



Elstead Parish Council. c/o Woodview, Red House Lane, Elstead, Surrey. GU8 6DS  
E. [elsteadpc.clerk@gmail.com](mailto:elsteadpc.clerk@gmail.com)

Chairman: Mr Patrick Murphy. E. [elsteadpc.pat.murphy@gmail.com](mailto:elsteadpc.pat.murphy@gmail.com)

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**Councillors are summoned to attend the May Parish Council Meeting  
to be held as follows:**

Date: **Monday 23rd May 2022**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Election of Chair
2. Completion of Acceptance of Office Forms
3. Completion of Register of Members Interest Forms
4. Election of Vice Chair
5. Roles and Responsibilities
6. Apologies for Absence
7. Declaration of Interests
8. Approval of Minutes of Previous Meeting held 19th April 2022
9. Approval of Minutes of Annul Parish Assembly held 19th April 2022
10. Matters arising from the minutes
11. Report following meeting with St James Primary School held 4<sup>th</sup> May 2022 – to include PC response to lowering the school age consultation
12. Report following Waverley LCWIP meeting held 4<sup>th</sup> May 2022
13. WBC Update
14. SCC update
15. NHP update
16. Our Elstead Update
17. Elstead Village Road Safety
18. Jubilee Celebrations
19. EER Plan – to review
20. Bike Park – feedback from consultation
21. Backland Field - Rental renewal
22. Community Governance Review, 2<sup>nd</sup> Consultation – PC response
23. Waverley Local Plan Part 2 Examination in Public – PC response
24. Approval of signage for the Pavilion

25. Annual Review of PC Documents
  - a. Conduct of Conduct – to discuss if the PC should adopt the version used by WBC
  - b. Standing Orders
  - c. Financial Regulations
  - d. TOR's
  - e. Website Policy
26. Reports and Correspondence
27. Finance
  - a. Update
  - b. Accounts for payment
  - c. Internal audit
28. Matters raised by Members
29. Exempt Business – to the exclusion of the public and press

Juliet Williams

**Clerk – Elstead Parish Council**