

ELSTEAD ANNUAL PARISH COUNCIL
Minutes of Meeting

Monday 7th December 2015 at 7.30 pm
United Reform Church Hall, Elstead

Attendees: Cllr P. Murphy (Chairman) Cllr K. Brooke Cllr R. Gardner
Cllr J. Jacobs Cllr J. Holroyd Cllr R. Holroyd
Cllr J. Mathisen Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer (SCC) Cllr D. Else
Mrs S. Cheeseman (left 8.25 pm) Mrs D. Davidsen (left 8.25 pm)

PUBLIC QUESTION TIME

3247 Mrs Dawn Davidsen informed the Council that the Weyburn Works planning application had been refused by WBC. Following discussion it was agreed that the meeting arranged for Peper Harow and Elstead representatives and WBC should go ahead as planned on 9th December. The Weyburn Working group were thanked for their hard work in preparing the objections to the application.

3248 Mrs Sandra Cheeseman asked if it would be possible for someone to trim the overhanging branches of the tree by the bus shelter on Milford Road. The Clerk was asked to contact Stuart Copping (SCC) to ask if this works could be covered by the lengthsman scheme or his own team.

3249 Cllr Harmer reminded Councillors that Local Allocation Grant funding requests for the current financial year, should be passed to him by end January latest.

1.0 APOLOGIES FOR ABSENCE

3250 Apologies had been received from Cllr L. Davidsen and Cllr Richard Rees who were not able to attend due to business commitments. These apologies were accepted by the Council.

2.0 DECLARATIONS OF INTEREST

3251 No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

3252 The minutes of the Parish Council meeting held on 16th November 2015 were agreed and signed by the Chairman.

4.0 APPROVAL OF PLANNING COMMITTEE MINUTES

3253 The minutes of the Planning Committee meeting held on 16th November 2015 were agreed and signed by the Chairman.

5.0 APPROVAL OF FINANCE COMMITTEE MINUTES

3254 The minutes of the Finance Committee meeting held on 23rd November 2015 were agreed and signed by the Chairman.

6.0 MATTERS ARISING

2746 Review of street maintenance – (see appendix A for full list of works) **It was agreed that the appendix and minute reference be removed as a matter outstanding.** (12/15)

2918 Tracys Development site – **It was understood that planning had been approved but was only appropriate for a single business.** (12/15)

2957 Tanshire Parking – Following discussion Cllr Else was asked to request that the application be called in for consideration by Committee if the officers intend to recommend approval. (08/15)

3025 Footpath at the end of Red House Lane onto the common – Cllr Murphy confirmed that the MOD had accepted the offer of a contribution towards the fittleworth stone on BW92 and they had advised that they intended to improve BW504 at their cost. (05/15)

3026 Closure of Footpath 64 – Needs to remain closed at present due to undercutting of the path. SCC to consider options to reopen. (04/15)

3125 Village Banner/logo - Cllr Mathisen advised that he was hoping that the appropriate Neighbourhood Plan groups would consider whether an internet hub was needed for the village and whether a new village banner/logo was appropriate. (06/15)

3136 Springfield Parking Proposal – **to be removed as matter outstanding (see minute reference 3257 below).** (12/15)

3137 Beacon View Funding Request – The Clerk advised that no further communication had been received regarding the proposal. (08/15)

3153 Cycling Strategy meeting – Cllr Mathisen advised that he had raised the subject of the proposed cycle route with the MOD. Cllr Murphy explained about a previous offer of the Parish Council to fund materials for small section of the route in Red House Lane. (11/15)

3154 Bus Stop on Thursley Road – **Cllr Harmer advised that the bus stop sign had been installed close to the old Post Office. Cllr Murphy agreed to check.** (12/15)

3165 Flooding in Springfield – **Cllr Brooke advised that she was in further communication with WBC regarding the outstanding issues regarding flooding.** (12/15)

3203 Nails in tyres – The Clerk reported that PCSO Francis was not able to attend the meeting but had been invited to attend the December meeting instead. (11/15).

3205 New post box – **The Clerk advised that the new post box had not been installed by the end of November and that she would chase to obtain an update.** (12/15)

- 3206 Framptons Proposal – A question was raised regarding the reasons for Framptons changing the layout of the development proposals. (11/15)
- 3211 WBC Planning Letter – **It was agreed that the meeting with WBC to discuss the inconsistency in planning matters arranged to take place on 10th December, be postponed until the New Year to allow Councillors to attend. The Clerk was asked to make arrangements. Discussion took place regarding the purpose of the meeting and the need for further discussion with WBC to understand the effect of removing the settlement area from the Green Belt.** (12/15)
- 3212 Linden Homes Revised Proposal – **It was confirmed that the application had been refused for a number of reasons. Discussion took place regarding the safety of the proposed pedestrian access and increased volume of traffic which may have prompted the installation of traffic lights on a protected bridge.** (12/15)
- 3238 Green Belt Review – **To be discussed further with WBC at meeting in the New Year.** (12/15)
- 3243 EER – **Cllr Joan Holroyd advised that following a recent EER team meeting, the group were close to agreeing the final plan which could be added as an appendix to the Parish Council plan. Discussion took place regarding the hub and rota arrangements. It was suggested that other parties may be interested in viewing the document once completed. Cllr Harmer asked for a copy.** (12/15)
- 3246 Boardwalks – **The Clerk advised that she had received a communication from Mr James Giles agreeing with the view of the Parish Council regarding the danger to pedestrians of cyclists using the boardwalks. He had confirmed that there had been improved signage erected but that it was an on-going concern.** (12/15)

7.0 NEIGHBOURHOOD PLAN

- 3255 Cllr Jacobs advised that a couple of the survey questions were being amended to take into account the application outcome for the Weyburn site but that the final version would be available shortly. She advised that printers had been approached for quotes for printing of the questionnaire and that distribution should take place before Christmas.

Cllr Jacobs advised that she had been approached by a representative of Witley NH Plan group to discuss the project.

8.0 WEYBURN WORKS GATE PROPOSAL

- 3256 Cllr Roger Holroyd confirmed that the location of the new gate had been identified and that the landowner was currently reviewing the different gate designs so that a decision could be made.

9.0 HIGHWAYS UPDATE

- 3257 Cllr Murphy provided an overview of the discussions with Adrian Selby (SCC) following their recent site meetings:

- Chevrons on the Milford Road junction are not a safety issue but an additional chevron will be installed to improve the visibility of westbound traffic.
- The optimum position of a new VAS would be on the south side of Milford Road. Cllr Jenny Else will be speaking to parties adjacent to the proposed site.
- Works for a new parking lay by in Springfield is likely to start in the New Year. It was agreed that the Parish Council write to the two properties adjacent to the site to inform them of the works.
- A decision regarding the feasibility study for the installation of a new parking lay by on Thursley Road is due to be heard at the Local Committee meeting later in the week.

Cllr Murphy was thanked for meeting with Mr Selby and obtaining satisfactory outcomes to the discussions.

10.0 PRECEPT 2016-17

3258 The Clerk provided an overview of the discussions which had taken place at the recent Finance Committee meeting and the subsequent budget calculations for 2016-17 which had been prepared as a result.

It was proposed that the Precept amount be reduced by £2,000 to £35,000 for 2016-17. This was approved by members.

11.0 TOWN AND PARISH COUNCIL MEETING FEEDBACK

3259 Cllr Murphy had attended the recent Town and Parish Council meeting at WBC offices and advised that one of the discussion items had been to highlight that the Compensatory Grant was likely to be reduced by approx. 10%.

He also reported that the new Housing and Planning Bill if passed would give Government pre-emptive rights for prioritising planning decisions regarding brownfield sites. Discussion took place about material considerations as a result of having a NH Plan. It was agreed that Cllr Murphy draft a letter to Jeremy Hunt MP to raise concerns about how the new provision may be used.

12.0 CITIZENS ADVISE FUNDING REQUEST

3260 Following discussion it was agreed that the Parish Council make a contribution of £500 to Citizens Advice Waverley.

13.0 REPORTS AND CORRESPONDENCE

No reports or correspondence had been received.

14.0 ACCOUNTS FOR PAYMENT

3261 The following accounts for December were presented for payment, duly authorised and cheques signed:

Payee	Cheque no	Purpose	Amount
Various		Smiths Charity payments	£1,690.00
Various		Smiths Charity payments	£1,470.00
Imagine Places Ltd	3460	Neighbourhood Plan costs	£696.00
Elaine Felton	3461	Salary and expenses	£350.78
The Post Office	3462	HMRC payment	£209.20
Total			£4,415.98

15.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

3262 Cllr Gardner raised a question regarding the quality of mobile phone reception in the village. It was agreed that there would be an opportunity to open dialogue with phone providers following completion of the survey as there were questions included regarding the quality of signals and the placement of additional masts.

3263 Cllr Murphy advised that he would be absent for the January and February meeting.

16.0 CLERK APPOINTMENT – EXCLUSION OF PRESS AND PUBLIC

3264 Cllr Murphy made a recommendation on behalf of the interview panel for the employment of the new Clerk. This was agreed by members. The Clerk was asked to make necessary arrangements for candidates to be informed of the decision. The Clerk agreed to remain until the end of January 2016 during the hand over period.

Meeting closed at 9.00 pm