

ELSTEAD PARISH COUNCIL
Minutes of Meeting

Monday 21st October 2019 at 7.30 pm
The URC, Milford Road, Elstead

Attendees:	Cllr P. Murphy (Chair)	Cllr L. Davidesen	Cllr J. Mathisen
	Cllr R. Rees	Cllr J. Jacobs	Cllr R. Gardner
	Mrs J. Williams (Clerk)		

PUBLIC QUESTION TIME

5708 Representatives from the EVAA were concerned following the recent break-in at the allotment which had seen the perimeter fence cut in two places and various mechanical items had been stolen from the sheds. Councillors agreed to repair the fence in both places and erect a fence made of metal scaffolding poles across the FP to deter access onto the rec from the Weyburn fields. The EVAA committee were pleased with the swift response and thanked the PC. **(10/19) Minute to be removed next month.**

5709 The EVAA committee raised the question about having regular vehicular access to the EVAA. The PC explained that when the EVAA had been established it had always been clear that there couldn't be regular vehicular access across the rec for safety reasons and that the Milford Road access was too dangerous for the PC to allow this to be used regularly. **(10/19) Minute to be removed next month.**

1.0 APOLOGIES FOR ABSENCE

5710 Apologies were received from Cllr J. Webster, Cllr D. Snape and Cllr S. Reynolds who were not able to attend for business reasons. Their apologies were accepted by the Council. **(10/19). Minute to be removed next month.**

2.0 DECLARATIONS OF INTEREST

5711 No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007. **(10/19). Minute to be removed next month.**

3.0 APPROVAL OF MINUTES OF PC MEETING HELD 16th SEPTEMBER 2019

5712 The minutes of the Parish Council meeting held on 16th September 2019 were agreed and signed by the Chairman. **(10/19). Minute to be removed next month.**

4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 16th SEPTEMBER 2019

5713 The minutes of the planning meeting held on 16th September 2019 were agreed and signed by the Chairman. **(10/19). Minute to be removed next month.**

5.0 MATTERS ARISING

- 5714 Jubilee Rec Train: The supplier has now fitted the nameplate and capped all the screws that were slightly raised. **(10/19) Minute to be removed next month.**
- 5715 FP64: The Chairman and The Clerk met with SCC Countryside on 4th July 2019 at FP64. SCC and Elstead Parish Council (EPC) walked along the footpath which is quite overgrown. SCC shared a new proposal for the diverted route which follows more of the river before it doglegs back to join FP65. The proposal has gone out to public consultation. The PC to formally respond to this. SCC advised that they have sent volunteers to clear back the vegetation along the route. The Clerk to confirm that this has been actioned. **(10/19)**
- 5561 Western Villages VAS: The VAS requires 2 people to fit it and it is suggested that RK and the maintenance person at Thursley join together to locate the VAS. Padlocks are required for the VAS which RK will source. The Clerk has added the VAS to the insurance policy and there is no additional charge for this year. The VAS project has been passed from the police to SCC Highways – SCC have checked and agreed that our proposed locations are acceptable. A rota to be drawn up by the Frensham Clerk. **(07/19). Minute to be deleted next month as covered under Agenda item 8.**
- 5716 Environmental PIC Monies: The Clerk has resubmitted the PIC application. The Clerk to chase for progress. **(10/19).**
- 5717 New NHP support programme with increased funding to £17,000: The Clerk ascertained E&W NHP is eligible to obtain a further £2,000 and will apply for this grant once the next steps are determined and an estimate for works received from Nexus Planning. For NHP who are allocating affordable housing there is a further £10,000 available. Nexus to advise The Clerk whether E&W NHP would be eligible to apply for this. **(10/19)**
- 5718 Sharks floodlights: The PC to draw up a new agreement with the Sharks. The Clerk to action when the floodlights have been purchased. Sharks are applying for additional funding from the Football Association to help purchase the floodlights – a decision is due in October. The floodlights have therefore not yet arrived. **(10/19).**
- 5719 Sharks semi permanent storage: Planning has been resubmitted and has subsequently been approved. No further action will be taken until additional funding for the floodlights has been approved by the Football Association – a decision on the latter is still outstanding. **(10/19) Minute to be removed next month.**
- 5720 Online plans: Cllrs are reasonably happy with the online format however some plans are tricky to see. The Clerk to ask WBC if it would still be possible to have large development plans on paper. The Clerk has feedback to the planning department the need to view existing and proposed views side by side as well as ensuring that online documents are clearly labelled so that when downloaded in meetings that can be accessed more easily. **(10/19). Minute to be removed next month.**
- 5721 Damaged railing opposite Fulbrook Lane. SCC advised that they are pursuing a claim for the damage and repairs are being programmed by the Follow Up Team. The Clerk has reported this gap several times and finally SCC have installed some yellow safety fences but there is no clarification as to when the railings will be replaced. The Clerk to draft a letter of formal complaint to the Head of Surrey Highways as there has been no further action from Surrey

- CC Structures department. **(10/19)**.
- 5645 The Clerk highlighted a disparity between the advice given on trees. NALC suggest that trees should be surveyed every 2 years whereas SCC only survey trees on school land every three years. The Clerk has taken advice from SSALC who have stated that trees should be surveyed every two years and that there must be good reasons to justify any longer intervals. **(10/19)**. **Minute to be removed next month.**
- 5646 Cllr P Murphy raised concern over the fencing at the Jubilee playground and the possibility of children being struck by stray balls. The Clerk showed councillors a photograph of fencing bordering an astro pitch. The Clerk to look at retractable options. Cllrs to look at fencing examples at Chiddingfold and Shackleford. No progress reported and councillors to look at this over the Autumn. There is little immediate hazard as the cricket season has now closed. Councillors have also noted that the picket fencing surrounding the playpark will need some remedial work but this will be actioned once the need for safety fencing has been determined. **(09/19)**
- 5574 Memorial Bench: The Clerk confirmed that councillors were happy with the proposed bench and specified which colour would be appropriate. There has been no response from the resident. **(07/19)**.
- 5722 Village Sign: The Clerk to write to The Bilmeir Trust asking for Our Elstead projects to be considered for financial support. Our Elstead have proposed a wooden village post with emblem and the clerk to draft a letter. **(09/19)**. **Minute to be removed as covered under agenda item 11.**
- 5648 A councillor has raised concern over a chevron missing at the junction of the Milford and Shackleford Roads. One chevron has been reinstated but the second chevron is still missing despite several emails from The Clerk. The clerk to follow up again. **(09/19)**.
- 5503 Blocked Gully: It is noted that the culvert under Guinea Common is blocked. Cllr Harmer asked for The Clerk to send a plan of the gully so that he can confirm if it is SCC responsibility. **(06/19)**.
- 5723 A rubbish bin situated at the junction of Woolfords Lane / Thursley Road has been knocked over. The Clerk is meeting with WBC on 24th October to agree the location for the replacement bin. **(10/19)**
- 5552 A member of the public raised the issue of horses crossing the road from Broomfield to West Hill. Cllr Harmer advised that it was not clear what could be put in place but that he would be happy to receive proposals and investigate these to see what was possible. **(10/19)**. **Minute to be removed next month.**
- 5656 Website Admin: It was agreed that The Clerk, Cllr Reynolds and Cllr Davidsen would have access to the web in addition to Mrs Davidsen. The Clerk has been trained on how to update the website. Cllr Reynolds to be trained within the next month. **(09/19)**
- 5724 Bench: The bench to replace the damaged bench at The Pavilion has been delivered and installed. **(10/19)**. **Minute to be removed next month.**

- 5725 Roundabout seat: The damaged seat has been replaced. **(09/19). Minute to be removed next month.**
- 5661 Heads of Terms for New Lease: Following the council's written response to the Heads of Terms WBC have responded with the correct terms. The terms were circulated before the meeting and Councillors were happy to accept them. The Clerk has written to confirm the PC's acceptance and to ask for an up to date map of both greens as well as to check that this agreement will apply to the Main Village Green as well. The clerk has received no response and will follow this action up again. **(10/19).**
- 5662 A tree came down blocking the B3001 on land in between the PC copse and Weyfield. The Clerk to advise the agents for the owners. Clr Davidsen, Mrs Davidsen and Clrs J and D Else attended and helped to direct traffic. The police refused to attend stating that it was a highways issue. Clr J. Else has made an official complaint to the police regarding this as it was unacceptable for members of the public to be placed in such a dangerous situation. **(10/19). Minute to be removed next month.**
- 5726 Honeypot House development: Cllr D. Else has alerted enforcement who have requested the developer submits a planning application. Clrs reviewed the planning application in August and The Clerk noted that the application was subsequently withdrawn. A revised application has been considered and objected to by the planning sub committee at the meeting held in October. **(10/19).**
- 5664 Fence by field by Triangle: Cllr D. Else has alerted enforcement who have confirmed that planning application is not required as it falls under permitted development. The parts of the fence that were over 2 metres have been cut to just under 2 metres. Clr D Else and Mrs Davidsen to follow this up with the enforcement department. **(09/19).**
- 5586 Emergency Council Meeting: WBC holding an emergency full council meeting on 17.9.19 to discuss climate emergency and new corporate strategy. Cllr J Else hopes that WBC will be able secure funding from the government for this strategy rather than using funds that are currently supporting vulnerable Waverley residents. Clr P Murphy asked that if the Council proposes to plant more trees that the Ward Councillors remind The Council of the cost of surveying and maintaining them. **(10/19). Minute to be removed next month.**
- 5666 Local Plan Part 2 (LPP2): Clr J Else advised that LPP2 does not feature within the new council's corporate strategy. **(10/19). Minute to be removed next month.**
- 5668 Haslemere Hospital: Clr J Else is attending a meeting on 18th September which will discuss the future of Haslemere hospital. **(09/19)**
- 5669 Members Allocation: a second round of applications for Members Allocation has opened and Clr Harmer would welcome any proposals for projects that could benefit from some funding by the 18th September. The next Western Villages Meeting will take place on 2nd October. **(10/19). Minute to be removed next month.**
- 5727 Outstanding SCC projects: The PC expressed its extreme frustration at the lack of communication it receives from SCC regarding the progress of works. It was agreed that Clr Murphy and the clerk would draft a list of issues and projects that have been outstanding for this past year which Clr Harmer would take up with SCC. The Clerk to ensure that Clr harmer has received a copy. **(10/19). Minute to be removed next month.**

- 5728 Cllr Murphy and The Clerk attended a meeting with SCC Early Years on 30th August to discuss future early years childcare provision in the village and the situation regarding £46k that had originally been allocated to Peter Pan. The Minutes have now been received and The Clerk has sent back the minutes with a number of amendments. There has been no further response from SCC. **(10/19). Minute to be removed next month.**
- 5672 The governors at St James Primary School have opened a survey which features a number of questions asking people's views on opening a pre-school in the school. The Clerk to circulate a copy of the survey to councillors. Councillors to feed their comments back to the clerk by 5th October. **(09/19). Minute to be removed as covered under Agenda item 16.**
- 5673 Councillors agreed that the HT of St James Primary School should be invited to attend a PC meeting once the results of the survey have been collated. **(10/19) Minute to be removed next month as covered under agenda item 16.**
- 5729 The Village Hall Committee was thanked for all the work it has done in improving the facilities for both community halls. **(10/19). Minute to be removed next month.**
- 5730 The PC is waiting to hear back from SCC with a definitive statement relating to the commonland status of the land to be taken for the proposed footway by Marcus's triangle. The PC has issued a press release which has received some coverage in the local press. There has been no further progress on this although residents did observe people in hi-viz jackets measuring the width of the road prior to the October PC Meeting. The PC is still waiting for a statement from SCC. **(10/19).**
- 5731 The PC notes that the village welcomes filming on the MoD land at Hankley Common but the recent bout of filming has caused a lot of disruption both with the volume of traffic as well as the degradation of the road to the Dropping Zone. There is due to be a HUG Meeting on 20th November at which the traffic issues and the state of the access road will be discussed. **(10/19).**
- 5732 BT phone box: BT have advised that they will not be able to repaint the Milford phone box for the foreseeable future but are able to provide the paint free of charge. The Clerk has contacted Ian Jeffery and is waiting for a quote. **(10/19).**
- 5702 Planning Meeting: A resident has asked to meet with the PC regarding their proposed development plans. **(10/19). Minute to be removed next month.**
- 5699 Broadband: a resident has highlighted problems with their broadband. **(09/19).**
- 5733 Kingsmead: The Clerk has received a letter from the applicant's agent with an update regarding the availability of land. This will be discussed in the October NHP meeting. **(10/19). Minute to be removed next month.**
- 5734 Show home visit: Cllr Jacobs, Mrs Davidsen and The Clerk visited the show home at Weyburn. Mrs Davidsen questioned where the LAP / LEAP was going to be sited. Clarion advised that they have checked the planning consent and they believe there is no requirement for a LAP / LEAP to be provided. Elstead PC and Peper Harow Parish are concerned as there is already an under provision of play equipment in Elstead and none in Peper Harow. The Clerk and Cllr Jacobs looked at the planning consent online and condition

- 39 clearly stated that one should be provided. Cllr Murphy to contact WBC to see what plan has been submitted for condition 39. **(10/19).**
- 5735 Cllr Rees advised that at the recent Pavilion Trust meeting there was a discussion about how to welcome new families settling at the Weyburn development to the village. The Clerk advised councillors of the cost of an issue of the EVN. The Clerk to provide any leftover copies to Weyburn if this is approved by Clarion. **(10/19). Minute to be removed next month.**
- 5736 Weyburn Care Home: The Care Home has been advertised for £2.5m – the site is less than 1 acre in size. The NHP SG is going to try to ensure there is a policy in the NHP to make it an employment site. **(10/19). Minute to be removed next month.**
- 5688 Sub Committee Terms of Reference (ToR's): The Clerk drafted ToR's for the following sub committees; Finance, Smiths Charity, Play Areas, Our Elstead and Planning and these were circulated before the meeting. Councillors discussed the terms of reference and amends were made. Revised ToR's to be sent out in advance of the October meeting where ToR's to be formally adopted. **(10/19). Minute to be removed next month as covered under agenda 13.**
- 5689 Equality & Diversity Policy: The internal auditor advised that the PC should have an equality and diversity policy. The Clerk drafted the policy which was circulated before the meeting. Cllr Rees made some recommendations and he will forward to the clerk so that it can be circulated before the October meeting where it will be formally adopted. **(10/19). Minute to be removed next month as covered under agenda 13.**
- 5737 Councillors agreed that the defibrillator should be relocated to the external village hall wall. Councillors accepted the cost of £285. Mrs Holroyd has offered to run training sessions for councilors and the village hall committee. The clerk has shared two dates with cllrs and the village hall committee; 23rd and 30th November 2-4pm. Councillors to advise the clerk of their availability. **(10/19).**
- 5694 The clerk advised that the PC is awaiting final sign off from the external auditors. **(10/19). Minute to be removed next month as covered under agenda item 17.**
- 5690 NALC have put forward an updated set of Financial Regulations. The Clerk compared the revised version with the existing version and highlighted the changes. Cllrs accepted these amends and the clerk to issue the revised version to be formally adopted in the October meeting. **(09/19). Minute to be removed next month as covered under agenda item 17.**
- 5692 Website policy: The Clerk has drafted a website policy which councillors discussed in the meeting. The Clerk to circulate the draft website policy for further discussion at the October meeting. **(10/19). Minute to be removed next month as covered under agenda item 14.**
- 6.0 WBC UPDATE**
- 5738 The Clerk contacted WBC to find out when the next Town and Parish Meeting would be as there has been no meeting for several months. WBC have confirmed the meeting will be on 2nd December 2019 from 7-9pm. Cllrs Murphy, Jacobs and The Clerk will attend. **(10/19). Minute to be removed next month.**

5739 The Clerk advised that there will be a Clerks briefing at WBC with Tom Horwood on 20th November. **(10/19). Minute to be removed next month.**

5740 Councillors were advised that WBC are currently running an online survey for feedback as to how WBC should save 20%. Cllr Rees has forwarded the link and all to complete. **(10/19). Minute to be removed next month.**

7.0 SCC UPDATE

5741 There was no update as the councillor was unable to attend the meeting for business reasons. **(10/19). Minute to be removed next month.**

8.0 REPORT FOLLOWING WESTERN VILLAGES MEETING HELD 2ND OCTOBER 2019

5742 A report had been circulated in advance of the meeting. The Clerk explained that SCC were now going to be in charge of locating the VAS which meant that the training to relocate the VAS training (that RK attended) is not going to be of benefit as the VAS will be installed by SCC engineers. Councillors asked The Clerk to withhold the payment of the training invoice pending further information from SCC. **(10/19).**

5743 The Lengthmen Scheme was discussed. Cllr Murphy raised a concern regarding the reporting process of this. It is not clear if the PC's proposed projects have been accepted and if they have when they will be actioned. Cllrs agreed that it would be better if the PC could arrange for vegetation to be cut back as and when it needed it done rather than waiting for an external agency to do the work. **(10/19). Minute to be removed next month as covered under agenda item 12.**

5744 It was agreed that Cllr Murphy should write to SCC concerning the fact that the PC is wrongly (in it's opinion) excluded from consultation involving S106 agreements. **(10/19).**

9.0 REPORT FOLLOWING HANKLEY COMMON CONSERVATION GROUP MEETING HELD 8TH OCTOBER 2019

5745 Cllr Mathisen had suggested that MoD apply for alternative usage so that filming companies do not have to get planning permission for every film as invariably permission is granted at the end of the filming schedule. Cllr Mathisen also reported that a resident was unhappy with an electric fence that had been installed during the summer to contain grazing cattle. It was suggested that the resident liaise directly with James Giles. **(10/19) Minute to be removed next month.**

10.0 NEIGHBOURHOOD PLAN UPDATE

5746 Traffic Survey: JES have completed the traffic survey. The NHP SG have reviewed the results and it is clear that there are currently 50% less movements at Westhill versus Hookley Lane / Milford Road. **(10/19) Minute to be removed next month.**

5747 AECOM Support:

(i) SEA – The NHP SG has commented on the final draft. Nexus are discussing the final comments with Aecom to ensure that these comments are incorporated and then the SEA will be sent out for consultation. **(10/19) Minute to be removed next month.**

(ii) Design codes/Masterplanning support –The NHP SG has commented on the redraft and Nexus are liaising with Aecom to ensure the SG's final comments are incorporated. **(10/19) Minute to be removed next month.**

5748 NHP Redraft: The NHP SG met on 10.06 and reviewed the first draft of the restructured plan. Overall the NHP SG felt that the document was better structured and clearer to follow. The redrafted NHP is expected to be ready for the beginning of November. **(10/19).**

5749 Settlement Boundary: Cllrs Jacobs and Mathisen have conducted an analysis of the Settlement Boundary. NHP SG to meet on 25.10.19 to review these comments. **(10/19)**

5750 HRA: WBC have confirmed in writing that a HRA is needed. The Clerk has contacted Aecom who had already agreed that they would manage this as part of a free technical support package. **(10/19)**

5751 NHP SG MEETING: A meeting was held on 14th October and updates from the meeting have been incorporated into the minutes above. **(10/19). Minute to be removed next month**

11.0 OUR ELSTEAD (OE)

5519 Village Wide Fete: Following comments on the village facebook Cllr Mathisen has spoken to The PTA Chair with regards a village wide event. The Chair to speak with the rest of the PTA for their thoughts. **(06/19).**

5752 Christmas Light Switch On 2019: An application has been submitted to Blakemore for a small donation towards the refreshments for the Christmas event. Oxenford Farm have kindly agreed to donate a 12-14ft Christmas tree. Musicians and singing has been arranged. There will be small leaflets and posters distributed around the village. **(10/19).**

5753 Village sign: There was much discussion regarding the village sign. Councillors agreed that it should be the same as the new PC logo that is being created for the new village website. It was agreed that the Clerk should write to the Bilmeir Trust proposing the sign as a project to be funded by the trust. The clerk to find cost estimates for a sign c 10foot high in iron. **(10/19).**

5754 Seasonal clean-ups: two are planned for 9th November meeting at 10am and 2pm by Church Green. The aim is to sweep the pavements by the church and in the lay-by opposite the war memorial. Cllr Mathisen has arranged high vis vests for safety. **(10/19). Minute to be removed next month.**

5755 Spring Bulbs: Cllr Mathisen and Cllr Murphy to agree locations for spring bulbs. **(10/19).**

12.0 VEGETATION MAINTENANCE ON HIGHWAYS AND ROW'S

5756 The Parish Council would be able to deal with overgrown vegetation more speedily rather than waiting for SCC to provide the resources to undertake the work. Councillor Murphy has contacted SCC who advise that they spend c £400 per annum on ROW maintenance.

SCC also advised that in order to work on or adjacent to the Highway, the contractor must be highways accredited and would need to attend a course for this purpose. Councillors agreed in principle that they would be happy for RK to take on this responsibility and that the associated costs for this should be included in the upcoming annual finance meeting. Cllr Murphy has spoken with RK and he has confirmed that he would be happy to do the work. **(10/19). Minute to be removed next month.**

13.0 POLICY DOCUMENTS TO RATIFY

5757 Sub Committee Terms of reference (ToR's): Councillors ratified and formally adopted the terms of reference for the following sub committees that had been presented at the September meeting: Finance, Smiths Charity, Play Areas, Our Elstead, Planning. Terms of reference will be formally reviewed annually in May. **(10/19). Minute to be removed next month.**

5758 Equality & diversity Policy: Councillors ratified and formally adopted the Equality & Diversity Policy that had been presented at the September meeting. The Clerk to upload a copy to the PC website. **(10/19). Minute to be removed next month.**

14.0 WEBSITE UPDATE

5759 Website Policy: Councillors ratified and formally adopted the Website Policy that had been presented at the September meeting. **(10/19). Minute to be removed next month.**

15.0 DEFIBRILATOR UPDATE

5760 The defibrillator has been relocated to the front of the village hall. The Clerk will circulate two possible AED training dates and it is hoped that all councillors will attend. **(10/19). Minute to be removed next month.**

16.0 DRAFT LETTER FOLLOWING ST JAMES PRIMARY SCHOOL CONSULTATION

5761 A draft letter, in response to the St James primary School consultation, was circulated prior to the meeting. Councillors approved the letter. The PC would like the school to attend a PC meeting and present their findings once all the feedback has been analysed. **(10/19).**

17.0 FINANCE UPDATE

5762 External Audit: The external auditors PFK Littlejohn have signed off the external audit for Elstead PC for FY 2018/2019. The Agar was returned because of a small typing error for which the clerk apologises. The external auditor found everything else to be correct. The Clerk has posted the external audit report along with AGARS 1,2 3 in line with the financial regulations. **(10/19). Minute to be removed next month.**

5763 2019/2020 Accounts Update: The clerk had circulated up to date financial spreadsheets prior to the meeting. The Clerk confirmed that all bank statements, receipts, invoices and cheque books have been double checked by Clr Jacobs and that everything is in order. The spreadsheets show that as at half year the PC has spent £51k versus it's total budget of £83k. However a lot of expenditure is front weighted such as grass cutting and NHP work. The Clerk also advised that we are due to receive the VAT rebate from last fiscal which is £5.5k. **(10/19). Minute to be removed next month.**

5764 Financial Regulations: Councillors ratified and formally adopted the revised Financial Regulations that had been presented at the September meeting. **(10/19). Minute to be removed next month.**

18.0 TREES

5765 Following the advice the clerk received regarding the fact that trees must be surveyed every two years councillors have confirmed that The Clerk can instruct Chalice to resurvey the PC's trees. **(10/19)**

5766 A resident asked if they could trim back some of the branches from the oak trees on the Burford Lea side of the rec as they were overhanging in the garden. Councillors agreed that they could be cut back and were happy for the middle tree to be removed as it is being starved of space and not growing as it should. **(10/19). Minute to be removed next month.**

19.0 REPORTS AND CORRESPONDENCE

5767 There have been concerns raised regarding overflow parking at Burford Lodge rec. This has resulted in many vehicles parking on the Milford Road which has obstructed traffic leaving the village in the direction of the A3. The Clerk has written to EVTC, EVAA and The Sharks asking them to advise their members where best to park and asking people to not park on the road. **(19/10). Minute to be removed next month.**

5768 A resident was concerned about the proposed detour to FP64. Clr Murphy explained that it was a better option than the original proposal which took a greater detour away from the river. **(19/10). Minute to be removed next month.**

5769 Councillors are advised that the annual CAW meeting will take place on 15th November and anyone is welcome to attend. **(19/10). Minute to be removed next month.**

5770 The clerk has dealt with various cemetery enquiries this month. **(19/10). Minute to be removed next month.**

5771 The Smiths Charity has contacted the PC and suggested that groups may apply for a little more money. Councillors agreed that The Clerk should apply for a further £2,000. **(10/19).**

5772 The Clerk has updated councillor details on the WBC website. **(19/10). Minute to be removed next month.**

5773 Councillors are invited to attend the Surrey Hills Community Formn on 8th November. **(19/10). Minute to be removed next month.**

5774 The Clerk has received information from WBC about how to ensure that public sector websites are easily accessible. The Clerk has shared the information with Mrs Davidsen. **(19/10). Minute to be removed next month.**

5775 Information has been received about the opportunity to house a textile recycling bank in Elstead. Councillors agreed that there is no suitable location and were concerned that it would encourage fly tipping or other items to be left abandoned. The Clerk advised

councillors that the school runs a termly textile collection campaign with funds going to the PTA. **(19/10). Minute to be removed next month.**

5776 A resident reported a dead tree on the Milford Road which the Clerk has reported to SCC. **(19/10). Minute to be removed next month.**

5777 A resident reported the on-going issue of speeding at the Milford entrance to the village. Police had run a speedwatch campaign and a number of vehicles were pulled over. **(19/10). Minute to be removed next month.**

5778 A resident advised the clerk that the number 46 bus was late again causing much inconvenience to passengers. **(19/10). Minute to be removed next month.**

5779 Press release: Local Plan Review Statement. **(19/10). Minute to be removed next month.**

20.0 ACCOUNTS FOR PAYMENT

Payee	Cheque no	Purpose	Amount
Richard Knight	3973	RK0299 maintenance	£788.17
Richard Knight	3974	RK0300 work at Woolfords cemtery	£60.50
Juliet Williams	3975	salary and working from home	£1,008.13
Juliet Williams	3976	expenses	£19.15
Nexus Planning Ltd	3977	Neighbourhood Plan Drafting	£1,920.00
DJK Electrical Contractors	3978	Moving defibrillator from spar to village hall	£342.00
Information Commissioner	3979	Annual Fee	£40.00
Elstead URC	3980	PC meeting hall hire	£54.00
Elstead Village Halls	3981	NHP meeting hall hire	£17.50
Richard Knight	3982	Trees and signage at Burford Rec	£158.40
URC	3983	Key deposit	£20.00
PKF Littlejohn LLP	3984	External Audit	£360.00
			£4,787.85

22.0 MATTERS RAISED BY MEMBERS

5783 The FP sign at the corner junction of Beacon View Road and Thursley Road has fallen down needs to be reinstated. **(10/19). Minute to be removed next month.**

Meeting closed at 9.45 pm