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**Councillors are summoned to attend the June Parish Council Meeting**

**to be held as follows:**

Date: **Monday 21st June 2021**

Time: **7.30 pm**

Place: **Elstead Youth Centre**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Apologies for Absence
2. Declaration of Interests
3. Approval of Minutes of Previous Meeting held 17th May 2021
4. Matters arising from the minutes
5. Report following meeting with Thakeham held 25th May 2021 (report circulated prior to the meeting)
6. Report following meeting with SCC Highways held 27th May 2021 (report circulated prior to the meeting)
7. WBC Update
8. SCC update
9. NHP update
10. Our Elstead Update
11. Elstead Village Road Safety
12. Preserve our Reserve
    1. Update on meeting held 16th June 2021
    2. Ratify ToR for Friends of Thursley Common
    3. Approve transfer of funds from the deposit account (holding the POR donations) to FOTC
13. Backland Field - Rental recommendation following tender
14. Draft Rec / VG User Agreements
15. Burford Lodge Rec Pavilion
16. Village Green Clock
17. Updated Asset Register
18. Reports and Correspondence
19. Finance (circulated prior to the meeting)
    1. Finance review and update to June 2021. To include income, expenditure and bank reconciliations.
    2. Accounts for payment for June 2021.
    3. Internal Audit Report 2020-21 - report to be noted and actions agreed by cllrs
       1. Statement of Internal Control – to be approved and adopted
       2. Review of Effectiveness of Internal Audit document
       3. Agree re-appointment of internal auditors for 2021-22
       4. Annual Governance Statement 2020-2021 to be reviewed and approved
       5. Accounting Statement to be reviewed and approved
       6. To note that date at which the exercise of the public rights (unaudited accounts) will start – notice to be placed on noticeboard and on the village website.
20. Matters raised by Members
21. Exempt Business – to the exclusion of the public and press

Juliet Williams

**Clerk – Elstead Parish Council**