. A summary of the meeting notes were circulated to councillors. A follow up meeting was being held on 1.11.2021. It was agreed that people should be recruited and paid to clear up the site daily. The clerk summarised the various events that will take place over the four days. The floor for the marquee will cost a further £1260 plus vat. Councillors have confirmed that they commit to cover the cost basic marquee hire as well as the floor hire which it does under its powers of the Provision of Entertainment and support of the Arts (Local Government Act 1972 s.145). Plans are coming on well, tickets sales have started and a further donation of £2,500 has been gratefully received. OE will have a table at the Elstead Expo event on Sunday 5th June and the PC will have table alongside OE. **(04/22)**.

12.0 ANNUAL PARISH ASSEMBLY

7581 The PC confirmed that it would hold an in person parish assembly with representatives of village organisations - a light beverage selection would be served afterwards. Due to a lack of hall availability the meeting scheduled for 27th April has been deferred to 10th May. Councillors agreed the following topics; NHP, fibre broadband, Jubilee Celebrations. Any other organisations would be very welcome to attend and present. Posters to be put up to advertise the meeting as well as facebook, website coverage. **(04/22)**. **Minute to be removed next month.**

13.0 ANNUAL REPORT

7582 The annual report was circulated prior to April's monthly PC meeting. Councillors approved the draft subject to a couple of amends and some finance updates. **(04/22)**. **Minute to be removed next month.**

14.0 MEETING WITH ST JAMES SCHOOL 4TH MAY 2022

7583 A letter was received from St James Primary School inviting the PC to attend a meeting at which the school will present its plans for a nursery. The village hall committee will not allow a full time nursery and as such the nursery will close at the village hall at the end of the summer 2022 term. The nursery will continue at the pavilion after the summer 2022 term. Cllrs Murphy, Snape and the clerk to attend the meeting. The clerk to request an up to date copy of the school travel plan before the meeting as the main issue with relocating a nursery to the site of the primary school will be the impact of traffic on local residents. **(04/22)**.

15.0 REPORTS AND CORRESPONDENCE

7584 The clerk advised that a resident had written to the PC explaining that there had been a discussion on facebook recently about crowd-creating a solar farm on one half of bonfire hill, if the hill could be bought as a village asset or a crowd purchased asset, and delivering a big chunk more of green power into the grid for the crowd-funders, while letting the field be a wildflower haven. Councillors noted that this went against the NHP which sought to protect and preserve the landscape at Bonfire Hill as it was and that this policy was in direct response to residents wishes at the time of the Big Consultation. The clerk to respond to the resident. **(04/22)**. **Minute to be removed next month.**

7585 The clerk reported that SCC have some pare trees which they have offered to WEPC to plant alongside the verges in Broomfield. Whilst the trees are free the PC will need to pay £25 per tree and ensure

that there are people to water them. Councillors agreed that the PC should not be paying for trees that will be on SCC land. **(04/22). Minute to be removed next month.**

7586 Information has been received on the second round of consultation on the Community Governance Review which runs from 3rd May until 10th June. The clerk to add this to the June agenda. **(04/22). Minute to be removed next month.**

16.0 FINANCE (all financial papers were circulated prior to the meeting)

7587 The clerk advised that the accounts had been reconciled correctly and Cllr Jacobs had confirmed this prior to the meeting and will formally sign the March reconciliation after the meeting. **(04/22) Minute to be removed next month.**

7588 Bank balance as per statements to 31st March 2022: Current account £78,369.20 and includes £3k for the village sign - £2k has been used as the deposit. Deposit account £15,024.64 which includes £24.02 from Just Giving to be transferred to PoR in the 32 day notice account plus 30p interest also to be transferred. 32 day notice account: £55,289.41. **(04/22) Minute to be removed next month.**

7589 Accounts for payment for April 2022 were circulated in advance of the meeting. 14 x cheques have been raised totalling £9586.44 of which 7 x cheque are greater than £500 as listed below. **(04/22) Minute to be removed next month.**

Cheque no	Payee	Purpose	Amount
4442	Castle Water	Burford Lodge Rec	£76.89
4443	Imprint Colour	Jubilee posters	£66.00
4444	Landmarc Chambers	Legal work ref Croft Access	£2,400.00
4445	Surrey ALC Limited	Subscription	£845.17
4446	Normanton Screen Print	Eyes' Deterrent	£347.94
4447	One Six Events	Lighting for marquee for Jubilee event	£588.00
4448	Hilary Hamlyn	Plants for OE	£78.59
4449	Juliet Williams	April salary 1 of 2	£999.00
4450	Juliet Williams	April salary 2 of 2	£505.89
4451	Juliet Williams	April expenses	£56.44
4452	Richard Knight	work at Woolfords Lane Cemtery	£43.61
4453	Richard Knight	grounds work	£139.28
4454	Richard Knight	maintenance	£829.63
4455	DJK Electrical	electricity connection to the village green	£2,610.00
			£9,586.44

17.0 MATTERS RAISED BY MEMBERS

7590 Cllr Mathisen noted that he had attended the Hankley Conservation group. At the meeting SWT explained that they were trialling geolocation collars for their cattle. This would allow cattle to roam free but they would be buzzed if they crossed a boundary. The ranger can change the boundary as they wish. Under commonland rules only 10% of commonland can be enclosed at any one time. Councillors noted that there would have to be a clear public message on this. **(04/22). Minute to be removed next month.**

7591 Cllr Gardner noted that the culvert at the bottom of Hookley Lane is blocked. The clerk to report to SCC. **(04/22). Minute to be removed next month.**

7592 Cllr Gardner noted that the culvert at the bottom of Hookley lane was blocked. The clerk to report to SCC. **(04/22). Minute to be removed next month.**

7592 Cllr Davidsen advised that a coffee van had asked whether it could sell produce from the Moat and/or Hankley car parks. Cllr Davidsen to advise that the individual direct the question directly to the land owner e.g NE or MoD. **(04/22). Minute to be removed next month.**

7593 Cllr Jacobs advised that FP504 was still closed – the clerk to ask SCC when they have scheduled the tree clearance as this impacts the marathon route. **(04/22). Minute to be removed next month.**

18.0 EXEMPT BUSINESS – TO THE EXCLUSION OF THE PUBLIC AND PRESS

Meeting closed at 9.45pm