

ELSTEAD PARISH COUNCIL
Minutes of Meeting

Monday 15th April 2019 at 7.30 pm
The URC, Milford Road, Elstead

Attendees:	Cllr P. Murphy (Chair)	Cllr J. Holroyd	Cllr J. Mathisen
	Cllr L. Davidsen	Cllr J. Jacobs	Cllr R. Holroyd
	Mrs J. Williams (Clerk)		

PUBLIC QUESTION TIME

There were no public questions.

1.0 APOLOGIES FOR ABSENCE

5347 Apologies have been received from: Cllr R. Rees, Cllr R. Gardner and Cllr K. Brooke who were not able to attend for business reasons. Their apologies were accepted by the Council. **(04/19)**.

2.0 DECLARATIONS OF INTEREST

5348 No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007. **(03/19)**.

3.0 APPROVAL OF MINUTES OF PC MEETING HELD 18th MARCH 2019

5349 The minutes of the Parish Council meeting held on 18th March 2019 were agreed and signed by the Chairman. **(04/19)**.

4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 18th MARCH 2019

5350 The minutes of the planning meeting held on 18th March 2019 were agreed and signed by the Chairman. **(04/19)**.

5.0 REPORT FOLLOWING MEETING WITH MATTHEW ELLIS HELD 4th APRIL 2019

5351 Cllr P. Murphy and The Clerk met with Matthew Ellis (ME) and summarised the NHP progress. ME was happy with the progress. Cllr Murphy explained that the SG was in the process of organising a SEA plus Design Code support package through Aecom. ME explained that WBC had commissioned a landscape assessment of the three proposed sites in Elstead and asked whether the SG would be happy for it to be published which the PC/SG agreed. ME advised that WBC are happy to provide support to the NHP team but following some significant staff changeovers the planning department is short staffed at the moment. ME has asked his legal department whether The NHP team will need to conduct an HRA. ME requested that the Parish Council send a formal letter explaining that E&W NHP will manage the Settlement changes. It was agreed that The SG and ME will

arrange another meeting before Regulation 14 is submitted. Cllr Else reminded the PC to inform her when we are meeting with WBC. **(04/19). Minute to be removed next month.**

6.0 REPORT FOLLOWING HUG MEETING HELD 20th MARCH 2019

5352 Cllr J. Mathisen attended the meeting. It was reported that filming will finish by 20th April. One main issue is the road to the DZ is a tarmacked BW and it needs repairing. However MoD do not own it and SCC will not pay for tarmac repairs on BW's. Cllr Mathisen is following this matter up. At the meeting it was reported that a person had suffered a heart attack whilst on Hankley Common and that it was difficult for emergency vehicles to access the common as some of the gates were locked. It was questioned whether there could be a key code for some of the gates. Landmarc wardens will be patrolling the common. There is a new permissive BW opposite Woolfords Lane. Part of the Elstead-Rodborough cycle route has been strimmed but the surface still remains quite bumpy. **(04/19). Minute to be removed next month.**

7.0 MATTERS ARISING

5353 Jubilee Rec Train: The Clerk confirmed that the train has been ordered and it is expected to be installed for summer half term. **(04/19)**

5354 FP64: The landowner has applied for a diversion across the field. Jo Porter (SCC Countryside) has drawn up a new plan for the proposed diversion of Footpath 64. SCC met with the landowner who was not happy with the proposals. SCC asking the land owner if the PC can meet with them to discuss the matter. **(04/19)**

5355 There is agreement in principle for a mobile VAS for the Western Village. The Clerk has sent VAS locations to the Western Parish Clerk collating the information (by the Pavilion Thursley Road and on the 30mph part entering the village from Thursley direction). RK has agreed to be trained and training will take place at Frensham on 20.05.19. The Clerk to follow up if additional insurance is required. **(04/19).**

5281 Environmental PIC Monies available. The Clerk has discussed which applications are appropriate with WBC. Cllrs agreed that the Clerk should resubmit an application for the organic waste material collector at the cemetery and for a replacement bench around the oak tree on the Village Green. Cllr J. Else has proposed to assist with the application process and has found out that there is no TPO on the oak tree in question although the village green is washed over as a conservation area. The Clerk has forwarded the application to Cllr J. Else. There is some confusion as Cllr Else suggested applying for CIL for this. The Clerk to resubmit the PIC – WBC has forward a newly designed form. **(04/19).**

4961 New NHP support programme with increased funding to £17,000. The Clerk ascertained E&W NHP is eligible to obtain a further £2,000 and will apply for this grant once the next steps are determined and an estimate for works received. **(09/18)**

5356 Sharks floodlights: The PC to draw up a new agreement with the Sharks. The Clerk to action when the floodlights have been purchased. The Clerk to chase the status on whether the floodlights have been purchased. **(04/19).**

- 5357 Sharks floodlights and semi permanent storage: The Sharks have received funding from SCC Members Allocation group and The Clerk has submitted a PIC application to WBC on behalf of the Sharks which is just awaiting one signature before payment is made. Planning has been resubmitted and has subsequently been approved. **(04/19)**
- 5358 Village Green Registration: Following the wooden post that was put up on Church Green it appears as if some of Church Green is unregistered in terms of ownership and none of the Green is registered as common land. Cllrs agreed that the area should be registered as common land. Cllr J. Else and The Clerk have chased WBC as no response has been received since the January meeting. Papers are apparently being drawn up and will be forwarded soon. **(04/19)**
- 5359 The defibrillator at Thursley Road Pavilion was discussed on the village facebook page with residents suggesting that the defibrillator should be sited outside the pavilion and not inside. Concerns had been expressed as to the safety of the defibrillator if it were sited on the outside walls and potential damage from stray balls. Cllr J. Holroyd has met with a second electrician to obtain a comparative quote. A third electrician has declined to quote. **(04/19)**.
- 5178 Damaged bench in front of the cricket pavilion needs to be replaced. The Clerk to investigate if the PC can use PIC monies. The Clerk has started to investigate a bench made of recycled materials and not wood. The Clerk is looking at more bench options. **(01/19)**
- 5233 Councillor Murphy and The Clerk met with a consultant who was working on behalf of The Smith's Charity. The Smiths Charity is keen to audit its' beneficiaries. The Consultant explained that some Trustees allocate funds to organisations rather than individuals but she was satisfied with our approach. The consultant explained that we will need to have safeguarding policy and The Clerk has written to the consultant to find out further information as we do not deal directly with the recipients. The consultant said she would forward information. The Clerk has completed the annual return for the Smith's Charity. **(02/19)**.
- 5180 The Clerk had circulated the minutes and the proposed budget in advance of the November PC meeting. Councillors are proposing an increase of 50% in the precept to cover finalising the NHP, replacing the train and on-going tree works. Councillors accepted this proposed increase and suggested that this be communicated to residents via an article in the Elstead Village News but in the light of the forthcoming election and the advice from the Clerk in minute 5221 above it was agreed that this should be delayed until after 2 May. **(01/19)**.
- 5360 The Clerk sent a letter to the Inspector opposing Clarions' Housing application for the deregistration of common land. If sufficient objections are received it is likely to go to a Public Inquiry. The Clerk has sent a third objection letter on behalf of EPC within the time constraints. **(04/19)**.
- 5285 Ramp at Hope Street / The Fleece: Cllr J. Holroyd has liaised with all parties and all are in agreement. Richard Knight to meet with Paul Tucker and to install ramp and hand rail. The PC has agreed to support this cost. RK waiting for weather to improve so that he can do the work. **(03/19)**.

- 5286 Online plans: Cllrs are reasonably happy with the online format however some plans are tricky to see. The Clerk to ask WBC if it would still be possible to have large development plans on paper. The online format was reviewed at the Planning meeting on 18.03.19 and Councillors agreed that The Clerk should feedback the need to view existing and proposed views side by side as well as ensuring that online documents are clearly labelled so that when downloaded in meetings that can be accessed more easily. **(03/19).**
- 5361 A resident raised the issue of the pavement/surface in front of The Spar to the Forge and from Back Lane to Staceys Farm Road. The Clerk and Cllr P. Murphy met with SCC Highways who suggested that it might be able to be rsurfaced using slurry seal. The Clerk to ask Steve Lindsey-Clerk. **(04/19).**
- 5362 A resident raised the issue of a pedestrian crossing outside the Spar shop. The Clerk and Cllr P. Murphy met with SCC Highways. There are not many options: a crossing cannot be installed without removing a lot of parking and as we are a rurual community the parking restrictions cannot be enforced. **(04/19). Minute to be removed next month.**
- 5363 Speedwatch: Cllr P. Murphy and The Clerk met with the school to discuss running a speedwatch campaign. The Clerk has contacted SCC Safer Schools and is waiting for the team to send out a proposed timeframe and brief which the Clerk and Cllr Murphy will share with the school. The Clerk has chased Surrey Safer Schools who are waiting to do a safety site assessment before they can approve the campaign. **(04/19)**
- 5292 A resident has reported two surveyors outside St James Church surveying the road as it is due to be resurfaced. The Clerk advised Jack Roberts so that the 'h' bars aren't painted before this work is undertaken however unfortunately the painting work was still carried out. SCC are still not able to confirm when the work will happen however it will not be completed at the same time as either the Tilford Bridge works or the Farnham Road works. **(03/19). Minute to be removed next month.**
- 5364 The Clerk followed up the damaged railing opposite Fulbrook Lane with SCC. SCC said that they are perusing a claim for the damage and repairs are being programmed by the Follow Up Team. The PC notes that this section of railing still remains unrepaired despite the PC reporting the railing again. **(04/19).**
- 5295 The Clerk reported surface deterioration on the Shackleford Road to Clarion. Clarion has responded saying that the side of the road in question is SCC Highways responsibility. The Clerk report this to SCC as well as the verge by the Farnham Road junction. SCC will contact the developers to help fund the repairs on the Shackleford Road however there is no point in making any repairs until the heavy traffic has subsided and this will be post completion of the development. **(04/19). Minute to be removed next month.**
- 5254 Slot Seeding at the Thursley Road Recreation Ground: Cllr P. Murphy met with Elstead Cricket Club (ECC) and Elstead Football Club (EFC) / Sharks as they have raised concerns about the condition of the football pitches. The PC has obtained costs for this work from the PC's approved contractor of £1,300. The seeding work is complete and EFC, ECC and the Sharks are going to make a donation towards this work. **(04/19). Minute to be removed next month.**
- 5365 Rec Signage - Increasing numbers of dogs (and horses) have been spotted on the recs. The Clerk also showed cllrs some revised signage which cllrs approved for Thursley Road,

- Burford Lodge and The Croft recs. The new signage also details that no horses are to be allowed on the recs. All groups that have been contacted by the Clerk have acknowledged the message regarding dogs not being allowed on the rec and have messaged their members and visitors. The Clerk is yet to receive an acknowledgement from the Girls Sharks team. The Clerk has received a reduced quote from Farnham Signs and will secure a comparative quote from Magic Signs. **(04/19)**
- 5366 Chalice quoted £480 plus VAT for the mini survey on the PC land near Weyfield which seems in line with the previous survey that they undertook for the PC. Councillors approved this amount and The Clerk has arranged the survey which will take place on 26.4.19 at 10.30am. **(04/19)**
- 5313 The Clerk highlighted a disparity between the advice given on trees. NALC suggest that trees should be surveyed every 2 years whereas SCC only survey trees on school land every three years. The Clerk to investigate further. **(03/19)**.
- 5367 The Sharks have approached Cllr Murphy regarding Burford Lodge pitches which need remedial works. Cllr Murphy has suggested that the Sharks FC and Elstead FC (seniors) should create a combined body which would then decide on priorities for football related projects at both recreation grounds. Councillors agreed that this would be the best approach. Sharks would like to nominate the following works: some loam, reseeding and verti-draining which will cost c £3k. Councillors agreed that they would consider part funding this. Tanshire Park have agreed to fund £1,500 for the remedial works. Work has been initiated and hoping now for rain! **(04/19)**. **Minute to be removed next month.**
- 5368 Cllr L. Davidsen highlighted that there appears to be a number of scrapes at Hankley Common – the scrapes are large, about the size of a football pitch. Cllr J. Mathisen raised this matter at the HUG meeting on 20.03.19 and was informed that this is part of the conservation program of the common. **(04/19)**. **Minute to be removed next month.**
- 5369 Cllr J. Mathisen to question at the HUG Meeting why there has been such extensive work undertaken just off the military road. The newly widened and improved route is a fire access. There was a recent fire on Elstead Common and it was difficult to get emergency vehicles to the location. **(04/19)**. **Minute to be removed next month.**
- 5370 Honeypot Antiques: The PC has been copied into correspondence regarding the Honeypot Antiques development. Elsemore have registered their business in the retail unit which is contrary to the planning consent given to the development. Cllr D. Else has forwarded this to the WBC planning enforcement team who will look into this issue. It has been assumed that this office is a temporary measure until all the units have been sold. **(04/19)**. **Minute to be removed next month.**
- 5371 At the end of February it came to the Council's attention that St James CofE School Elstead was planning to open a pre school in September 2019. Following a lot of discussion and correspondence, a letter has been received from the Co Chair of governors and head teacher on 15.4.19 regarding the provision of pre school education at St James School. The school confirms it will not be setting up a pre school in September 2019 however the school will continue to explore alternative uses for the Children's Centre, monitor the sustainability of local early years childcare provision, and gather data through their Strategic Plan consultation in the Summer Term, so as to inform any future decisions on nursery provision. The PC responded to the letter explaining that it was pleased with the

School's decision not to open a pre-school provision which could well have prejudiced the viability of the two existing pre-schools and also of the village hall, as well as causing significant additional traffic congestion outside St James School. The PC also requested that the school consult with the PC and nurseries first if it decides to revisit this matter. **(04/19). Minute to be removed next month.**

5372 Rec Signs: Previously signs costs £60 each however Farnham Signs have confirmed they will only charge £380. The Clerk to obtain another quote. **(04/19).**

5270 A resident asked the PC if there was any update to the path improvement by Back Lane. The Clerk to follow up with Cllr J Else who has been liaising with WBC on this matter. **(03/19)**

5373 A resident advised the PC that the street nameplate for Broomfield had rotted and fallen over. The Clerk reported to WBC who have confirmed they will replace it. **(04/19). Minute to be removed next month.**

8.0 WBC UPDATE

5374 Honeypot House development: Cllr D. Else has checked and the house is not being built in accordance with the agreed planning consent in that the layout and roofline have been altered without permission. Cllr D. Else has alerted enforcement. **(04/19).**

5375 Pangs Lodge: Cllr J. Else reported that it is still laid out as a restaurant on the ground floor and is getting ready to open as a coffee shop. **(04/19).**

5376 Fence by field by Triangle: Cllr J. Else reported that enforcement are investigating whether the fence is fronting a highway. It might take longer to look into as staffing levels are low at WBC. **(04/19).**

5377 Easter refuse collections: Cllr J. Else reported that refuse collections would continue over Easter. There have been some delays recently due to issues with the lorries - Veolia's contract is coming to an end and they are not investing in their lorries. **(04/19). Minute to be removed next month.**

5378 Grass Contract: Glendale have been re-awarded the grass cutting contract. **(04/19). Minute to be removed next month.**

5379 Travellers have been reported at Guildford Park and Ride. **(04/19). Minute to be removed next month.**

9.0 SCC UPDATE

4790 Jubilee Park train: SCC might be able to provide a small amount of funding towards this via the standard application process. **(05/18).**

5380 Road resurfacing: SCC are still unable to confirm a date for the Thursley Road resurfacing but Cllr Harmer said that the work is included in the 2018/9 highways budget. The B3001 resurfacing (The Mill to the edge of Farnham) - some work undertaken and the remainder of work will be completed 23.4.19. **(04/19). Minute to be removed next month.**

- 5381 BW113: Repairs to the stretch from The Hookley Lane end have started and should be completed within a week. **(04/19). Minute to be removed next month.**
- 5382 There was a discussion regarding the ownership of the land outside Lex Farm. Cllr D. Harmer confirmed that the land outside Lex Farm is owned by SCC. If a collection of residents wishes to beautify SCC land they may apply for a license fee (c£79.56) – the usual highway maintenance rules apply. **(04/19). Minute to be removed next month.**
- 5305 Councillors discussed the current state of the triangle by The Shackelford/Milford Road. Cllr D. Harmer advised that the PC should discuss this matter with planning enforcement. **(03/19). Minute to be removed next month.**
- 5383 The mobile VAS has arrived and training will take place on 20.5.19. **(04.19). Minute to be removed next month.**

10.0 NEIGHBOURHOOD PLAN UPDATE

- 5306 Site availability: NHP SG meeting: members of the steering group met on 04.03.19. It was a very positive meeting. Steering group members have agreed to take back site allocations. As a result the Clerk has written to landowners asking them to confirm if their sites are still available and to understand their size and boundaries. All three landowners have written back confirming that their land is still available. **(04/19). Minute to be removed next month.**
- 5384 CIL-Funded projects: It was agreed that CIL-funded projects will now be listed as an appendix to the NHP and given the title Infrastructure Delivery Plan which will enable projects to be updated more easily. The Village Design Statement will also be treated in this way. **(04/19). Minute to be removed next month.**
- 5385 Traffic Survey: The Steering group agreed that it would be advisable to conduct a traffic survey. The traffic survey was scheduled for 26.4.19 but The Clerk to ask JES to push it back due to the on-going road works and further road works scheduled for the Milford end of the village. **(04/19)**
- 5386 AECOM Support: Following Nexus' advice, The Steering Group has applied to Locality for free technical support on a number of items. Locality have approved the application for free technical support covering a) SEA and b) Design codes/masterplanning support, the latter will be confirmed at the end of April. Cllr P. Murphy and The Clerk to have an initial telephone call with AECOM. **(04/19)**
- 5387 NHP Redraft: At the meeting held on 25.03 it was agreed that Nexus will re order the NHP. Nexus have also proposed that we should include greens, recs, Lex farm verge and triangle as well as Bonfire Hill under GSD. The next NHP SG meeting will be held on 29.04.19. **(04/19).**
- 5388 Housing Needs Survey: the first draft of the survey has been reviewed and the final report is due by the middle of April. The report highlights the fact that sufficient affordable housing needs are covered by the Weyburn allocation and that the most marked need is for quality properties for people to downsize to. The Clerk to forward a copy of the final report to Cllrs J and D Else. **(04/19)**

5389 Purdah: The Clerk to liaise with Robin Taylor if there are queries regarding 'purdah' and how it might affect NHP progress and communication with the wider community. No communication was required during this period. **(04/19). Minute to be removed next month.**

11.0 OUR ELSTEAD

5390 Litter Pick: On March 30th a litter pick was arranged as part of the Great British Spring Clean. 14 volunteers attended the morning session and 11 attended the afternoon session. The school participated in its own litter pick on 1st April. Volunteers collected 50 bags of rubbish. A further litter pick will be arranged for 4-6 weeks time.

5391 Planters: and litter. Three people have come forward to sponsor the three planters for the village green. The logo on the planters must not be very big and positioning of the planters needs to be thought through so it will not impede the marathon registration on the green – Cllr Mathisen to liaise with Martyn Lass regarding this. The Clerk to ask if the PC insurance covers the planters. **(04/19)**

12.0 REVIEW OF RENTS FY19/20

5392 Councillors agreed to the following charges for 2019/2020:
Elstead Village Tennis Courts – annual 3% increase. New rate for June 2019: £1,748.36.
EVAA – remains at £200
Burford Lodge Pavilion – no rent charge but Sharks to pay utility charges.
Village Handyperson hourly rate increase to £22.
(04/19). Minute to be removed next month.

5393 Backland Rent: The Clerk to ask Pelhams if the tenant wishes to renew the contract for a further year. The Clerk to ask Pelhams whether the rent should be reviewed. Cllrs are happy with the rent at the rate that it is currently set as it was increased last year. **(04/19)**

13.0 REVIEW OF CEMETERY CHARGES FY19/20

5394 Councillors agreed to a 5% increase on cemetery charges. This is the first increase for three years. Woolfords Lane Cemetery is not expensive compared to other similar cemeteries. **(04/19) Minute to be removed next month.**

14.0 HELP IN ELSTEAD – REQUEST FOR SUPPORT

5395 HiE have requested support to help with the purchase of a new wheelchair for clients and financial help attending hospital appointments in London. Councillors agreed that HiE offers a valuable service to Elstead Residents and resolved that they should receive £750. **(04/19). Minute to be removed next month.**

15.0 DEFIBRILLATOR INSTALLATION COST APPROVAL

5396 A second electrician has quoted to install the defibrillator outside. He has said that there is no need to fit a surge control therefore his quote is £135 + VAT. The electrician has experience of installing defibrillators externally. Councillors approved this quote. A third electrician failed to quote. The Clerk / Cllr J. Holroyd to arrange for the work to proceed. **(04/19).**

16.0 ANNUAL REPORT

5397 A draft of the annual report had been circulated in advance of the meeting. Cllrs had read the copy and asked for more detail on the following: precept increase, new play equipment costs and cost of tree surveys / tree works. The Clerk to include financial details and a final draft to be circulated. **(04/19)**.

17.0 ANNUAL ASSEMBLY

5398 Councillors discussed that they would like to change the format of the Annual Assembly to be more focused on talks given by a variety of village organisations. The Clerk to invite a cross section of groups. Cllrs agreed to holding the Assembly on 12th June. **(04/19)**.

18.0 ANNUAL REVIEW AND SIGN FIXED ASSETS REGISTER

5399 Councillors confirmed that the Fixed Asset Register was correct and the register was signed by The Chairman. **(04/19) Minute to be removed next month.**

19.0 REPORTS AND CORRESPONDENCE

5400 An email was received from a resident concerned about the high levels of speed through the village especially at the Milford Road end of the Elstead. Councillors are very sympathetic to the issue of speeding traffic through the village however unfortunately the question of enforcement does not fall into the PC remit. The Clerk to write to the resident and suggest that they contact the Chief Constable and Police and Crime Commissioner. **(04/19). Minute to be removed next month.**

5401 An email was received regarding vehicles being 'stored' on Bonfire Hill. The Clerk to write to the agents. **(04/19)**.

5402 The Chairman and Clerk observed that a new vehicular gate had been placed at the rear of a garden at Burford Lea opening out onto The Burford Lodge rec access. The Clerk has written to the resident explaining that this is a private road and that the PC has not given permission for vehicular access to the rec approach. **(04/19). Minute to be removed next month.**

5403 The Chairman and Clerk visited The Croft and became aware of a lot of environmental waste that had been dumped in Croft 2. Additionally rubbish bins have not been emptied by Veolia. The Clerk contacted the agents for Croft 2 and Veolia. The agents will deal with the waste. Veolia will now empty the village bins on a Monday and Friday which should hopefully alleviate the problem. **(04/19). Minute to be removed next month.**

5404 A post on facebook complained that a slippery substance had been sprayed on the slide at Burford Lodge Rec. The Clerk checked the slide and all appeared to be in order. **(04/19). Minute to be removed next month.**

5405 The Clerk noticed that some damaged items (e.g. radiator, damaged wall insufficiently fenced off with heras tape etc) were being stored outside the warden's office at Springfield. The Clerk wrote to Cllr J. Else who has reported this to the housing team at WBC. **(04/19). Minute to be removed next month.**

- 5406 The Sharks contacted the PC to ask for permission to treat the mole problem at Burford Lodge Rec. The Clerk explained that a lot of research has already been undertaken and that there is not an effective way to deal with moles. The Sharks to proceed with the Mole treatment at their own expense. **(04/19). Minute to be removed next month.**
- 5407 A letter was received from a resident who would like to be considered as a tenant for the Backland Field should the field become available. The Clerk will liaise with Pelhams as noted in agenda item 12. **(04/19) Minute to be removed next month.**
- 5408 An email request was received from Waverley regarding cashpoints – a number of ATM's have closed and Waverley are keeping a register of where they are. The Clerk responded. **(04/19). Minute to be removed next month.**
- 5409 Two emails were received asking about the cemeteries in Elstead. The Clerk has responded. **(04.19). Minute to be removed next month.**
- 5410 Cllr P. Murphy reported a diseased birch however it was determined that it did not to be felled as it was +4m from the power line. **(04/19). Minute to be removed next month.**
- 5411 Press releases: Foodwaste campaign, candidates announced in local election, don't let your spring clean harm the environment, updated Waverley code of conduct. **(04/19). Minute to be removed next month.**

20.0 ACCOUNTS FOR PAYMENT APRIL 2019

- 5412 The following accounts for April were presented for payment, duly authorised and cheques signed:

ACCOUNTS FOR PAYMENT - April 2019

Payee	Cheque no	Purpose	Amount
Juliet Williams	3913	Working from home and travel expenses	£779.35
Richard Knight	3914	Maintenance	£183.45
Nexus Consulting	3915	On-going work on NHP	£3,300.00
Maxwell	3916	Salary Preparation	£72.00
Help in Elstead	3917	Donation	£750.00
			£5,084.80

22.0 MATTERS RAISED BY MEMBERS

- 5414 The Clerk to write Bilmeir asking for Our Elstead projects to be considered for financial support. **(04/19).**

- 5415 A councillor has raised concern over a chevron missing at the triangle. The Clerk to contact SCC. **(04/19)**.
- 5416 The PC noted that this is the last PC meeting for three councillors, Cllr R. Holroyd, Cllr J. Holroyd and Cllr K. Brooke. The PC would like to record its thanks to the three councillors for their commitment and would like to specially records its' thanks to Cllr R Holroyd after 55 years continued service on the Parish Council. **(04.19)**. **Minute to be removed next month.**

Meeting closed at 9.50 pm