

**ELSTEAD PARISH COUNCIL**  
**Minutes of Meeting**

**Monday 18th March 2019 at 7.30 pm**  
**The URC, Milford Road, Elstead**

<b>Attendees:</b>	Cllr P. Murphy (Chair)	Cllr J. Holroyd	Cllr J. Mathisen
	Cllr L. Davidsen	Cllr K. Brooke	Cllr J. Jacobs
	Cllr R. Holroyd	Cllr R. Gardner	Cllr. R. Rees
	Mrs J. Williams (Clerk)		

**PUBLIC QUESTION TIME**

5269 A resident advised the PC that the street nameplate for Broomfield had rotted and fallen over. The Clerk to report to WBC. **(03/19)**

5270 A resident asked the PC if there was any update to the path improvement by Back Lane. The Clerk to follow up with Cllr J Else who has been liaising with WBC on this matter. **(03/19)**

5271 A resident raised concern over the continuation of the no 46 bus with the creation of a new fast link rail service connecting Guildford and Farnham. The PC commented that the no 46 bus was the only bus link for a community of 3,000 and in the event of a consultation on this the PC would respond robustly to defend it's continuation. **(03/19)**  
**Minute to be removed next month.**

**1.0 APOLOGIES FOR ABSENCE**

5272 There were no apologies. **(03/19).**

**2.0 DECLARATIONS OF INTEREST**

5273 No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007. **(03/19).**

**3.0 APPROVAL OF MINUTES OF PC MEETING HELD 18th FEBRUARY 2019**

5274 The minutes of the Parish Council meeting held on 18th February 2019 were agreed and signed by the Chairman. **(03/19).**

**4.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 18th FEBRUARY 2019**

5275 The minutes of the planning meeting held on 18th February 2019 were agreed and signed by the Chairman. **(03/19).**

**5.0 APPROVAL OF MINUTES OF PLANNING MEETING HELD 4th MARCH 2019**

5276 The minutes of the planning meeting held on 4th March 2019 were agreed and signed by the Chairman. **(03/19)**.

## **6.0 REPORT FOLLOWING MEETING OF THE WESTERN VILLAGES HELD 26th FEBRUARY 2019**

5277 The meeting recommended that there was modest funding available to continue the Lengthsmen scheme. Western Village PC's to advise The Tilford Clerk of any changes or amendments to the scheme. Elstead PC is happy with the areas that are covered by this scheme. **(03/19)**. **Minute to be removed next month.**

## **7.0 MATTERS ARISING**

5278 Jubilee Rec Train: The Clerk confirmed that the like-for-like replacement is £3,895 plus VAT. The price includes delivery and installation. Grass matting is a suitable safety surface and will cost an additional £625 plus VAT. The train lead-time is 4-5 weeks. The Clerk emailed the order but there has been no response from the supplier – The Clerk to chase. The Clerk to involve St James School with choosing a name for the train. **(03/19)**

5279 FP64: The landowner has applied for a diversion across the field. Jo Porter (SCC Countryside) has drawn up a new plan for the proposed diversion of Footpath 64. SCC are meeting the landowner by the end of March. The PC have once again offered to attend. **(03/19)**

5280 There is agreement in principle for a mobile VAS for the Western Village. The Clerk has sent VAS locations to the Western Parish Clerk collating the information (by the Pavilion Thursley Road and on the 30mph part entering the village from Thursley direction). RK has agreed to be trained. The cost of training is £240 plus vat per delegate. All Western villages to supply locations and training nominees by 31.3.19. Training to take place on 20.05.19. The Clerk to follow up if additional insurance is required. **(03/19)**.

5281 PIC Monies available. The Clerk has discussed which applications are appropriate with WBC. Cllrs agreed that the Clerk should resubmit an application for the organic waste material collector at the cemetery and for a replacement bench around the oak tree on the Village Green. Cllr J. Else has proposed to assist with the application process and has found out that there is no TPO on the oak tree in question although the village green is washed over as a conservation area. The Clerk has forwarded the application to Cllr J. Else. There is some confusion as Cllr Else suggested applying for CIL for this. The Clerk to resubmit the PIC. **(03/19)**.

4961 New NHP support programme with increased funding to £17,000. The Clerk ascertained E&W NHP is eligible to obtain a further £2,000 and will apply for this grant once the next steps are determined and an estimate for works received. **(09/18)**

5120 Sharks floodlights: The PC to draw up a new agreement with the Sharks. The Clerk to action when the floodlights have been purchased. **(12/18)**

5282 Sharks floodlights and semi permanent storage: The Sharks have received funding from SCC Members Allocation group and The Clerk has submitted a PIC application to WBC on behalf of the Sharks which is just awaiting one signature before payment is made. The Sharks submitted planning permission to WBC at the beginning of November. Planners have advised that the container if sited parallel with Ham Lane must be sited further

forward which would interfere with the pitch. Cllrs agreed that the best location for the container would be in the original spot (in front of the table tennis and courts 1-3. As landowners the PC can insist on this. Planning has been resubmitted. **(03/19)**

- 5283 Village Green Registration: Following the wooden post that was put up on Church Green it appears as if some of Church Green is unregistered in terms of ownership and none of the Green is registered as common land. Cllrs agreed that the area should be registered as common land. Cllr J. Else and The Clerk have chased WBC as no response has been received since the January meeting. Papers are apparently being drawn up and will be forwarded soon. **(03/19)**
- 5284 The defibrillator at Thursley Road Pavilion was discussed on the village facebook page with residents suggesting that the defibrillator should be sited outside the pavilion and not inside. Concerns had been expressed as to the safety of the defibrillator if it were sited on the outside walls and potential damage from stray balls. Cllr J. Holroyd and The Chair have chosen a reasonably safe site. The external cabinet has arrived but an alternative electrician is required. The electrician has provided a quote but has also explained that due to updated wiring regulations a surge control should be fitted to the circuit board. This will cost £850 plus vat. Cllr J. Holroyd is going to meet with an alternative electrician 21.03.19. **(03/19)**.
- 5178 Damaged bench in front of the cricket pavilion needs to be replaced. The Clerk to investigate if the PC can use PIC monies. The Clerk has started to investigate a bench made of recycled materials and not wood. The Clerk is looking at more bench options. **(01/19)**
- 5233 Councillor Murphy and The Clerk met with a consultant who was working on behalf of The Smith's Charity. The Smiths Charity is keen to audit its' beneficiaries. The Consultant explained that some Trustees allocate funds to organisations rather than individuals but she was satisfied with our approach. The consultant explained that we will need to have safeguarding policy and The Clerk has written to the consultant to find out further information as we do not deal directly with the recipients. The consultant said she would forward information. The Clerk has completed the annual return for the Smith's Charity. **(02/19)**.
- 5180 The Clerk had circulated the minutes and the proposed budget in advance of the November PC meeting. Councillors are proposing an increase of 50% in the precept to cover finalising the NHP, replacing the train and on-going tree works. Councillors accepted this proposed increase and suggested that this be communicated to residents via an article in the Elstead Village News but in the light of the forthcoming election and the advice from the Clerk in minute 5221 above it was agreed that this should be delayed until after 2 May. **(01/19)**.
- 5234 The Clerk sent a letter to the Inspector opposing Clarions' Housing application for the deregistration of common land. If sufficient objections are received it is likely to go to a Public Inquiry. The application has been resubmitted as it was not sufficiently advertised before. The PC do not have to resubmit their objection as objections are carried over however the PC resubmitted it's response within the deadline given for good order. **(03/19)**.

- 5285 Ramp at Hope Street / The Fleece: Cllr J. Holroyd has liaised with all parties and all are in agreement. Richard Knight to meet with Paul Tucker and to install ramp and hand rail. The PC has agreed to support this cost. RK waiting for weather to improve so that he can do the work. **(03/19)**.
- 5286 Online plans: Cllrs are reasonably happy with the online format however some plans are tricky to see. The Clerk to ask WBC if it would still be possible to have large development plans on paper. The online format was reviewed at the Planning meeting on 18.03.19 and Councillors agreed that The Clerk should feedback the need to view existing and proposed views side by side as well as ensuring that online documents are clearly labelled so that when downloaded in meetings that can be accessed more easily. **(03/19)**.
- 5287 Cllr J. Holroyd advised that she would like to do another public defibrillator training session one Saturday at the village hall. The Clerk and Cllr Holroyd have agreed Saturday 11<sup>th</sup> May in the youth centre over lunchtime / early afternoon. The Clerk to publicise. **(03/19). Minute to be removed next month.**
- 5237 A resident raised the issue of the pavement/surface in front of The Spar to the Forge and from Back Lane to Staceys Farm Road. The Clerk and Cllr P. Murphy discussed this with SCC Highways who have agreed to assess it. **(02/19)**.
- 5288 A resident asked whether a raised hump could be installed as a crossing point near to The Spar. Councillors did not think this was possible but would ask Cllr Harmer. Cllr Harmer suggested contacting A Selby at SCC Highways and arranging a meeting to assess what can be done. **(03/19)**.
- 5289 Speedwatch: Cllr P. Murphy and The Clerk met with the school to discuss running a speedwatch campaign. The school would like to be involved and have suggested that after May half term would be the ideal time for them. It is hoped that this will form the basis of a larger educative piece around car parking and traffic management around the school with the school using different ways of addressing these issues with parents. The Clerk has contacted Surrey Police but the Police have responded and it appears they have misunderstood the brief. The Clerk has contacted SCC safer schools and is waiting for the team to send out a proposed timeframe and brief which the Clerk and Cllr Murphy will share with the school. **(03/19)**
- 5290 New PC Website: Prior to the January meeting The Clerk had asked councillors to look at different parish websites. The website that all councillors preferred was the Titchmarsh village website. The new website would feature villages news, organisations and events as well as a separate page for PC news. There would also be a history / archive page. It was agreed that individual businesses would not be listed. The sub committee to ask if anyone in the village would be interested in designing the website and to compare this with what E-Mango can provide as design is included in their fees. **(03/19) Minute to be deleted as covered under agenda item 13.**
- 5291 Dawn Davidsen has shown the Clerk some trees that form part of PC land which have not been surveyed. Councillors agreed that RK should initially check the trees and for The Clerk to get the cost of a formal survey. Trees line the Milford Road so must be checked. RK discovered that a tree was leaning on power lines over the road. The Clerk contacted SSE who immediately made the tree safe. RK has cleared up the logs that were left by SSE.

- The Clerk has contacted Chalice Consultancy to do a formal inspection. **(03/19). Minute to be deleted as covered in agenda item 15.**
- 5292 A resident has reported two surveyors outside St James Church surveying the road as it is due to be resurfaced. The Clerk advised Jack Roberts so that the 'h' bars aren't painted before this work is undertaken however unfortunately the painting work was still carried out. SCC are still not able to confirm when the work will happen however it will not be completed at the same time as either the Tilford Bridge works or the Farnham Road works. **(03/19).**
- 5293 There will be a PC election in May. Councillors should inform the Clerk if they intend to stand for office. Three councillors have decided not to stand again and the PC thanked them for their hard work and commitment. **(03/19). Minute to be removed next month.**
- 5294 The Clerk followed up the damaged railing opposite Fulbrook Lane with SCC. SCC said that they are perusing a claim for the damage and repairs are being programmed by the Follow Up Team. The PC notes that this section of railing still remains unrepaired. **(03/19).**
- 5295 The Clerk reported surface deterioration on the Shackelford Road to Clarion. Clarion has responded saying that the side of the road in question is SCC Highways responsibility. The Clerk to report to SCC as it needs a temporary repair plus there is a very big pothole. The Clerk was also asked to report the verge by the Farnham Road junction. **(03/19).**
- 5262 A resident asked if the PC will support the continuation of the Bus Route 46 as there will be a direct Farnham – Guildford train link starting in May which may affect its' future viability. **(02/19). Minute to be removed as covered in the public meeting section see minute 5271**
- 5296 The Moat carpark: Cllr J. Mathisen suggested that a suitable solution to the current surface issue would be to dig trenches similar to those along BW68. It was agreed that Cllr J Mathisen wrote to James Giles with his proposal. The car park has subsequently been reopened. **(03/19). Minute to be removed next month.**
- 5268 Garages along Back Lane: There are 2 garages one of which is very derelict and has a potential asbestos issue. The adjoining neighbours would like this issue resolved. The PC explained that this is a private matter between two neighbours so the PC cannot get involved however the owner could speak to Waverley Borough Council for advice and WBC might be able to deal with it if it is thought to be a potential hazard. **(02/19). Minute to be removed next month.**
- 5254 Slot Seeding at the Thursley Road Recreation Ground: Cllr P. Murphy met with Elstead Cricket Club (ECC) and Elstead Football Club (EFC) / Sharks as they have raised concerns about the condition of the football pitches. The PC has obtained costs for this work from the PC's approved contractor of £1,300. Cllrs agreed that this work should be done and approved the cost. EFC, ECC and the Sharks will make a donation towards this work. **(02/19).**
- 5297 Increasing numbers of dogs have been spotted on the recs. The Clerk has written to all clubs and users reminding them that dogs are not allowed on the recs and asking that they share this with members and external visitors. The Clerk placed an information box to the March village news and has designed some posters which have gone up in the village. The

Clerk also showed cllrs some revised signage which cllrs approved for Thursley Road, Burford Lodge and The Croft recs. The new signage also details that no horses are to be allowed on the recs. Cllr J. Else to forward a copy of the PSPO order. Cllr J. Else also stated that if required an enforcement team could visit the recs one Saturday. All groups that have been contacted by the Clerk have acknowledged the message regarding dogs not being allowed on the rec and have messaged their members and visitors. The Clerk is yet to receive an acknowledgement from the Girls Sharks team. **(03/19)**

5298 The signs at Staceys farm Road and also Hope street have both fallen down and need renewing. The Clerk contact SCC and the BW discs and signs have been repaired. **(03/19). Minute to be removed next month.**

5299 Further repairs at Burford Lodge Rec were picked up during a formal playground inspection. The Clerk has asked Kompan to include these with the other works that had been scheduled and an invoice for the new works was presented to cllrs for approval. Cllrs approved the total works (the total includes pre approved works and new seats) £4,600.17. The Clerk placed the order and showed councillors photos of some of the works that have been completed e.g. cargo ladder/bridge/climbing rope replaced on the climbing frame at the Jubilee Rec. Kompan has subsequently provided a further small discount which will be credited back via BACS. **(03/19). Minute to be removed next month.**

#### **8.0 WBC UPDATE**

5300 Cllr J. and D. Else were unable to attend and there was no WBC updated. **(03/19). Minute to be removed next month.**

#### **9.0 SCC UPDATE**

4790 Jubilee Park train: SCC might be able to provide a small amount of funding towards this via the standard application process. **(05/18).**

5301 Road resurfacing: SCC are still unable to confirm a date for the Thursley Road resurfacing but Cllr Harmer said that the work is included in the 2018/9 highways budget. The B3001 resurfacing (The Mill to the edge of Farnham) is due within 6 weeks. **(03/19).**

5302 BW113: Repairs to the stretch from The Hookley Lane end are scheduled to happen before the end of March 2019. SCC will order Fittleworth stone before month end and then complete the work from just beyond the PC repairs to the top of the track before it turns left. Cllr J. Mathisen reported that Landmarc had cleared vegetation along a section of BW113 in Peper Harow along the line of the previously overgrown definitive route towards Milford. **(03/19)**

5303 There was a discussion regarding the ownership of the land outside Lex Farm. Cllr D. Harmer to investigate further. **(03/19).**

5304 Cllr Harmer advised that applications for member's Allocation may now be submitted. **(03/19). Minute to be removed next month.**

5305 Councillors discussed the current state of the triangle by The Shackleford/Milford Road. Cllr D. Harmer advised that the PC should discuss this matter with planning enforcement. **(03/19)**.

#### **10.0 NEIGHBOURHOOD PLAN UPDATE**

5306 NHP SG meeting: members of the steering group met on 04.03.19. It was a very positive meeting. Steering group members have agreed to take back site allocations. As a result the Clerk has written to landowners asking them to confirm if their sites are still available and to understand their size and boundaries. To date two of the three landowners have written back confirming that their land is still available. It was agreed that CIL-funded projects will now be listed as an appendix to the NHP and given the title Infrastructure Delivery Plan which will enable projects to be updated more easily. The Village Design Statement will also be treated in this way. The Steering group additionally agreed that it would be advisable to conduct a traffic survey. Following Nexus' advice, The Steering Group has applied to Locality for free technical support on a number of items. An expression of Wish has been submitted to Locality and the team are waiting to see if they will be considered. A first redraft of the nhp is expected back from Nexus by 19.03.19 and the next SG meeting is 25.03.19. It is hoped that the steering group's work will be complete by Autumn 2019 and that from Autumn 2019 until mid summer 2020 the plan will be at the various inspection stages. **(03/19)**.

5307 Housing Needs Survey: the survey is complete and there have been over 300 responses. Members of the steering groups are meeting with the HNS Enabler on 21.03.19 to discuss the initial feedback. **(03/19)**

5250 Purdah: The Clerk to liaise with Robin Taylor if there are queries regarding 'purdah' and how it might affect NHP progress and communication with the wider community. **(02/19)**.

#### **11.0 OUR ELSTEAD**

5308 Elstead Society: On February 23<sup>rd</sup> Our Elstead Group cleared the picnic area by Bridge House. Bridge House arranged for some of the trees to be cut back for which The Clerk sent a letter to Bridge House thanking them for doing this. On March 30<sup>th</sup> there will be a litter pick as part of the Great British Spring Clean and volunteers will convene at two different times during the day to collect rubbish and litter. A sponsor has come forward to provide flowers and three planters to be placed on the village green. The logo on the planters must not be very big and positioning of the planters needs to be thought through so it will not impede the marathon registration on the green. Cllr Mathisen suggested it would be helpful to have a secretary and will put a request on facebook. The Clerk to send a funding application to the Bilmeir Trust. **(03/19)**

#### **12.0 REREATION GROUNDS MAINTENANCE**

5309 The Sharks have approached Cllr Murphy regarding Burford Lodge pitches which need remedial works. Cllr Murphy has suggested that the Sharks FC and Elstead FC (seniors) should create a combined body which would then decide on priorities for football related projects at both recreation grounds. Councillors agreed that this would be the best approach. Sharks would like to nominate the following works: some loam, reseeding and verti-draining which will cost c £3k. Councillors agreed that they would consider part funding this. **(03/19)**

### **13.0 WEBITE – DOMAIN NAME APPROVAL**

5310 New names for the proposed Elstead Village website were discussed with the preferred name being elsteadvillage.co.uk. The approximate cost is £15/month for hosting and back up. The cost will increase in the second year but is still significantly less than what the Parish Council was originally paying with the current hosting company. The Clerk to register the website name on godaddy. **(03/19). Minute to be removed next month.**

### **14.0 THE CLOCKHOUSE – DONATION REQUEST**

5311 Cllrs Davidsen and Murphy declared an interest in this agenda item as they have family members who are trustees of The Clockhouse. The Clockhouse has requested funding of £785 to cover dementia and fire marshall training. Currently over 50 residents are regular attendees at The Clockhouse. Councillors agreed to the donation. **(03/19). Minute to be removed next month.**

### **15.0 CHALICE MINI TREE SURVEY (MILFORD ROAD) COST APPROVAL**

5312 Chalice quoted £480 plus VAT for the mini survey on the PC land near Weyfield which seems in line with the previous survey that they undertook for the PC. Councillors approved this amount and The Clerk to arrange the survey.

5313 The Clerk highlighted a disparity between the advice given on trees. NALC suggest that trees should be surveyed every 2 years whereas SCC only survey trees on school land every three years. The Clerk to investigate further. **(03/19).**

### **16.0 REC SIGNAGE COST APPROVAL**

5314 Rec Signs: Previously signs costs £60 each. However given the number of signs required The Clerk was asked to investigate alternative suppliers and to compare the price. **(03/19).**

### **17.0 EER INSURANCE COST APPROVAL**

5315 EER insurance for May 2019 – April 2020 has been quoted at £111 which is the same as last years price. Councillors accepted this quotation. **(03/19). Minute to be removed next month.**

### **18.0 UPDATE ON FINANCIAL STATUS FOR FY 18/19**

5316 The Clerk had circulated the monthly review figures detailing income and expenditure prior to the meeting. The Clerk explained that the current estimated balance at year end was £53,591. However £3,000 was still due back from the Smiths Charity. **(03/19) Minute to be removed next month.**

5317 The Clerk explained that all account payments had been checked by Cllr Jacobs and signed off as being accurate. The Clerk explained that all accounts reconciled correctly except for one cheque where Cllr J Mathisen had insufficiently claimed for VAT and therefore the accounts are £3 out. This will be rectified this month as a cheque has been raised for £3 to correctly reimburse Cllr Mathisen. **(03/19) Minute to be removed next month.**

- 5318 A resident asked why the precept had been increased by almost 50%. Cllr Murphy explained that the precept had been increased by £20k (50%) for the following reasons:
- 1) Contributions from WBC in the form of compensatory grant and local support grant have decreased over the years and will be phased out in due course. This money is supposed to cover maintenance costs for recreational facilities however the decreasing amount of money does not cover this. For example this fiscal year the PC has spent £8,500 on the maintenance of current playground equipment and next year the PC will replace the wooden train at a cost of £4,500. Compensatory grant is less than £3,000 this year so there is a big gap.
  - 2) Another big item of expenditure is the trees on PC land. The PC has a legal obligation to survey and carry out remedial repairs to its' trees every two years and this is a substantial percentage of the PC's annual precept.
  - 3) NHP – the PC is committed to completing the NHP and it hopes that it will be complete by the end of FY 2019/2020 from an expenditure perspective. Once the NHP is adopted the PC will be able to obtain CIL monies which is can use to fund projects for the parish.
  - 4) Overall the PC felt that the village would prefer the PC to preserve and enhance its facilities even if this did mean a precept increase. The PC also made the point that as The PC adds to village facilities, so the cost to maintain them will invariably increase.
- (03/19) Minute to be removed next month.**

## **19.0 ANNUAL REPORT**

- 5319 Annual Report: Cllr P Murphy to start to draft the report. The Clerk will supply the financial figures and any projects specific information. Cllr J Mathisen to provide one paragraph on 'Our Elstead'. **(03/19) Minute to be removed next month.**
- 5320 The Annual Parish Meeting is confirmed as **June 12<sup>th</sup> 2019** and it was agreed that there would be no guest speakers and just an NHP update presentation. The Clerk to update the meeting list and advise the URC. **(03/19) Minute to be removed next month.**

## **20.0 RISK ASSESSMENT APPROVAL**

- 5321 The Clerk presented the annual risk assessment which was approved by cllrs and signed by The Chairman. **(03/19). Minute to be removed next month.**

## **21.0 REPORTS AND CORRESPONDENCE**

- 5322 At the end of February it came to the Council's attention that St James CofE School Elstead was planning to open a pre school in September 2019. If this were to happen both Rainbows and Peter Pan pre schools would be under threat and very likely close. Cllr Murphy met with the Co Chair of governors and expressed his concerns not just at the potential closure of the existing pre schools but at the impact the loss of revenue would have on the village hall (it would likely be unsustainable without the nursery) plus the huge impact on parking which is already difficult around the school at both Thursley Road and West Hill entrances. Following a lot of discussion and correspondence, a letter has been received from the Co Chair of governors and head teacher today regarding the provision of pre school education at St James School. The school confirms it will not be setting up a pre school in September 2019 however the school will continue to explore

- alternative uses for the Children's Centre, monitor the sustainability of local early years childcare provision, and gather data through their Strategic Plan consultation in the Summer Term, so as to inform any future decisions on nursery provision. The PC to respond to the letter. **(03/19).**
- 5323 Cllr Murphy reported a horsebox that had been abandoned by Church Green. **(03/19). Minute to be removed next month.**
- 5324 Grasstex have advised that they have not started the grass cutting service yet due to the weather. **(03/19). Minute to be removed next month.**
- 5325 The URC placed signs advertising a Book sale on the Village Green without consulting the PC. The Clerk asked for the signs to be removed. **(03/19). Minute to be removed next month.**
- 5326 Tilford Clerk asked for recommendations for companies to do remedial paint and anti-corrosive treatments to goal posts. The Clerk forwarded detail of Paintics. **(03/19). Minute to be removed next month.**
- 5327 A resident advised The Clerk that the new tree and its protective cage that were planted at The Croft have been uprooted. The Clerk has asked Richard Knight to replant it. **(03/19). Minute to be removed next month.**
- 5328 The Clerk received information on The Clockhouse AGM which is being held on 22.03.19 at 6.30pm. Cllr J Holroyd will attend on behalf of Elstead PC. **(03/19). Minute to be removed next month.**
- 5329 An email was received from CAW explaining its new structure. The Domestic Abuse Service will transfer to CAW from 1<sup>st</sup> April 2019. However the CEO of CAW has made it clear that any donation sent to CAW will go specifically to CAW and not to the Domestic Abuse Service. **(03/19). Minute to be removed next month.**
- 5330 An email was received from SCC detailing remedial work to BW 113, replacing way markers and providing additional BW discs. **(03/19). Minute to be removed next month.**
- 5331 An email was received from the agent for the Backland Tenant advising how dangerous the road entry/exit is to the Backland Field from the Milford Road. The PC is aware of this but there is nothing that can be done. **(03/19). Minute to be removed next month.**
- 5332 An email was received from WBC advising that Biffa have been awarded the refuse collection contract and that WBC may be able to add the emptying of dog waste bins to this contract. The Clerk forwarded details of the bins that are PC owned however these are dual dog/waste bins. **(03/19). Minute to be removed next month.**
- 5333 Information was received concerning a campaign to develop a rural strategy. The Clerk to sign up to the campaign. **(03/19). Minute to be removed next month.**
- 5334 An advertisement highlighting monies towards 21 community projects was received. It is being sponsored by Calor Gas. The Clerk to apply for funding towards the wooden train replacement. **(03/19). Minute to be removed next month.**

- 5335 A request for PC's to propose land for skateboard workshops for school holidays was received. The PC has no land available that it can offer. **(03/19). Minute to be removed next month.**
- 5336 Cllr Murphy received an email advising that a van had knocked down a post – Richard Knight has replaced the post. **(03/19). Minute to be removed next month.**
- 5337 The Clerk was advised about ivy on the Forge Wall. This is difficult to deal with as it is a listed wall. The Clerk to contact the owners. **(03/19). Minute to be removed next month.**
- 5338 Cllr Murphy received a letter from Cllr Wyatt regarding IDP. Cllr Murphy responded but there has been no subsequent response from Cllr Wyatt. **(03/19). Minute to be removed next month.**
- 5339 A copy of notice issued by Surrey CC was received which highlighted that the roadway/path by Badgers on the Green is not a public right of way. **(03/19). Minute to be removed next month.**
- 5340 The PC has been copied into correspondence regarding the Honeypot Antiques development. Elsemore have registered their business in the retail unit which is contrary to the planning consent given to the development. Cllr D. Else has forwarded this to the WBC planning enforcement team who will look into this issue. (03/19).
- 5341 Press releases: Register to vote campaign, Pitch Perfect, Waverley applies CIL, Council statement: local plan appeals, WBC design awards, Blazing a trail through national apprenticeship week, Youth hub to open in Haslemere, Don't throw your vote away, New place shaping approach and fund recommendation to executive, New vehicle charging point to arrive in Waverley, Deputy Lieutenant of Surrey officially re-opens Memorial Hall Farnham, Artists needed to support Brightwells development. (03/19). Minute to be removed next month.

## 22.0 ACCOUNTS FOR PAYMENT MARCH 2019

- 5342 The following accounts for March were presented for payment, duly authorised and cheques signed:

### ACCOUNTS FOR PAYMENT - MARCH 2019

Payee	Cheque no	Purpose	Amount
Juliet Williams	3900	Salary and working from home	£765.20
Juliet Williams	3901	Expenses	£23.72
Elstead United Reformed Church	3902	Hall Hire Jan, Feb, March 2019	£54.00
Richard Knight	3903	Clearing work and seat maintenance	£1,802.50
Surrey ALC Limited	3904	Surrey and NALC subscription	£773.25
Zurich Insurance	3905	EER Insurance cover	£111.72
HMRC	3906	PAYE	£42.57
John Mathisen	3097	Amount owing against Jan expense claim	£3.00
St James Primary School	3098	Copying nomination forms	£7.50

The Clockhouse	3909	Donation for training	£785.00
Castle Water	3910	Water Burford Lodge	£558.48
			<b>£4,926.94</b>

#### 24.0 MATTERS RAISED BY MEMBERS

- 5344 Cllr J. Jacobs raised the issue of excessive parking around the school specifically on 12<sup>th</sup> March where the parking was worse than ever and where it resulted in an impasse with cars having to reverse a long way back down Thursley Road. **(03/19). Minute to be removed next month.**
- 5345 Cllr L. Davidsen highlighted that there appear to be a number of scrapes at Hankley Common – the scrapes are large, about the size of a football pitch. Cllr J. Mathisen to raise at the HUG meeting on 20.03.19. **(03/19).**
- 5346 Cllr J. Mathisen to question at the HUG Meeting why there has been such extensive work undertaken just off the military road. **(03/19).**

**Meeting closed at 9.50 pm**